

Minutes

Policy and Sustainability Committee

10.00 am, Tuesday 17 January 2023

Present

Councillors Day (Convener), Aston (substitute for SNP Vacancy), Beal, Biagi, Campbell, Dijkstra-Downie, Duggart, Griffiths, Lang, Macinnes, McVey, Meagher, Mumford, Parker, Staniforth, Walker (substitute for Councillor Watt), and Whyte.

Also present : Councillor Burgess (item 10)

1. Police Scotland - Edinburgh City Division Scrutiny Report April-September 2022

An update was provided for April to September 2022 June 2022 on Police Scotland's Edinburgh City Division city-wide plans, policies and performance.

Chief Superintendent Sean Scott and Superintendent Sam Ainslie spoke to the report, and responded to members' questions.

Decision

To note the update.

(Reference – report by the Interim Executive Director of Corporate Services, submitted.)

2. Scottish Fire and Rescue Service – Local Plan Performance Report

An update was provided on the Scottish Fire and Rescue Service prevention, protection and operational response activities within the City of Edinburgh area during the reporting period of 2021-22 (1 April 2021 – 31 March 2022).

Matt Acton, Scottish Fire and Rescue Service spoke to the report, and responded to members' questions.

Decision

To note the update.

(Reference – report by the Interim Executive Director of Corporate Services, submitted.)

3. Minutes

Decision

- 1) To approve the minute of the Policy and Sustainability Committee of 1 November 2022 as a correct record.
- 2) To approve the minute of the Policy and Sustainability Committee of 17 November 2022 as a correct record

4. Policy and Sustainability Committee Work Programme

The Policy and Sustainability Committee Work Programme for 17 January 2023 was presented.

Decision

To note the Work Programme.

(Reference – Work Programme 30 August 2022, submitted.)

5 Policy and Sustainability Committee Rolling Actions Log

Details were provided of the outstanding actions arising from decisions taken by the Committee.

Decision

- 1) To agree to close the following actions:

Action 1 – In-house Service Provision - Response to a motion by Councillor Day

Action 2 – Barriers to Elected Office – Motion by Councillor Main

Action 5 – COVID-19 and Council Services – Motion by Councillor Lang

Action 6(1) – Air Quality in Primary Schools – Motion by Councillor Caldwell

Action 9 – Response to composite motion – Warm and Welcoming Spaces and Cost of Energy Crisis

Action 10 – Assessing the Feasibility of an Edinburgh Drug Consumption Room

Action 12 – Edinburgh Biodiversity Action Plan 2022-2027 and Scottish Biodiversity Strategy Consultation

Action 13 – Edinburgh and South East Scotland City Region Deal Annual Report 2021/22

Action 17 – Public Bodies Climate Change Duties Report 2021/22

Action 18 - Council Emissions Reduction Plan – Annual Progress Report

Action 22 – Performance Update Report

Action 24 – Forth Green Freeport

- 2) To otherwise note the Rolling Actions Log.
(Reference – Rolling Actions Log, submitted.)

6. Business Bulletin

The Policy and Sustainability Committee Business Bulletin for 17 January 2023 was submitted.

Decision

- 1) To ask for a further update on the use of Edinburgh Leisure facilities.
- 2) To note the Business Bulletin.

(Reference – Business Bulletin 17 January 2023 August 2022, submitted.)

7. LOVE Gorgie Farm – Emergency Motion by Councillor Day

The Convener ruled that the following item, notice of which had been given at the start of the meeting, be considered as a matter of urgency to allow the Committee to give early consideration to this matter.

The following motion by Councillor Day was submitted in terms of Standing Order 17:

“Committee is asked to:

- Note that LOVE Learning have walked away from running Gorgie Farm.
- Recognise the importance of the Farm to volunteers, mental health and vulnerable families, and for staff and volunteers, to care for the animals temporarily on site while a way forward is investigated.
- Note a public meeting was held on 9th January 2023.
- Note the Cross-Party Meeting with MSPs, Group Leaders and Local Members with the Executive Director of Education and Children’s Services, and the Service Director for Sustainable Development, to discuss options for a sustainable future for the Farm took place on 11th January 2023.
- Note the Council Leader will continue discussions with the Steering Group from the Save Gorgie Farm Campaign.

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- Request an update to the next Education, Children and Families Committee on 31st January 2023 on the current situation and any ongoing discussion/opportunities to support a new sustainable model for Gorgie Farm which is fit for the future.”

Motion

To approve the motion by Councillor Day

- moved by Councillor Day, seconded by Councillor Walker

Amendment

To insert after the second bullet point in the motion by Councillor Day:

- Recognises that the last 40 years Gorgie City Farm has been the jewel in the crown in terms of attractions in an urban setting.
- Recognises it has been a lifeline for residents and volunteers in terms of their social activity and isolation and has provided an exceptional training service for those with additional support needs.
- Appreciates the Farm attracts groups of school children who have often never had contact with live animals. It also hosts tens of thousands of visitors from within and outwith Edinburgh.

Committee is asked to commit to an ongoing Farm and its social and community benefit on the existing site.

