

## Notice of meeting and agenda

# Edinburgh and South East Scotland City Region Deal Elected Member Oversight Committee

10.00 am Friday, 19th November, 2021

Virtual Meeting - via Microsoft Teams

### Contacts

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Tel: 0131 553 8242

## 1. Order of Business

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- 1.1 Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting.

## 2. Declaration of Interests

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- 2.1 2.1 Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

## 3. Minutes

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- 3.1 Minutes of the Edinburgh and South East Scotland City Region Elected Member Oversight Committee of 20 August 2021 – submitted for approval as a correct record 7 - 10

## 4. Items for Consideration

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- 4.1 Regional Prosperity Framework Implementation Plan Update 11 - 18
- 4.2 Climate Resilience 19 - 20
- 4.3 National Planning Framework 4 (NPF4)

## 5. Date of next meeting

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## 6. AOB

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**Gavin King**

Clerk

## Membership

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### **The City of Edinburgh Council**

Councillor Adam McVey

Councillor Cammy Day

### **Scottish Borders Council**

Councillor Stuart Bell

Councillor Euan Robson

### **East Lothian Council**

Councillor Norman Hampshire

Councillor John McMillan

### **West Lothian Council**

Councillor Cathy Muldoon

Councillor Tom Conn

### **Fife Council**

Councillor Altany Craik (Convener)

Councillor John Beare

### **Higher/Further Education Consortium**

Angela Cox

David Brown

Simon Earp

### **Midlothian Council**

Councillor Russell Imrie

Councillor Peter Smail

### **Regional Enterprise Council**

Robert Carr

Garry Clark

Nile Istephan

## Further information

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If you have any questions about the agenda or meeting arrangements, please contact Jamie Macrae, City of Edinburgh Council, Business Centre 2.1, Waverley Court, 4 East Market Street, Edinburgh EH8 8BG, Tel 0131 553 8242, email [jamie.macrae@edinburgh.gov.uk](mailto:jamie.macrae@edinburgh.gov.uk).

The agenda, minutes and public reports for this meeting can be viewed online by going to <https://democracy.edinburgh.gov.uk> .

## **Webcasting of Joint Committee meetings**

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## Minutes

### **Edinburgh and South East Scotland City Region Deal Elected Member Oversight Committee**

#### **Microsoft Teams**

**10.00am, Friday 20 August 2021**

**Present:**

**Fife Council** – Councillors John Beare and Altany Craik (In the Chair)

**City of Edinburgh Council** – Councillor Cammy Day and Adam McVey

**Midlothian Council** – Councillor Russell Imrie and Peter Smail

**Scottish Borders Council** – Councillor Stuart Bell and Euan Robson

**East Lothian Council** – Councillor Norman Hampshire and John McMillan

**West Lothian Council** – Councillors Tom Conn

**Higher/Further Education Consortium** – Angela Cox, David Brown Simon Earp

**Regional Enterprise Council** – Robert Carr, Garry Clark and Nile Istephan

**In attendance:**

Paul Lawrence, Executive Director of Place, City of Edinburgh Council

Andy Nichol, City Region Deal Programme Manager, City of Edinburgh Council

David Baxter, City Region Deal PMO, City of Edinburgh Council

David Hanna, City Region Deal PMO, City of Edinburgh Council

Graeme Rigg, City Region Deal PMO, City of Edinburgh Council

Jenni Craig, Service Director – Customer & Communities, Scottish Borders Council

John Hayward, Planning and Development Standards Manager, Scottish Borders Council

Phil Cragg, Consultant, Deloitte

Douglas Proudfoot, Executive Director for Place, East Lothian Council

Andrew Stewart, Project Manager, East Lothian Council

Keith Winter, Executive Director of Enterprise and Environment, Fife Council

Kirstin Marsh, Project Manager, Strategic Growth and City Deals, Fife Council

Craig McCorriston, Head of Planning, Economic Development and Regeneration,  
West Lothian Council  
Jamie Macrae, Committee Services, City of Edinburgh Council

## **Apologies**

Councillor Cathy Muldoon (West Lothian Council)

## **1. Minutes**

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### **Decision**

To approve the minute of the Edinburgh and South East Scotland City Region Deal Elected Member Oversight Committee of the 16 July 2021 as a correct record.

