

Notice of meeting and agenda

Finance and Resources Committee

10.00 am Thursday, 4th March, 2021

Virtual Meeting - via Microsoft Teams

This is a public meeting and members of the public are welcome to watch the webcast live on the Council's website.

The law allows the Council to consider some issues in private. Any items under "Private Business" will not be published, although the decisions will be recorded in the minute.

Contacts

Email: rachel.gentleman@edinburgh.gov.uk / sarah.stirling@edinburgh.gov.uk

Tel: 0131 529 4107 / 0131 529 3009

1. Order of business

- 1.1 Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting.

2. Declaration of interests

- 2.1 Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

3. Deputations

- 3.1 If any.

4. Minutes

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| 4.1 | Minute of the Finance and Resources Committee of 21 January 2021 - submitted for approval as a correct record | 9 - 22 |
| 4.2 | Minute of the Finance and Resources Committee of 2 February 2021 - submitted for approval as a correct record | 23 - 28 |

5. Forward Planning

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| 5.1 | Finance and Resources Committee Work Programme | 29 - 36 |
| 5.2 | Finance and Resources Committee Rolling Actions Log | 37 - 42 |

6. Business Bulletin

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| 6.1 | Business Bulletin | 43 - 46 |
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7. Executive decisions

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| 7.1 | Sustainable Capital Strategy 2021-31 – Annual Report – Report by the Executive Director of Resources | 47 - 74 |
| 7.2 | Annual Treasury Management Strategy 2021/22 – Report by the Executive Director of Resources | 75 - 106 |

7.3	Revenue Budget 2020/21 and 2021/26 Budget Framework Update – Report by the Executive Director of Resources	107 - 116
7.4	Edinburgh Catering Services - Other Catering Significant Trading Operation (STO) - Update – Report by the Executive Director of Resources	117 - 122
7.5	Depot Strategy - Phase 2 – Report by the Executive Director of Place and the Executive Director of Resources	123 - 130
7.6	Liberton Hospital, Edinburgh – Proposed Acquisition – Report by the Executive Director of Resources and the Executive Director of Place	131 - 136
7.7	Workforce Dashboard – December 2020 – Report by the Executive Director of Resources	137 - 148
7.8	Annual Report – Debt Write-off – Report by the Executive Director of Resources	149 - 158
7.9	Security Service – Use of Agency Workers – Report by the Executive Director of Resources	159 - 162
7.10	Resources Directorate – Internal Audit Action Update – Report by the Executive Director of Resources	163 - 190
7.11	Health and Safety Performance in 2020 – Report by the Executive Director of Resources	191 - 204
7.12	Contract Award in Respect of ‘Granton Station Refurbishment’ – Report by the Executive Director of Place	205 - 210
7.13	Award of Contract for Site Re-development Works at North Cairntow Traveller Site – Report by the Executive Director of Place	211 - 218
7.14	Award of Contract for Domestic Repair and Maintenance Works to Council Properties – Report by the Executive Director of Place	219 - 234

7.15	Contract Award – Purchase and Refurbishment of Communal Bins – Report by the Executive Director of Place	235 - 244
7.16	Contracts for Provision of Engineering Services for Roads Design, Structures and Flood Prevention – Report by the Executive Director of Place	245 - 256
7.17	Hire Car Fleet Review 2020-23 (CT0794) – Report by the Executive Director of Place	257 - 262
7.18	Award of Contracts for Day Opportunities Framework – Report by the Chief Officer, Edinburgh Health and Social Care Partnership	263 - 272
7.19	Contract Extensions for Alcohol and Drugs Service Contracts – Report by the Chief Officer, Edinburgh Health and Social Care Partnership	273 - 276
7.20	Contract Extension for the Edinburgh Health and Social Care Partnership – Report by the Chief Officer, Edinburgh Health and Social Care Partnership	277 - 282
7.21	Waiver for Gilmerton Road Short Break Service 2021-22 – Report by the Chief Executive	283 - 286
7.22	Award of Contracts to the Edinburgh Fostering and Continuing Care Framework – Report by the Chief Executive	287 - 302
7.23	Homelessness Services – Use of Temporary Accommodation – Report by the Chief Executive	303 - 308

8. Routine decisions

8.1	Edinburgh Community Solar Co-operative – Battery Proposal – Report by the Executive Director of Resources	309 - 314
8.2	Contract Awards and Procurement Programme (Period 1 July to 31 December 2020) – Report by the Executive Director of Resources	315 - 340

8.3	Contract Award Recommendation Report in Respect of Supply and Distribution of Janitorial Products – Report by the Executive Director of Resources	341 - 348
8.4	St Crispin’s School, Watertoun Road, Edinburgh – Proposed Disposal – Report by the Executive Director of Resources	349 - 354
8.5	Unit 3, Phase 1, Clocktower Industrial Estate, South Gyle Crescent, Edinburgh – Proposed Lease Extension – Report by the Executive Director of Resources	355 - 358
8.6	Longstone Depot, Murrayburn – Proposed Transfer to Housing Revenue Account – Report by the Executive Director of Resources	359 - 362
8.7	65 Niddrie Mains Terrace – Proposed Lease – Report by the Executive Director of Resources	363 - 368
8.8	16 Canning Street Lane, Edinburgh – Proposed Lease Extension – Report by the Executive Director of Resources	369 - 372
8.9	141 Lauriston Place – Proposed Lease – Report by the Executive Director of Resources	373 - 378

9. Motions

9.1 None.

10. Resolution to consider in private

10.1 The Sub-Committee, is requested under Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the public from the meeting for the following items of business on the grounds that they would involve the disclosure of exempt information as defined in Paragraphs 6, 8 and 9 of Part 1 of Schedule 7A of the Act.

11. Private Reports

11.1	Miscellaneous Debts – Write-Off – Report by the Executive	379 - 384
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Director of Resources

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| 11.2 | Extension of Managed Print Service Under Urgency Provisions – Report by the Executive Director of Resources | 385 - 390 |
| 11.3 | Continuation of Existing Contract Arrangements – Care Home Contracts – Report by the Chief Officer, Edinburgh Health and Social Care Partnership | 391 - 394 |

Andrew Kerr

Chief Executive

Committee Members

Councillor Rob Munn (Convener), Councillor Joan Griffiths (Vice-Convener), Councillor Alasdair Rankin, Councillor Chas Booth, Councillor Graeme Bruce, Councillor Gavin Corbett, Councillor George Gordon, Councillor Graham Hutchison, Councillor Andrew Johnston, Councillor Neil Ross and Councillor Mandy Watt

Information about the Finance and Resources Committee

The Finance and Resources Committee consists of 11 Councillors and is appointed by the City of Edinburgh Council.

This meeting of the Finance and Resources Committee is being held virtually by Microsoft Teams.

Further information

If you have any questions about the agenda or meeting arrangements, please contact Rachel Gentleman or Sarah Stirling, Committee Services, City of Edinburgh Council, Business Centre 2.1, Waverley Court, 4 East Market Street, Edinburgh EH8 8BG, Tel 0131 529 4107 / 0131 529 3009, email rachel.gentleman@edinburgh.gov.uk / sarah.stirling@edinburgh.gov.uk.

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