To insert after the last paragraph in the motion:

- Committee delegates power to the chief executive to TUPE 2 full time equivalent staff *subject to consideration of the costs of running the facility*, who will take responsibility for the essential upkeep of the Farm, the care of the animals, maintaining the links with volunteers and public until a new operator is in place. The remaining discretionary grant fund should be utilised to cover any additional costs until the staff can be TUPE'd to a new operator, subject to confirmation that the costs can be covered by the funding within the discretionary grant fund and that legal checks are in place.

- moved by Councillor Campbell, seconded by Councillor Mumford

In accordance with Standing Order 22(12), the amendment was adjusted and accepted as an addendum to the motion

Voting

The voting was as follows:

For the motion (as adjusted)	-	6 votes
For the amendment	-	11 votes

(For the motion: Councillors Day, Doggart, Griffiths, Meagher, Walker and Whyte.

For the amendment: Councillors Aston, Beal, Biagi, Campbell, Dijkstra-Downie, Lang, Macinnes, McVey, Mumford, Parker and Staniforth.)

Decision

To approve the following amendment by Councillor Campbell:

- 1) To note that LOVE Learning had walked away from running Gorgie Farm.
- 2) To recognise the importance of the Farm to volunteers, mental health and vulnerable families, and for staff and volunteers, to care for the animals temporarily on site while a way forward was investigated.
- 3) To recognise that the last 40 years Gorgie City Farm had been the jewel in the crown in terms of attractions in an urban setting.
- 4) To recognise it had been a lifeline for residents and volunteers in terms of their social activity and isolation and had provided an exceptional training service for those with additional support needs.
- 5) To appreciate the Farm attracted groups of school children who had often never had contact with live animals. It also hosted tens of thousands of visitors from within and outwith Edinburgh.
- 6) To commit to an ongoing Farm and its social and community benefit on the existing site.
- 7) To note a public meeting was held on 9th January 2023.
- 8) To note the Cross-Party Meeting with MSPs, Group Leaders and Local Members with the Executive Director of Education and Children's Services, and the Service Director for Sustainable Development, to discuss options for a sustainable future for the Farm took place on 11th January 2023.
- 9) To note the Council Leader would continue discussions with the Steering Group from the Save Gorgie Farm Campaign.
- 10) To request an update to the next Education, Children and Families Committee on 31st January 2023 on the current situation and any ongoing discussion/opportunities to support a new sustainable model for Gorgie Farm which was fit for the future.
- 11) To delegate power to the Chief Executive to TUPE 2 full time equivalent staff *subject to consideration of the costs of running the facility*, who would take responsibility for the essential upkeep of the Farm, the care of the animals,

maintaining the links with volunteers and public until a new operator was in place. The remaining discretionary grant fund should be utilised to cover any additional costs until the staff could be TUPE'd to a new operator, subject to confirmation that the costs could be covered by the funding within the discretionary grant fund and that legal checks were in place.

8. Time off for Trade Union Representatives Policy

The Council had an Agreement on Time Off and Provision of Facilities for Trade Union Representatives, which supported a partnership approach to working with recognised trade unions and provided support for them in the form of reasonable time off and the provision of a reasonable number of facilities which had last been updated in 2015.

Details were provided on a refreshed policy now renamed the Time off for Trade Union Representatives.

Motion

To approve the new Time Off for Trade Union Representatives policy.

- moved by Councillor Day, seconded by Councillor Walker

Amendment

- 1) To approve the new Time Off for Trade Union Representatives policy.
- 2) To further agree that:
 - a) spending on Time off for Trade Union Representatives should be limited to not more than 0.1 per cent of the total Council pay (in line with maximum Guide figures used by Whitehall departments in the past and where the current civil service average is 0.05 per cent).
 - b) no trade union representative should spend more than 50 per cent of their time carrying out union duties and activities

- moved by Councillor Whyte, seconded by Councillor Doggart

Voting

The voting was as follows:

For the motion	-	15 votes
For the amendment	-	2 votes

(For the motion: Councillors Aston, Beal, Biagi, Campbell, Day, Dijkstra-Downie, Griffiths, Lang, Macinnes, McVey, Meagher, Mumford, Parker, Staniforth and Walker.

For the amendment: Councillors Doggart and Whyte.)

Decision

To approve the motion by Councillor Day

(Reference – report by the Interim Executive Director of Corporate Services, submitted.)

9. Employee Code of Conduct

As part of the findings from the Independent Inquiry and Whistleblowing Culture Review in 2021 (“Inquiry and Review”), several employment policy recommendations were made including the recommendation to review all conduct related employment policies and, where appropriate to revise.

Details were provided on the Employee Code of Conduct which had been reviewed and refreshed taking into considerations the recommendations of the Inquiry and Review.

Motion

1) To note that this Code had been reviewed and revised to address the recommendations agreed following the Independent Inquiry and Whistleblowing Culture Review by Susan Tanner QC, with Pinsent Mason in 2021.

2) To approve the revised Employee Code of Conduct.

- moved by Councillor Day, seconded by Councillor Walker.

Amendment

1) To note that this Code had been reviewed and revised to address the recommendations agreed following the Independent Inquiry and Whistleblowing Culture Review by Susan Tanner QC, with Pinsent Mason in 2021.