## **2. Consultation Overview – Regional Prosperity Framework Update and Consultation Key Themes and Amendments**

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Phil Cragg updated the committee on the Regional Prosperity Framework consultation. 52 formal responses had been received on the Hub and a further c. 20 additional responses received in email format to the CRD mailbox. The responses largely focused on the issues of Environmental, Travel and Societal and Place. Committee was provided with a detailed list of the specific key concerns raised in relation these themes. Although there were a number of critical responses, it was highlighted that there had also been a number of very positive responses. A number of changes had been made following consultation feedback, in particular the Vision Statement, which had been redrafted. A process had been developed by the team for making changes to the framework following feedback received in the consultation.

During the discussion, the following points were raised:

- Infrastructure concerns – National Rail, roads, etc may struggle to cope with this level growth.
- The low number of consultation responses was disappointing, but it was noted that all councils had debated and discussed the framework, and in addition to the consultation, a number of events had been run by partners, so it was important to recognise the extent of discussion elsewhere.
- It was important to continue to engage with equalities and minority groups, as these have historically been missed in previous consultations.

### **Decision**

To note the update.

### **Declaration of Interests**

Robert Carr declared non-financial interests in the above item as a partner in the Anderson Strathern LLP which acted for, or had in the recent past acted for, each of the local authorities involved in the City Deal as well as many of the higher and further education bodies; as Chair of the Edinburgh Airport Consultative Committee,



as Chair of East Lothian Advice Consortium Ltd, the entity with which East Lothian Council contracts for the provision of advice services delivered by Haddington and Musselburgh Citizens Advice Bureaux; as a member of the East Lothian Partnership Connected Economy Group and as a member of the Fair work Convention.

### **3. Final Draft version of Regional Prosperity Framework**

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Paul Lawrence outlined the key themes and amendments in the Final Draft of the Regional Prosperity Framework, which was shared with members. The Executive Summary outlined 7 Major Regional Opportunities, as follows:

1. A Data-driven Region
2. Sustainable tourism and cultural distinction
3. The Forth: a green industrial and regeneration exemplar
4. Healthcare and Well-being focus for all
5. Maximising the role of 'anchor institutions'
6. Support for starting and building a business
7. New approaches to sustainable development

It was hoped that each of these would become a delivery programme and that cross cutting themes would be embedded in each. It was, however, highlighted that there were ten "big moves" outlined in the substantive document, so there was some work for officers to bring these in line with each other.

#### **Decision**

To note the update.

#### **Declaration of Interests**

Robert Carr declared non-financial interests in the above item as a partner in the Anderson Strathern LLP which acted for, or had in the recent past acted for, each of the local authorities involved in the City Deal as well as many of the higher and further education bodies; as Chair of the Edinburgh Airport Consultative Committee, as Chair of East Lothian Advice Consortium Ltd, the entity with which East Lothian Council contracts for the provision of advice services delivered by Haddington and Musselburgh Citizens Advice Bureaux; as a member of the East Lothian Partnership Connected Economy Group and as a member of the Fair work Convention.

### **4. Member Feedback**

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Members were given the opportunity to share their own feedback on the draft. The following points were raised in the discussion:

- The document was in line with aims of the City Region Deal.
- Infrastructure was a key issue and concern. Huge investment would be required to meet the ambition outlined in the document.
- Concern that the document failed to discuss entrepreneurship – the section on SMEs could be strengthened, particularly in terms of how to support new business startups.

- No mention of high-speed rail in the document (noting the campaign for Glasgow and Edinburgh to be connected).
- Good early work on the document - emphasis on poverty was welcomed.
- Regional Enterprise Council had for a number of years discussed 4 main themes of Prosperity and Wealth Creation, Climate and Biodiversity, Participation and Engagement, and Sharing Benefits in a Fair and Just Way. The most recent iterations addressed these themes.
- The issue of poverty was not a political issue – it was about not only personal cost, but cost on the public purse.

## **Decision**

To note the feedback from members and ask officers to reflect in the final version.

## **Declaration of Interests**

Robert Carr declared non-financial interests in the above item as a partner in the Anderson Strathern LLP which acted for, or had in the recent past acted for, each of the local authorities involved in the City Deal as well as many of the higher and further education bodies; as Chair of the Edinburgh Airport Consultative Committee, as Chair of East Lothian Advice Consortium Ltd, the entity with which East Lothian Council contracts for the provision of advice services delivered by Haddington and Musselburgh Citizens Advice Bureaux; as a member of the East Lothian Partnership Connected Economy Group and as a member of the Fair work Convention.

