



## Appointments

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23 April 2019

### 1 Purpose of report

To advise of an appointment to the Joint Board following the resignation of a member from Midlothian Council and the need to fill a vacancy on the Appointment Committee.

### 2 Membership of the Joint Board, its Sub-Committees and Joint Consultative Group

- 2.1 Midlothian Council have appointed Councillor Kieran Munro to serve on the Lothian Valuation Joint Board in place of Councillor Pauline Winchester who has resigned.
- 2.2 Councillor Winchester also served on the Joint Board's Appointment Committee. The current membership, as notified, and remits of this group is detailed in the attached appendix.
- 2.3 The Joint Board is invited to appoint a member from Midlothian Council to the Appointment Committee.

### 3 Recommendations

- 3.1 The Joint Board is asked:
  - i) To note the appointment of Councillor Kieran Munro, Midlothian Council.
  - ii) To appoint a member from Midlothian Council to the Appointment Committee.

**Andrew Kerr**  
Chief Executive and Clerk

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<b>Appendix</b>	Appointment Committee Remit
<b>Contact:</b>	Lesley Birrell, Office of the Chief Executive and Clerk ☎ 529 4240 ✉ <a href="mailto:lesley.birrell@edinburgh.gov.uk">lesley.birrell@edinburgh.gov.uk</a>
<b>Background Papers:</b>	Letter from Midlothian Council

## **Lothian Valuation Joint Board Appointment Committee**

### **Remit**

**1** The Appointment Committee shall be authorised to act on behalf of the Board on all matters of selection and appointment of the Assessor and Electoral Registration Officer of the Lothian Valuation Joint Board.

**2** Membership of the Committee shall comprise 5 members as follows:

The City of Edinburgh Council	-	2 Councillors
East Lothian Council	-	1 Councillor
Midlothian Council	-	1 Councillor
West Lothian Council	-	1 Councillor

#### **Advisers (non-voting)**

Chief Executive and Clerk to the Board  
HR Adviser to the Board

**3** The quorum for meetings of the Committee shall be 3 members.

**4** The Convener of the Committee shall be appointed by the Valuation Board. In the absence of the Convener at any meeting, the Committee will elect a Chair from its members.

**5** Members will be permitted to appoint a substitute to attend in their place, in accordance with the requirements of the Board's Standing Orders.

**6** All members (and any substitute member) will require to have attended an approved training course for the purpose of recruitment and selection of Chief Officers.

**7** All members (and any substitute members) will be subject to the general requirement to have attended all the stages of the selection process i.e. any short-listing (or long-listing) and interviews of all candidates when participating in the selection process.

**8** The Chief Executive and Clerk to the Valuation Board, in consultation with the Convener of the Committee, will be responsible for calling meetings of the Committee.

**9** The Chief Executive and Clerk shall report on any appointment made to a meeting of the Valuation Board.