2) To approve the revised Employee Code of Conduct.

3) To request a report within 2 cycles on Council progress towards development of robust harassment prevention and action policies which address sexual and sexist harassment, racial harassment, homophobia, biphobia and transphobia, harassment towards disabled people, and other forms of harassment.

- moved by Councillor Mumford, seconded by Councillor Staniforth

In accordance with Standing Order 22(12), the amendment was accepted as an addendum to the motion.

Decision

To approve the following adjusted motion by Councillor Day:

- 1) To note that this Code had been reviewed and revised to address the recommendations agreed following the Independent Inquiry and Whistleblowing Culture Review by Susan Tanner QC, with Pinsent Mason in 2021.
- 2) To approve the revised Employee Code of Conduct.
- 3) To request a report within 2 cycles on Council progress towards development of robust harassment prevention and action policies which addressed sexual and sexist harassment, racial harassment, homophobia, biphobia and transphobia, harassment towards disabled people, and other forms of harassment.

(Reference – report by the Interim Executive Director of Corporate Services, submitted.)

10. Endorsement of Plant-based Treaty – Response to Motion by Councillor Burgess

a) Deputation – Plant-based Treaty

The deputation indicated that they were a global campaign launched at COP25 in Glasgow with the aim of negotiating a global treaty which encouraged a global shift towards healthy plant based diets. They felt that one way of achieving this was for cities to endorse the Plant-based Treaty.

The deputation welcomed the report which they felt had positive high levels of detail and analysis which were above expectations and were happy that the report acknowledged the impact of food on the climate crisis and the mitigation potential of a shift towards plant-based diets. They indicated that they were using the Council's report as best practice to inspire changes and had circulated it to a number of other Councils.

Assurance was given that endorsing the treaty was akin to a pledge, was not binding and that the Council would not be agreeing to apply the principle of the treaty in its entirety.

b) Report by the Interim Executive Director of Corporate Services

In response to a motion by Councillor Burgess, details were provided on the potential implications for the City of Edinburgh Council of endorsing the call for a Plant-based treaty and integrating its principles and relevant actions, including for cities and education, into Council strategies and action plans.

Motion

- 1) To note the greenhouse gas emissions reductions associated with a shift to plant-based diets outlined within the report by the Interim Executive Director of Corporate Services.
- 2) To note the potential implications of the proposed plant-based treaty for City of Edinburgh Council.
- 3) To note that there are actions within the treaty that cannot be implemented as they are outside the Council's control and endorsement of the treaty is not legally binding.
- 4) To note that although plant-based options will be promoted in schools, young people will still have choice in their meals.
- 5) To request an update report on progress of the treaty.
- 6) To request the Council Leader write to the Scottish Government to confirm Edinburgh has signed up to the treaty.

- moved by Councillor Day, seconded by Councillor Walker

Amendment 1

- 1) To note the greenhouse gas emissions reductions associated with a shift to plant-based diets outlined within the report by the Interim Executive Director of Corporate Services.
- 2) To note the potential implications of the proposed plant-based treaty for City of Edinburgh Council.
- 3) To agree to refer a decision on whether to endorse the call for a Plant Based Treaty to full Council.

- moved by Councillor Lang, seconded by Councillor Beal

Amendment 2

- 1) To note the greenhouse gas emissions reductions associated with a shift to plant-based diets outlined within the report by the Interim Executive Director of Corporate Services.
- 2) To note the potential implications of the proposed plant-based treaty for City of Edinburgh Council.
- 3) To note that to endorse the Plant Based Treaty is to acknowledge that food systems are a main driver of the Climate Emergency and that a shift towards plant-based diets can go a huge way in reducing emissions, and that this is a

key ambition of the Council as set out in the Council Business Plan and 2030 Climate Strategy.

- 4) To note that action to reduce meat and dairy consumption in Edinburgh will help to mitigate and adapt the city to the effects of climate change, improve social justice and economic wellbeing, and support the Council as it responds to forthcoming changes to the Public Bodies Climate Change Duties which will require the Council to set targets for reducing consumption-based emissions.
- 5) To further note that endorsing the Plant Based Treaty is non-binding, carries no legal risk, and does not commit the Council to fulfil every demand set out within it.

Therefore, Committee:

- 6) Agrees to endorse the Plant Based Treaty.
- 7) Requests that the Council Leader writes to the First Minister and relevant Cabinet Secretary / Ministers outlining that the Council has endorsed the Treaty, and encouraging the Scottish Government to do so too.
- 8) Requests an action plan and timescale for implementing possible changes to Council activities following the endorsement of the treaty to be presented to Committee for decision within 3 cycles.

- moved by Councillor Parker, seconded by Councillor Mumford

In accordance with Standing Order 22(12), Amendment 2 was accepted as an addendum to the motion.

Voting

The voting was as follows:

For the Motion (as adjusted)	-	12 votes
For Amendment 1	-	5 votes

(For the Motion (as adjusted): Councillors Aston, Campbell, Biagi, Day, Griffiths, Macinnes, McVey, Meagher, Mumford, Parker, Staniforth and Walker.