**Regional Prosperity Framework – Implementation Planning and Resources  
Elected Member Oversight Committee Meeting 19 November 2021  
10am-12 noon  
Microsoft Teams Meeting**

## **Introduction**

This paper provides an update on the Regional Prosperity Framework (RPF) implementation planning.

## **Recommendations**

1. Note the content of the update paper; and
2. Note the draft programme delivery timeline and potential risk to June deadline due to local authority elections in May 2022.

## **Background**

The [Regional Prosperity Framework](#) (RPF) was approved at the 3 September Joint Committee meeting. The RPF will be used as a basis to guide and integrate public, private and third sector decisions, actions, collaborations, strategies, policies and investments across areas such as sustainability, climate change, energy, transport, planning, housing, infrastructure, education, digital, services, equalities, well-being, economic development, procurement and delivery.

*The ambitious 20-year economic framework has a vision to become the data capital of Europe. We will ensure the social and economic benefits of this capability extend to all. All sections of the community will have the opportunity to develop the key skills that will help to end inequalities in our society. We will protect our environment and make best use of our extraordinary built and natural assets, ensuring that the Edinburgh and South East Scotland City Region delivers a just transition to a net zero economy. Our institutions, ancient and modern, will deliver positive outcomes that enhance our local, national, and international reputation.*

## **Main**

The future regional economy will be shaped by Nine major regional opportunities 'Big Moves' to drive the delivery of the RPF. The RPF Big Moves are integral to the delivering the vision and ambition of the 20-year RPF. Individual implementation plans are required for each of the moves. The Big Moves make up the most significant part of the RPF and therefore will require the biggest resource commitment from partners to develop. The Big Moves are summarised in appendix 1.

Implementation plans are to be developed for each of the Big Moves. Each Big Move should reflect what activities can be delivered over the short (years 1-3), medium (years 4-6), and longer (years 7-10) term horizons and what actions/interventions/resource are required.

## **Resources to progress implementation plans**

The positions and partners required to support the delivery of each of the big moves is outlined in the tables below. Where possible, lead organisations and officers have been named. It will be up to the Lead Officers and stakeholders to determine the detail required for each of the individual implementation plans.

<b>Big Move 1. Data Capital of Europe</b>	
<b>Director Group</b>	John Scott
<b>Lead Organisation</b>	University of Edinburgh
<b>Lead Officer</b>	Ritchie Somerville / Laura Woods-Dunlop
<b>Liaison Officer</b>	DDI Programme Delivery Board
<b>Other Partners</b>	Scottish Enterprise

<b>Big Move 2. Re-thinking Our Place</b> - Bring together grouping to respond to the draft NPF4 when published, determine next steps and requirement for RSS or regional placemaking policy aspiration. Community, Business and Enterprise to also be considered.	
<b>Director Group</b>	Craig McCorriston
<b>Lead Organisation</b>	West Lothian Council/PMO
<b>Lead Officer</b>	West Lothian Council/PMO
<b>Liaison Officer</b>	David Baxter
<b>Other Partners</b>	SEStran, ADS, SFT and Regional housing partners/board and planners

<b>Big Move 3. Sustainable Transport</b>	
<b>Director Group</b>	Derek Oliver
<b>Lead Organisation</b>	SEStran
<b>Lead Officer</b>	SEStran Jim Grieve/Anna Herriman
<b>Liaison Officer</b>	Ewan Doyle
<b>Other Partners</b>	RTWG and TAB

<b>Big Move 4 - Regenerating the Forth</b> - Part 1 Green Port/Free Port Bid; Part 2 Forth Regeneration Programme – including Edinburgh’s Waterfront and Cockenzie/Blindwells	
<b>Director Group</b>	Keith Winter – Part 1; Douglas Proudfoot – Part 2
<b>Lead Organisation</b>	Fife Council, East Lothian Council, City of Edinburgh Council and Forth Ports
<b>Lead Officer</b>	Pamela Stevenson Part 1; Sat Patel and Andy Stewart for Part 2
<b>Liaison Officer</b>	Part 1: FC happy to carry and can update group as appropriate  Part2: Douglas to determine.
<b>Other Partners</b>	City of Edinburgh Council, East Lothian Council, Falkirk Council, West Lothian Council, University of Edinburgh, Scottish Enterprise, East Lothian Council and Nature Scot - Forth Manager, SEPA

