

Notice of meeting and agenda

Governance, Risk and Best Value Committee

10.00 am Tuesday, 9th June, 2020

Virtual Meeting - via Skype

This is a public meeting and members of the public are welcome to watch the live webcast on the Council's website.

The law allows the Council to consider some issues in private. Any items under "Private Business" will not be published, although the decisions will be recorded in the minute.

Contacts

Email: lesley.birrell@edinburgh.gov.uk / sarah.stirling@edinburgh.gov.uk

Tel: 0131 529 4240 / 0131 529 4003

1. Order of Business

- 1.1 Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting.

2. Declaration of Interests

- 2.1 Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

3. Deputations

- 3.1 If any

4. Minutes

- 4.1 Minute of the Governance, Risk and Best Value Committee of 18 February 2020 – submitted for approval as a correct record 7 - 12

5. Outstanding Actions

- 5.1 Outstanding Actions – 9 June 2020 13 - 38

6. Upcoming Reports July and August 2020

- 6.1 Upcoming Reports July and August 2020 39 - 40

7. Business Bulletin

- 7.1 None.

8. Reports

- 8.1 Internal Audit - Covid-19 Response – Report by the Chief Internal Auditor 41 - 54
- 8.2 Draft Annual Governance Statement – Report by the Chief Executive 55 - 80

8.3	Whistleblowing Annual Report – Report by the Chief Executive	81 - 86
8.4	Whistleblowing Update – Report by the Chief Executive	87 - 90

9. Motions

9.1 If any

10. Resolution to Consider in Private

10.1 The Committee is requested under Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the public from the meeting for the following items of business on the grounds that they would involve the disclosure of exempt information as defined in Paragraphs [xx] of Part 1 of Schedule 7A of the Act.

11. Private Reports

11.1	Whistleblowing Monitoring Report – Report by the Chief Executive	91 - 142
-------------	--	----------

Laurence Rockey

Head of Strategy and Communications

Committee Members

Councillor Joanna Mowat (Convener), Councillor Eleanor Bird, Councillor Jim Campbell, Councillor Maureen Child, Councillor Phil Doggart, Councillor Gillian Gloyer, Councillor Claire Miller, Councillor Rob Munn, Councillor Gordon Munro, Councillor Susan Rae and Councillor Norman Work.

Information about the Governance, Risk and Best Value Committee

The Governance, Risk and Best Value Committee consists of 11 Councillors and is appointed by the City of Edinburgh Council. The meeting will be held by Skype and will be webcast live for viewing by members of the public.

Further Information

If you have any questions about the agenda or meeting arrangements, please contact , Committee Services, City of Edinburgh Council, Business Centre 2.1, Waverley Court,

4 East Market Street, Edinburgh EH8 8BG, Tel 0131 529 4240 / 0131 529 4003, email lesley.birrell@edinburgh.gov.uk / sarah.stirling@edinburgh.gov.uk.

The agenda, minutes and public reports for this meeting and all the main Council committees can be viewed online by going to www.edinburgh.gov.uk/cpol.

Webcasting of Council meetings

Please note this meeting may be filmed for live and subsequent broadcast via the Council's internet site – at the start of the meeting the Convener will confirm if all or part of the meeting is being filmed.

The Council is a Data Controller under the General Data Protection Regulation and Data Protection Act 2018.

We broadcast Council meetings to fulfil our public task obligation to enable members of the public to observe the democratic process. Data collected during this webcast will be retained in accordance with the Council's published policy including, but not limited to, for the purpose of keeping historical records and making those records available via the Council's internet site.

Any information presented by individuals to the Council at a meeting, in a deputation or otherwise, in addition to forming part of a webcast that will be held as a historical record, will also be held and used by the Council in connection with the relevant matter until that matter is decided or otherwise resolved (including any potential appeals and other connected processes). Thereafter, that information will continue to be held as part of the historical record in accordance with the paragraphs above.

If you have any queries regarding this and, in particular, if you believe that use and/or storage of any particular information would cause, or be likely to cause, substantial damage or distress to any individual, please contact Committee Services (committee.services@edinburgh.gov.uk).