For Amendment 1: Councillors Beal, Dijkstra-Downie, Doggart, Lang and Whyte.)

Decision

To approve the following adjusted motion by Councillor Day:

- 1) To note the greenhouse gas emissions reductions associated with a shift to plant-based diets outlined within the report by the Interim Executive Director of Corporate Services.

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- 2) To note the potential implications of the proposed plant-based treaty for City of Edinburgh Council.
- 3) To note that there were actions within the treaty that could not be implemented as they were outside the Council's control and endorsement of the treaty was not legally binding.
- 4) To note that although plant-based options would be promoted in schools, young people would still have choice in their meals.
- 5) To request an update report on progress of the treaty.
- 6) To request the Council Leader write to the Scottish Government to confirm Edinburgh had signed up to the treaty.
- 7) To agree to refer a decision on whether to endorse the call for a Plant Based Treaty to full Council.
- 8) To note that to endorse the Plant Based Treaty was to acknowledge that food systems were a main driver of the Climate Emergency and that a shift towards plant-based diets could go a huge way in reducing emissions, and that this was a key ambition of the Council as set out in the Council Business Plan and 2030 Climate Strategy.
- 9) To note that action to reduce meat and dairy consumption in Edinburgh would help to mitigate and adapt the city to the effects of climate change, improve social justice and economic wellbeing, and support the Council as it responded to forthcoming changes to the Public Bodies Climate Change Duties which would require the Council to set targets for reducing consumption-based emissions.
- 10) To further note that endorsing the Plant Based Treaty was non-binding, carried no legal risk, and did not commit the Council to fulfil every demand set out within it.
- 11) To agree to endorse the Plant Based Treaty.
- 12) To request that the Council Leader write to the First Minister and relevant Cabinet Secretary / Ministers outlining that the Council had endorsed the Treaty, and encourage the Scottish Government to do so too.
- 13) To request an action plan and timescale for implementing possible changes to Council activities following the endorsement of the treaty to be presented to Committee for decision within 3 cycles.

(References report by the Interim Executive Director of Corporate Services, submitted.)

Declaration of Interests

Councillor Biagi made a transparency statement in respect of the above item as a vegan of 13 years.

Councillor Parker made a transparency statement in respect of the above item as a vegan of 6 years.

11. Performance – 17 November Policy and Strategy Committee addendum report; Key Service KPI's and KPI's covering our responsibilities as an employer -

The Committee had agreed to a further report to this Committee in one cycle that ensured the measurement of all service provision within KPIs.

Details were provided on the development of the Council's performance monitoring arrangements.

Motion

- 1) To note the response to the Performance Update report addendum by the Interim Executive Director of Corporate Services including; the KPI's for key services and KPIs covering our Employer responsibilities.
- 2) To agree that officers progress the work necessary for updating the Planning and Performance Framework, including the Business Plan and the Public KPI's Dashboard, culminating in a report to Policy and Sustainability in March 2023.

- moved by Councillor Day, seconded by Councillor Meagher

Amendment

- 1) To note the response to the Performance Update report addendum by the Interim Executive Director of Corporate Services including; the KPI's for key services and KPIs covering our Employer responsibilities.
- 2) To agree that officers progress the work necessary for updating the Planning and Performance Framework, including the Business Plan and the Public KPI's Dashboard, culminating in a report to Policy and Sustainability in March 2023
- 3) To note the request to have KPIs for all service provision has not been met, so further requests, detailed KPIs will be included in the March 2023 report to this Committee.

- moved by Councillor Doggart, seconded by Councillor Whyte

In accordance with Standing Order 22(12) the amendment was accepted as an addendum to the motion.

Decision

To approve the following adjusted motion by Councillor Day:

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- 1) To note the response to the Performance Update report addendum by the Interim Executive Director of Corporate Services including; the KPI's for key services and KPIs covering the Employer responsibilities.
- 2) To agree that officers progress the work necessary for updating the Planning and Performance Framework, including the Business Plan and the Public KPI's Dashboard, culminating in a report to Policy and Sustainability in March 2023
- 3) To note the request to have KPIs for all service provision had not been met, so further request, detailed KPIs would be included in the March 2023 report to this Committee.

(References – Policy and Sustainability Committee of 17 November 2022 (item 10); report by the Interim Executive Director of Corporate Services, submitted.)

12 In-house Service Provision (Hard Facilities Management)

In response to a motion by Councillor Day, details were provided on opportunities to bring services in house from the hard FM contract during 2021/22 financial year.

Motion

- 1) To note disappointment that the report does not reflect the Council Business Plan nor does it address the original motion.
- 2) To request a report back in 2 cycles which addresses the above concerns.

- moved by Councillor Day, seconded by Councillor Griffiths

Amendment 1

- 1) To note the report by the Executive Director of Place and discharge the motion by Councillor Day in respect of in-house service provision for Hard Facilities Management (FM) services.
- 2) To note the commitment to ongoing liaison between senior officers in Operational Services and the Trade Unions to examine any further opportunities for insourcing.
- 3) Agrees to receive a further report in three cycles which examines the case for the establishment of a Direct Service Organisation (DSO) within the council covering all facilities management, long term capital investment and repairs on all council owned buildings including those within the HRA. This report should establish the feasibility of managing 'peaks and troughs' demand across the entire council estate including the high volume of work on the schools estate during holiday periods, and whether this could be balanced with long term planning against other areas of the estate such as council housing.