<b>Big Move 5. Sustainable Tourism &amp; Culture</b> – initial roundtable discussion Regional tourism strategy and partnership	
<b>Director Group</b>	Paul Lawrence
<b>Lead Organisation</b>	Visit Scotland and City of Edinburgh Council
<b>Lead Officer</b>	Paula Ward, Caroline Warburton (check), Elin Williamson CEC
<b>Liaison Officer</b>	TBC
<b>Other Partners</b>	ETAG, 6 LAs lead tourism officers, Scottish Enterprise, TourismTech Cluster @ University of Edinburgh

<b>Big Move 6 - Supporting Enterprise</b> – initial roundtable discussion on current environment for enterprise support – where we are now, what do we want in the future and how to we get there	
<b>Director Group</b>	Keith Winter and Mark McMullen
<b>Lead Organisation</b>	Fife, CEC and Scottish Enterprise
<b>Lead Officer</b>	TBC
<b>Liaison Officer</b>	Lawrence Wyper
<b>Other Partners</b>	Regional Enterprise Council

<b>Big Move 7 - Aligning Skills</b> – initial roundtable discussion on how system is currently working, what do we want in the future and how to we get there	
<b>Director Group</b>	Keith Winter
<b>Lead Organisation</b>	Integrated Regional Employability & Skills and Skills Development Scotland
<b>Lead Officer</b>	Adam Dunkerley and Phil Ford
<b>Liaison Officer</b>	TBC
<b>Other Partners</b>	Angela Cox, Simon Earp, FE/HE, Scottish Funding Council, University of Edinburgh

<b>Big Move 8 - Re-Inventing Healthcare</b> – engagement between University of Edinburgh, NHS and Health and Social Care - what does the future look like and what is the right forum to bring stakeholders together (Ritchie S to come back with initial thoughts)	
<b>Director Group</b>	Paul Lawrence
<b>Lead Organisation</b>	TBC
<b>Lead Officer</b>	TBC
<b>Liaison Officer</b>	TBC
<b>Other Partners</b>	NHS, Scottish Enterprise, Health and Social Care Partnerships, University of Edinburgh and Health Boards

<b>Big Move 9 - Anchor Institutions</b> – scoping required, community wealth building what does this mean for institutions and policy making	
<b>Director Group</b>	Jenny Craig
<b>Lead Organisation</b>	Scottish Borders Council
<b>Lead Officer</b>	New SBC Chief Officer of Economic Development
<b>Liaison Officer</b>	Michael Cook
<b>Other Partners</b>	Scottish Government and Scottish Enterprise

