

Corporate Policy and Strategy Committee

10.00 am, Tuesday, 4 October 2016

Present

Councillors Burns (Convener), Ross (Vice-Convener), Burgess, Child, Fullerton (substituting for Councillor Barrie), Godzik, Ricky Henderson, Hinds, Lewis, Main, Mowat, Rankin, Rose and Rust.

1. Business Case for the Management Transfer of Secondary School Sport Facilities to Edinburgh Leisure – Progress Report

a) Swimeasy Ltd and Aquafit Ltd – Deputation

The deputation expressed their appreciation for the positive engagement they had had with Edinburgh Leisure. They did however raise concerns with regard to the ongoing negotiations between the Edinburgh Leisure Board and the Council regarding the Memorandum of Understanding (MOU) and the lack of detail in respect of the VAT implications and potential cost for the private sector providers, as a result of Edinburgh Leisure operating facilities on behalf of the Council.

b) Report by the Acting Executive Director of Communities and Families

An update was provided on the progress of the business case which had been developed by Edinburgh Leisure (EL) in consultation with Council officers for the management transfer of secondary school sports facilities to EL.

Decision

- 1) To note the progress made in the transfer of management arrangements of the sports facilities in James Gillespie's High School to Edinburgh leisure which went live on 26 September 2016.
- 2) To note that Council priorities continued to be included as part of the conditions of transfer including:
 - i) Flexibility within the revised arrangements where school requirements for the use of these facilities were prioritised and continued to be met, up to and in some instances, beyond 6pm from Monday to Friday and at weekends.
 - ii) Maintaining and supporting the development of a range of Active Schools programmes and activities.
 - iii) The development of a new school based Community Sports hub in James Gillespie's High School and delivery of the Council's

commitment to maintaining a mixed economy of sporting provision, including swimming lessons.

- 3) To note the development of a Memorandum of Understanding (MoU) that detailed all operational and financial requirements that enabled Edinburgh Leisure to operate sports facilities in James Gillespie's High School. The MoU would also inform future developments across the full secondary school estate and inform the final agreement that pertained to this project. Key elements contained within the MoU included:
 - i) Edinburgh Leisure meeting all requirements to operate Council facilities including holding required levels of public liability insurance as informed by Council insurers.
 - ii) Duration of the arrangement would be for six years with a six month termination clause available to either side.
 - iii) Any surplus income after operating costs for Edinburgh Leisure, any additional costs to the Council, core Council income budgets, and approved savings had been met would be reinvested in school sports facilities.
 - iv) The Council would support the arrangements through the continued provision of janitorial and cleaning cover in James Gillespie's High School until the organisational review of Corporate Facilities Management was completed.
- 4) In addition to the above, to note that the management companies who operated the PPP schools had given an 'in principle' agreement for Edinburgh Leisure to operate within these schools.
- 5) To agree that an update report be submitted to Committee in 6 months.

(References – Corporate Policy and Strategy Committee 14 June 2016 (item 1); report by the Acting Executive Director of Communities and Families, submitted.)

Declaration of Interests

Councillor Lewis declared a non-financial interest in the above item as a member of Edinburgh Leisure.

Councillor Main declared a non-financial interest in the above item as the parent of a child at James Gillespie's High School.

2. Minute

Decision

To approve the minute of the Corporate Policy and Strategy Committee of 6 September 2016 as a correct record.

3. Corporate Policy and Strategy Committee Key Decisions Forward Plan November 2016 to January 2017

The Corporate Policy and Strategy Committee Key Decisions Forward Plan for November 2016 to January 2017 was presented.

Decision

To note the Key Decisions Forward Plan for November 2016 to January 2017.

(Reference – Key Decisions Forward Plan November 2016 to January 2017, submitted.)

4. Corporate Policy and Strategy Committee Rolling Actions Log

Details were provided of the outstanding actions arising from decisions taken by the Committee.

Decision

1) To agree to close the following action:

Action 7 - Business Case for the Management Transfer of Secondary School Sports Facilities to Edinburgh Leisure

2) To otherwise note the remaining outstanding actions.

(Reference – Rolling Actions Log, submitted.)

5. Information Governance Policies

Kevin Wilbraham, Records and Information compliance Manager, gave an update on the new and revised governance policies and the context of the policies as they related to the Council.

Details were provided on the Council's Information Governance Policy suite which had been added to and revised to help ensure compliance with legislative, regulatory and best practice standards, and to promote a culture of openness and transparency.

Decision

To approve the Information Governance policies set out in Appendices 2 to 9 of the report by the Chief Executive.

(Reference: report by the Chief Executive, submitted).

6. EU Referendum Result – Managing Impacts in Edinburgh

Details were provided on an initial high level assessment of areas of impact and implications for the Council and the city arising from the result of the EU referendum.

Approval was sought to establish a Member Officer Working Group to consider and co-ordinate Council and partner responses to the risks, uncertainties and impacts of the result on Edinburgh residents.

Motion

- 1) To agree to the establishment of a Member Officer Working Group to guide and inform Council and partner responses to impacts arising from the EU referendum.
- 2) To agree the proposed political composition and remit of the Working Group as set out in paragraphs 3.2 to 3.7 of the report by the Chief Executive.

- moved by Councillor Burns, seconded by Councillor Ross

Amendment

- 1) To agree to the establishment of a Member Officer Working Group to guide and inform Council and partner responses to opportunities and impacts arising from the EU referendum.
- 2) To agree the proposed political composition and remit as amended of the Working Group as set out in paragraphs 3.2 to 3.7 of the report by the Chief Executive.
- 3) To insert as a first bullet point in paragraph 3.7 (proposed remit)
 - To consider how to take best advantage of the opportunities presented by Brexit

- moved by Councillor Rose, seconded by Councillor Rust

Voting

The voting was as follows:

For the motion	-	11 votes
For the amendment	-	3 votes

Decision

To approve the motion by Councillor Burns.

(Reference – report by the Chief Executive, submitted.)

7. Unity in Diversity Summit

Details were provided on an invitation from the Mayor of Florence for the Lord Provost to visit Florence in November 2016 to attend the second edition of the “Unity in Diversity” summit of Mayors from around the world.

Decision

- 1) To approve acceptance of the invitation extended to the Lord Provost from the Mayor of Florence to visit Florence in November 2016 to attend the second edition of the “Unity in Diversity” summit of Mayors from around the world.
- 2) To note that a post-visit report would be provided after the event.

(Reference – report by the Executive Director of Place, submitted)

8. Internal Audit Quarterly Update Report – referral from the Governance, Risk and Best Value Committee

The Governance, Risk and Best Value Committee had referred a report which detailed the Internal Audit progress for the period 1 January 2016 to 31 March 2016 to the Corporate Policy and Strategy Committee for information.

Decision

To note internal audit report and in particular the high risk findings concerning the Retention of Corporate Knowledge.

(References – Governance, Risk and Best Value Committee of 23 June 2016 (item 7); report by the Governance, Risk and Best Value Committee submitted.)

9. Locality Improvement Plans 2017-2022 – referral from the City of Edinburgh Council

The City of Edinburgh Council had referred a report on new the development of Locality Improvement Plans (2017-22) to the Corporate Policy and Strategy Committee for information.

The Locality Improvement Plans would build on previous work undertaken to develop Neighbourhood Partnership Local Community Plans.

Decision

To continue consideration of the report to the next meeting of the Committee on 8 November 2016.

(References – Act of Council No 5 of 22 September 2016; report by the City of Edinburgh Council, submitted)