- moved by Councillor Campbell, seconded by Councillor McVey

Amendment 2

- 1) To note the report by the Executive Director of Place and discharge the motion by Councillor Day in respect of in-house service provision for Hard Facilities Management (FM) services.
- 2) To note the commitment to ongoing liaison between senior officers in Operational Services and the Trade Unions to examine any further opportunities for insourcing.
- 3) Requests a briefing note setting out the timetable for continuing work around insourcing of hard facilities management including:
 - integration of the Council's AIMS;
 - completion of the organisational review of the current service;
 - janitorial upskilling programme
 - BEMS monitoring and helpdesk in-house transfer
 - Review of fleet services support capacityand plans for updating Committee on progress made towards this work.

- moved by Councillor Mumford, seconded by Councillor Staniforth

In accordance with Standing Order 22(12), Amendments 1 and 2 were adjusted and accepted as addendums to the motion.

At this point in the meeting the following Amendment 3 was proposed:

Amendment 3

To approve Amendment 2 by Councillor Mumford as originally submitted.

- moved by Councillor Lang, seconded by Councillor Dijkstra-Downie

Voting

The voting was as follows:

For the motion (as adjusted)	-	12 votes
For Amendment 3 (Amendment 2 as originally submitted)	-	5 votes

(For the Motion (as adjusted): Councillors Aston, Campbell, Biagi, Day, Griffiths, Macinnes, McVey, Meagher, Mumford, Parker, Staniforth and Walker.

For Amendment 3 (Amendment 2 as originally submitted): Councillors Beal, Dijkstra-Downie, Doggart, Lang and Whyte.)

Decision

To approve the following adjusted motion by Councillor Day:

- 1) To note disappointment that the report did not reflect the Council Business Plan nor did it address the original motion.
- 2) To request a report back in 2 cycles which addressed the above concerns.
- 3) To agree receive a further report in three cycles which examined the case for the establishment of a Direct Service Organisation (DSO) within the council covering all facilities management, long term capital investment and repairs on all council owned buildings including those within the HRA. This report should establish the feasibility of managing 'peaks and troughs' demand across the entire council estate including the high volume of work on the schools estate during holiday periods, and whether this could be balanced with long term planning against other areas of the estate such as council housing.
- 4) To request a briefing note setting out the timetable for continuing work around in-sourcing of hard facilities management including:
 - integration of the Council's AIMS;
 - completion of the organisational review of the current service;
 - janitorial upskilling programme
 - BEMS monitoring and helpdesk in-house transfer
 - Review of fleet services support capacityand plans for updating Committee on progress made towards this work.

(References – Policy and Sustainability Committee of 5 October 2021 (item 10); report by the Executive Director of Place, submitted.)

13 Energy Management Policy for Operational Buildings – Update Report

Details were provided on the current version of the Council's Energy Management Policy for Operational Buildings for approval which had moved from an annual to a two-yearly reporting cycle together with an overview of energy management activity, including steps taken to reduce Council energy consumption and associated carbon emissions, and an update on progress on policy aims and objectives.

Motion

- 1) To approve the revised Energy Management Policy Statement, detailed in Appendix 1 to the report by the Executive Director of Place.

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- 2) To note the Council's reaccreditation to ISO 50001 and continued progress on implementing the Energy Management Policy and Energy Management System for Operational Buildings.

- moved by Councillor Day, seconded by Councillor Meagher

Amendment

- 1) To approve the revised Energy Management Policy Statement, detailed in Appendix 1 to the report by the Executive Director of Place.
- 2) To note the Council's reaccreditation to ISO 50001 and continued progress on implementing the Energy Management Policy and Energy Management System for Operational Buildings.
- 3) Notes that the current "Energy Management System" sets a year-on-year target for energy reduction but that this is not currently aligned to targets in the Council Emissions Reduction Plan (CERP).
- 4) Notes that, as part of its aims and objectives, the "Energy Management Policy for Operational Buildings" does not reference the importance of renewable energy in the context of the climate emergency or the ambitions of the CERP.

Therefore:

- 5) Requests that year-on-year energy reduction targets set by the "Energy Management System" are aligned to those within the CERP, and that the policy aims and objectives of the "Energy Management Policy for Operational Buildings" are revised to include a broad commitment to renewable energy as part of management plans, with the updated policy and targets circulated to Committee when complete.
- 6) Further requests that an annual reporting cycle is maintained until the policy is aligned to, and meets, targets set out in the CERP, and that data on how any energy reduction realised maps onto CERP targets is included in future reports.

- moved by Councillor Parker, seconded by Councillor Mumford

In accordance with Standing Order 22(12) the amendment was accepted as an addendum to the motion.

Decision

To approve the following adjusted motion by Councillor Day:

- 1) To approve the revised Energy Management Policy Statement, detailed in Appendix 1 to the report by the Executive Director of Place.