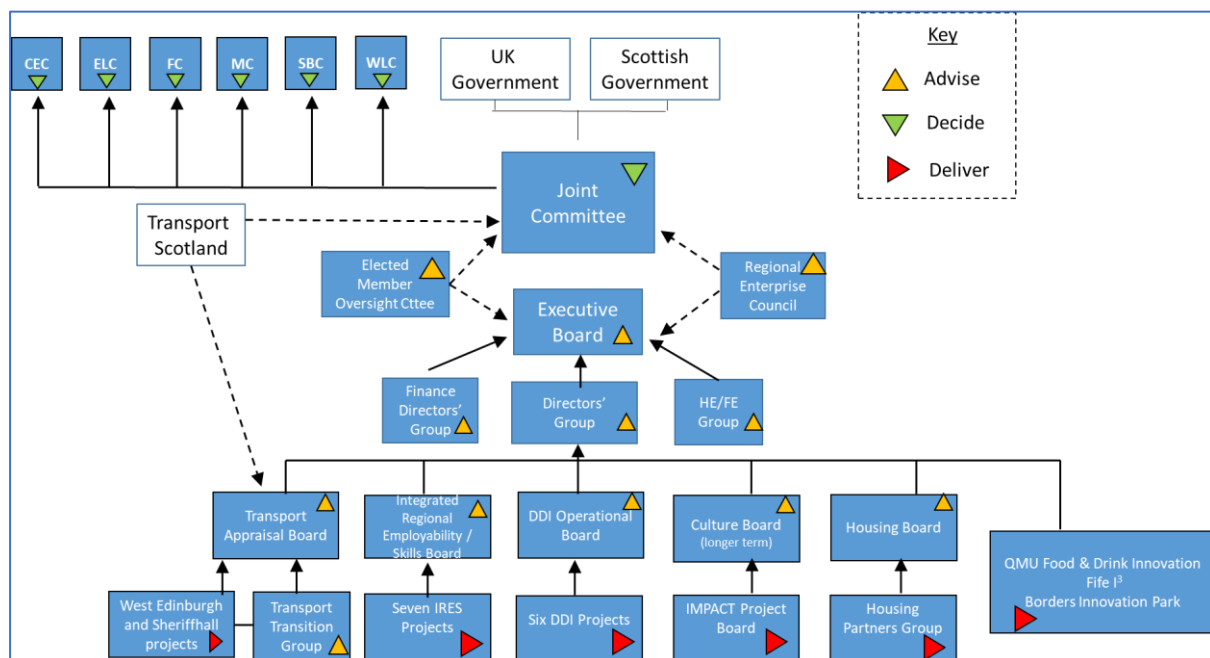
### Roles and responsibilities

A summary of key roles and responsibilities is provided in the table below.

<b>Name</b>	<b>Role and Responsibilities</b>
<b>Director</b>	Chair meetings/workshops. Steer and provide advice to lead officers
<b>Lead Organisation</b>	Assure resource and capacity is in place to deliver Big Move Implementation Plan.
<b>Lead Officer</b>	Undertake day to day work and manage the Big Move Implementation Plan. Provide progress updates to PMO.
<b>Liaison/Support Officer</b>	Provide support to lead officer and link back to the weekly RPF coordination group.
<b>Other Partners</b>	Key partners to be determined by Director and Lead Officer. Key partners will input and help to shape each Big Move Implementation Plan.
<b>Weekly Coordination Group</b>	Overall activity drawn together. Provide input, updates and monitor activity across each of the Big Moves. Representation drawn from across regional partnership.
<b>Senior Responsible Officer</b>	Paul Lawrence will continue to be SRO and the Directors group will continue to be regularly consulted.
<b>PMO</b>	Chair weekly RPF coordination meetings. Assist with coordination of meetings and workshops across each Big Moves. Strategic alignment across all Big Moves.
<b>Deloitte</b>	Undertake a lead role working with the City Region Deal partners to develop implementation plans for each of the Big Moves and help to ensure consistency of approach through developing reporting templates with PMO and Laura.
<b>University of Edinburgh DDI PMO</b>	UoE are providing resource to facilitate input into each of the Big Moves, as required  3 x Moves – Ritchie Somerville 3 x Moves – John Scott 3 x Moves – Gemma Cassels  Laura Woods-Dunlop is coordinating this input and working with PMO and Phil on overall Plan and approach to delivery.

## Governance

Alignment and input can be sought from the thematic groups and boards as appropriate. The Transport Appraisal Board has a clear role to play with Big Move 3 – Sustainable Transport; IRES with the Big Move 7 – Aligning Sills; DDI Operational Board with Big Move 1 – Data Capital of Europe and Housing Board potentially with aspects of Big Move 2 – Rethinking Our Place. These grouping already meet regularly with representation from across regional and national partners. Therefore, each group/board should be engaged to determine strategic fit and input into the first meeting/workshops for each of the Big Moves. The image below outlines the latest City Region Deal Governance arrangements. The Directors Group will remain the key group to provide advice and direction on RPF work. The Elected Member Oversight Committee will continue to be regularly consulted as progress is made on each of the RPF implementation plans, with the Joint Committee as the ultimate decision making committee.



## Sustainable Economy Task and Finish Groups

There are also established working groups developing Strategic and Outline Business Cases on:

- Regional Supply Chains
- Regional Energy Management Systems
- Regional Climate Risk Assessment

The officers and partners working on these three areas should be engaged if appropriate. There are synergies with Big Move 9 Anchor institutions and the work on Regional Supply Chains and work on Energy Management Systems and Climate Risk will likely have implications for Big Move 2 - Rethinking our Place and Big Move 4 – Regenerating the Forth.

