



## Future Meeting Arrangements June 2019 to June 2020

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4 February 2019

### Purpose of Report

- 1 To advise members of the proposed schedule of meetings for the Lothian Valuation Joint Board for the period to June 2020 and arrangements for meetings of the Joint Consultative Group.

### Main report

- 2 The meetings of the Lothian Valuation Joint Board have been arranged on an approximate twelve-week cycle adjusted, as far as possible, to take into account the meeting schedules of the constituent authorities represented on the Board.
- 3 It has been normal practice to schedule meetings of the Joint Consultative Group (JCG) approximately two weeks in advance of the Board. However, as these meetings have been infrequent, agreement has been reached with the trade union (UNISON) that meetings will be arranged on an "on request" basis.
- 4 Proposed dates for meetings of the Joint Board for the period to June 2020 are shown below. Specific meetings are included to consider the Joint Board's Revenue Budget for 2020/21 as well as the Unaudited Accounts for 2018/19 and 2019/20.

<b>Proposed Date</b>	<b>Time</b>
Monday 17 June 2019 (Unaudited Accounts)	10:00am
Monday 2 September 2019	10:00am
Monday 4 November 2019	10:00am
Monday 3 February 2020 (Revenue Budget)	10:00am
Monday 20 April 2020	10:00am
Monday 15 June 2020 (Unaudited Accounts)	10:00am

## Recommendations

- 5 The Board is asked:
- 5.1 To approve the schedule of meetings as detailed for the period June 2019 to June 2020.
  - 5.2 To agree that meetings of the Joint Consultative Group would be held on an “on request” basis.

**Andrew Kerr**  
Chief Executive and Clerk

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**Appendices**                      None

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**Background  
Papers**                              None