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- 2) To note the Council's reaccreditation to ISO 50001 and continued progress on implementing the Energy Management Policy and Energy Management System for Operational Buildings.
- 3) To note that the current "Energy Management System" set a year-on-year target for energy reduction but that this was not currently aligned to targets in the Council Emissions Reduction Plan (CERP).
- 4) To note that, as part of its aims and objectives, the "Energy Management Policy for Operational Buildings" did not reference the importance of renewable energy in the context of the climate emergency or the ambitions of the CERP.
- 5) To therefore request that year-on-year energy reduction targets set by the "Energy Management System" be aligned to those within the CERP, and that the policy aims and objectives of the "Energy Management Policy for Operational Buildings" be revised to include a broad commitment to renewable energy as part of management plans, with the updated policy and targets circulated to Committee when complete.
- 6) To further request that an annual reporting cycle be maintained until the policy was aligned to, and met, targets set out in the CERP, and that data on how any energy reduction realised maps onto CERP targets was included in future reports.

(References – report by the Executive Director of Place, submitted.)

14. Update on Air Quality Monitoring and the Suitability of HEPA Air Filters in Primary Schools

An update was provided on the air quality in schools works carried out since November 2021 and, in particular, the use of the funding provided by Scottish Government as part of its COVID-19 response.

Decision

To note the update by the Executive Director of Place and that a further update would be provided in three cycles.

(Reference – report by the Executive Director of Place, submitted.)

15. Driving for the Council – Telematics Policy

Details were provided on the draft Driving for the Council – Telematics Policy which defined how telematics would be managed and used in Council operated fleet assets.

Motion

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- 1) To note concerns regarding paragraph 5.1.2 of the report by the Executive Director of Place which agrees to install a telematic system on all Council fleet operated assets by the end of 2023.
- 2) To agree to continue consultation with the relevant Trade Unions.
- 3) To pause any further action and request a report back in 2 cycles with more information.

- moved by Councillor Day, seconded by Councillor Meagher

Amendment 1

- 1) To approve the Driving for the Council - Telematics Policy as an interim policy.
- 2) To note that there are currently a number of systems providing telemetry data for fleet assets being used across the Council however there is no policy in place for management of these systems.
- 3) To note the key risks associated with the proposed objectives of rolling out telematics across all Council fleet assets as set out in Appendix 2 to the report by the Executive Director of Place.
- 4) To note concerns regarding paragraph 5.1.2 of the report by the Executive Director of Place which agrees to install a telematic system on all Council fleet operated assets by the end of 2023.
- 5) To agree to continue consultation with the relevant Trade Unions.
- 6) To request a report back in 2 cycles with more information.

- moved by Councillor Lang, seconded by Councillor Dijkstra-Downie

Amendment 2

To adjust paragraph 3 of the motion by Councillor Day to read:

- “3) To pause any further action and request a report back in 1 cycle with more information.”

- moved by Councillor Mumford, seconded by Councillor Staniforth

In accordance with Standing Order 22(12) Amendment 2 was accepted as an amendment to the motion.

Voting

The voting was as follows:

For the Motion (as adjusted)	-	12 votes
For Amendment 1	-	5 votes

(For the Motion (as adjusted): Councillors Aston, Biagi, Campbell, Day, Griffiths, Macinnes, McVey, Meagher, Mumford, Parker, Staniforth and Walker.

For Amendment 1: Councillors Beal, Dijkstra-Downie, Doggart, Lang and Whyte.)

Decision

To approve the following adjusted Motion by Councillor Day:

- 1) To note concerns regarding paragraph 5.1.2 of the report by the Executive Director of Place which agreed to install a telematic system on all Council fleet operated assets by the end of 2023.
- 2) To agree to continue consultation with the relevant Trade Unions.
- 3) To pause any further action and request a report back in 1 cycle with more information.

(Reference – report by the Interim Executive Director of Corporate Services, submitted.)

16. Energy for Edinburgh

Details were provided on the approach to utilising £0.2m of funding which had been allocated to Energy for Edinburgh by the Council in 2022/23.

Motion

- 1) To note the background to establishing Energy for Edinburgh in 2016 and the changing context of the energy market.
- 2) To agree to utilise up to £0.05m of funding to begin to develop an options appraisal for the future of Energy for Edinburgh and to take forward a feasibility assessment on the potential for Energy for Edinburgh to provide a platform for the Council to lever additional funding, as set out in paragraph 4.6 of the report by the Executive Director of Place.
- 3) To agree to the distribution of up to £0.15m to local partners and stakeholders to deliver advice, guidance, support and small-scale energy improvements for residents and businesses.
- 4) To delegate authority to the Executive Director of Place, in consultation with the Board of Energy for Edinburgh, to award grant funding totalling up to the value of £0.15m in accordance with the Council's grant standing orders.