## Timeline

A programme timeline with indicative milestones is provided below:

RPF Implementation Plan Programme Timeline		2021					2022					
		N	D	J	F	M	A	M	J	J	A	S
Joint Committee					4 Update			Local Authority Elections	24 approval			
Elected Member Oversight Committee	19		tbc		tbc				17			
Regional Enterprise Council		10										
Directors	4	2	6	3	3	7						
Executive Board	18	16	20	17	24	28						
Council and partner ratification									tbc	tbc	tbc	tbc
Big Move 1	First meeting or workshop in 2021				Outline Delivery Plan		Final Draft Delivery Plan					
Big Move 2												
Big Move 3												
Big Move 4												
Big Move 5												
Big Move 6												
Big Move 7												
Big Move 8												
Big Move 9												

A timeline of June 2022 has been proposed to develop draft Big Move Implementation plans and the overarching Action Plan. However, local elections in May could require this work to extend to September 2022.

### Next Steps

EMOC members are asked to discuss this paper and consider its recommendations.



**Appendix 1 – The RPF Nine Big Moves – Summary Table**

<b>OUR BIG MOVES</b>	<p><b>Data Capital of Europe</b></p> <ul style="list-style-type: none"> <li>• <i>Agri-tech and Healthcare</i></li> <li>• <i>Fintech</i></li> <li>• <i>DDI across key sectors</i></li> <li>• <i>Usage of Infrastructure</i></li> </ul>	<p><b>Re-thinking Our Place</b></p> <ul style="list-style-type: none"> <li>• <i>Sustainable approaches</i></li> <li>• <i>Society &amp; business</i></li> <li>• <i>Regenerating High Streets</i></li> <li>• <i>Regional Spatial Strategy</i></li> </ul>	<p><b>Sustainable Transport</b></p> <ul style="list-style-type: none"> <li>• <i>Rail network</i></li> <li>• <i>Waverly transformation</i></li> <li>• <i>Regional Mass Transit</i></li> <li>• <i>Active travel</i></li> </ul>
	<p><b>Regenerating the Forth</b></p> <ul style="list-style-type: none"> <li>• <i>Forth Ports Freeport/ Greenport programme</i></li> <li>• <i>Regeneration of Edinburgh Waterfront</i></li> <li>• <i>Cockenzie Regeneration and Blindwells</i></li> </ul>	<p><b>Sustainable Tourism &amp; Culture</b></p> <ul style="list-style-type: none"> <li>• <i>Regional tourism network</i></li> <li>• <i>Fair working principles</i></li> <li>• <i>Edinburgh Festivals</i></li> </ul>	<p><b>Supporting Enterprise</b></p> <ul style="list-style-type: none"> <li>• <i>Innovation ecosystems</i></li> <li>• <i>Support for young people</i></li> <li>• <i>Wellbeing at heart of recovery</i></li> </ul>
	<p><b>Aligning Skills</b></p> <ul style="list-style-type: none"> <li>• <i>Future skills</i></li> <li>• <i>Digital skills</i></li> <li>• <i>Addressing shortages</i></li> <li>• <i>Employer skills</i></li> </ul>	<p><b>Re-Inventing Healthcare</b></p> <ul style="list-style-type: none"> <li>• <i>Usher Institute</i></li> <li>• <i>Advanced Care Research Centre</i></li> <li>• <i>BioQuarter</i></li> <li>• <i>Strong regional partners</i></li> </ul>	<p><b>Anchor Institutions</b></p> <ul style="list-style-type: none"> <li>• <i>High local impacts</i></li> <li>• <i>Sustainable employment</i></li> <li>• <i>Reputational pull</i></li> </ul>
<b>ENABLER</b>	<b>INFRASTRUCTURE</b>		
	<b>PEOPLE AND ORGANISATIONS</b>		

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## **National Climate Resilience Summit: ambition statement**

Scotland is already experiencing warming, with more extreme weather events and rising sea levels and these changes will continue due to the locked-in effects of global climate change. As a nation we must prepare for these changes in order to protect our places, communities, businesses and nature. This will include understanding climate risk and vulnerabilities, planning and implementing adaptation actions, unlocking finance and supporting transformational change at local, national and international levels. The Climate Change Committees recent independent Assessment of UK Climate Risk is clear it will be impossible to achieve a just transition to net zero or tackle inequalities more widely without also addressing climate risks, and that the time for us to build resilience is now.

As delegates to the National Climate Resilience Summit we support collective action to transform Scotland into a climate resilient nation. As part of this journey, we:

1. support enhanced understanding and action on climate risk and look forward to collaborating across sectors;
2. will further embed climate adaptation in our culture, corporate governance and organisational priorities as an immediate priority and throughout 2022 and beyond; and
3. express our support for an ambitious global deal at COP26 which addresses adaptation and resilience needs in a fair and just way.

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