- moved by Councillor Day, seconded by Councillor Walker

Amendment 1

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- 1) Notes the motion agreed at Policy and Sustainability Committee in November 2022 which sets out a path for developing a strategic approach to supporting Energy for Edinburgh to becoming an active enterprise, including the forthcoming report which will include “a thorough options appraisal for opportunities for energy generation partnerships in the city [...] with an evaluation of how best to make Energy for Edinburgh an active enterprise, including consideration of options for alternative and joint ventures for Committee to consider, and with learning from other ESCOs and Local Authorities.
- 2) Regrets that this report on Energy for Edinburgh was not included in the Committee work programme historically and risks pre-empting outstanding reports and stymying action on the topic, as agreed by Committee previously.
- 3) Agrees to retain the £0.2m for future work of Energy for Edinburgh, with spending to be determined and directed by the results of the options appraisal, to ensure it is embedded into the wider strategic context which includes consideration of the Local Heat and Energy Efficiency Strategy, Energy Efficiency Taskforce and 2030 Climate Strategy.
- 4) Agrees to another report in one cycle with an appraisal of at least 3 options for the future of Energy for Edinburgh.
- 5) Agrees one of the options in the report will set out securing a delivery partner to purchase 50% shares in the company for a price of at least £0.2m which will also be made available to the company- following the Midlothian Energy approach. Other options should also explore the feasibility of Energy for Edinburgh to provide a platform for the Council to lever additional funding.

- moved by Councillor McVey, seconded by Councillor Parker

Amendment 2

- 1) To note the background to establishing Energy for Edinburgh in 2016 and the changing context of the energy market.
- 2) To agree to utilise up to £0.05m of funding to begin to develop an options appraisal for the future of Energy for Edinburgh and to take forward a feasibility assessment on the potential for Energy for Edinburgh to provide a platform for the Council to lever additional funding, as set out in paragraph 4.6 of the report by the Executive Director of Place.
- 3) To agree to the distribution of up to £0.15m to local partners and stakeholders to deliver advice, guidance, support and small scale energy improvements for residents and businesses.
- 4) To delegate authority to the Executive Director of Place, in consultation with the Board of Energy for Edinburgh, to award grant funding totalling up to the value of £0.15m in accordance with the Council’s grant standing orders.

- 5) Ensures that any of this funding does not duplicate existing funding streams and services such as the CARES scheme and Home Energy Scotland.

- moved by Councillor Beal, seconded by Councillor Dijkstra-Downie

Amendment 3

That no action be taken on the matter.

- moved by Councillor Whyte, seconded by Councillor Doggart

In accordance with Standing Order 22(12), Amendment 1 was adjusted and accepted in place of the motion and Amendment 2 was accepted as an addendum to the motion.

Voting

The voting was as follows:

For the Motion (as adjusted)	-	15 votes
For Amendment 3	-	2 votes

(For the Motion (as adjusted): Councillors Aston, Beal, Biagi, Campbell, Day, Dijkstra-Downie, Griffiths, Lang, Macinnes, McVey, Meagher, Mumford, Parker, Staniforth and Walker.

For Amendment 3: Councillors Doggart and Whyte.)

Decision

To approve the following adjusted motion by Councillor Day:

- 1) To note the motion agreed at Policy and Sustainability Committee in November 2022 which set out a path for developing a strategic approach to supporting Energy for Edinburgh to becoming an active enterprise, including the forthcoming report which would include “a thorough options appraisal for opportunities for energy generation partnerships in the city [...] with an evaluation of how best to make Energy for Edinburgh an active enterprise, including consideration of options for alternative and joint ventures for Committee to consider, and with learning from other ESCOs and Local Authorities.
- 2) To regret that this report on Energy for Edinburgh was not included in the Committee work programme historically and risked pre-empting outstanding reports and stymying action on the topic, as agreed by Committee previously.
- 3) To agree to retain the £0.2m for future work of Energy for Edinburgh, with spending to be determined and directed by the results of the options appraisal, to ensure it was embedded into the wider strategic context which included

consideration of the Local Heat and Energy Efficiency Strategy, Energy Efficiency Taskforce and 2030 Climate Strategy.

- 4) To agree to another report in two cycles with an appraisal of at least 3 options for the future of Energy for Edinburgh.
- 5) To agree one of the options in the report would set out securing a delivery partner to purchase 50% shares in the company for a price of at least £0.2m which would also be made available to the company- following the Midlothian Energy approach. Other options should also explore the feasibility of Energy for Edinburgh to provide a platform for the Council to lever additional funding.
- 6) To ensure that any of this funding did not duplicate existing funding streams and services such as the CARES scheme and Home Energy Scotland.

(Reference – report by the Executive Director of Place, submitted.)

17. Regional Prosperity Framework Delivery Plan

Details were provided on the Regional Prosperity Framework Delivery Plan to be considered by the Edinburgh and South East Scotland City Region (ESESCR) Joint Committee.

Motion

- 1) To approve the Regional Prosperity Framework Delivery Plan.
- 2) To note the Delivery Plan would be considered by the other five constituent Local Authorities in the Edinburgh and South East Scotland City Region (ESESCR) ahead of the ESESCR Joint Committee meeting on 3 March 2023.

- moved by Councillor Day, seconded by Councillor Meagher

Amendment 1

- 1) To approve the Regional Prosperity Framework Delivery Plan, with the removal of all mentions relating to the Forth Green Port. To further agree that work on the Green Freeport is separated and contained separately to this plan to better enable scrutiny, transparency and accountability of the Green Freeports impacts to the City and region.
- 2) To note that the Delivery Plan would be considered by the other five constituent Local Authorities in the Edinburgh and South East Scotland City Region (ESESCR) ahead of the ESESCR Joint Committee meeting on 3 March 2023.

- moved by Councillor McVey, seconded by Councillor Campbell

Amendment 2

- 1) To approve the Regional Prosperity Framework Delivery Plan.

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- 2) To note the Delivery Plan would be considered by the other five constituent Local Authorities in the Edinburgh and South East Scotland City Region (ESESCR) ahead of the ESESCR Joint Committee meeting on 3 March 2023.
- 3) To further note with regret the lack of diversity on the Edinburgh and South East Scotland Joint Committee and instructs Edinburgh's Council Leader to raise this point at their next meeting and report back to members of the Policy and Sustainability Committee via the Business Bulletin any actions that arise from this discussion.

- moved by Councillor Mumford, seconded by Councillor Staniforth

Amendment 3

- 1) To approve the Regional Prosperity Framework Delivery Plan.
- 2) To note the Delivery Plan would be considered by the other five constituent Local Authorities in the Edinburgh and South East Scotland City Region (ESESCR) ahead of the ESESCR Joint Committee meeting on 3 March 2023.
- 3) To note that the Forth Port freeport bid has now been selected by the Scottish Government and will be going ahead, and duly instructs CEC's representatives on the Joint Committee to ensure that the priorities passed by Council in December 2022 - around fair work, unionisation, community benefits, job and employability opportunities, affordable local housing allocation, and health & safety and environmental protection - are reflected in all future discussions about the freeport in relation to the Regional Prosperity Framework, with updates provided in the Business Bulletin.
- 4) To further note with regret the lack of diversity on the Edinburgh and South East Scotland Joint Committee and instructs Edinburgh's Council Leader to raise this point at their next meeting and report back to members of the Policy and Sustainability Committee via the Business Bulletin any actions that arise from this discussion.

- moved by Councillor Lang, seconded by Councillor Beal

In accordance with Standing Order 22(12) Amendment 3 was adjusted and accepted as an addendum to the Motion.

In accordance with Standing Order 22(12) Paragraph 3 of Amendment 2 was accepted as an addendum to Amendment 1.

Voting

The voting was as follows:

For the motion (as adjusted)	-	9 votes
For Amendment 1 (as adjusted)	-	8 votes

(For the motion (as adjusted): Councillors Beal, Day, Dijkstra-Downie, Doggart, Griffiths, Lang, Meagher, Walker and Whyte.

For Amendment 1 (as adjusted): Councillors Aston, Biagi, Campbell, Macinnes, McVey, Mumford, Parker and Staniforth.)

Decision

To approve the following adjusted motion by Councillor Day:

- 1) To approve the Regional Prosperity Framework Delivery Plan.
- 2) To note the Delivery Plan would be considered by the other five constituent Local Authorities in the Edinburgh and South East Scotland City Region (ESESCR) ahead of the ESESCR Joint Committee meeting on 3 March 2023.
- 3) To note that the Forth Port freeport bid had now been selected by the UK and Scottish Governments and would be going ahead, and duly instruct CEC's representatives on the Joint Committee to ensure that the priorities passed by Council in December 2022 - around fair work, unionisation, community benefits, job and employability opportunities, affordable local housing allocation, and health & safety and environmental protection - were reflected in all future discussions about the freeport in relation to the Regional Prosperity Framework, with updates provided in the Business Bulletin.
- 4) To further note with regret the lack of diversity on the Edinburgh and South East Scotland Joint Committee and instruct Edinburgh's Council Leader to raise this point at their next meeting and report back to members of the Policy and Sustainability Committee via the Business Bulletin any actions that arose from this discussion.

In terms of Standing Order 30.1 the requisite number of members required that the decision be referred to the Council for approval.

(References – Policy and Sustainability Committee of 5 October 2021 (18); report by the Executive Director of Place, submitted.)

18. Barriers to Elected Office

In response to a motion by former Councillor Main, details were provided on a breakdown of the numbers of candidates and elected members by gender and underrepresented groups to inform discussions around further action to be taken at a Council level to increase the diversity of the councillor group. Limited data was available and work was underway nationally with proposals for the establishment of facilitated cross party workshops for elected members to consider further actions in areas within the control of the Council that could be taken in preparation for the next Council election in 2027 to promote diversity of representation and to promote full involvement of current councillors.

Motion

- 1) To note the limited diversity/demographic data that was available on candidates and elected members.
- 2) To commission a voluntary survey of elected members to provide data on the status of current councillors with respect to protected characteristics.
- 3) To note the work undertaken nationally by COSLA to address barriers to elected office in local authorities in Scotland.
- 4) To establish a series of independently facilitated cross party workshops to:
 - a) consider actions that could be undertaken at a Council level and within political parties at candidate selection, to increase the diversity of the councillors as a representative democratic body.
 - b) propose changes to working practices for councillors to support full involvement and limit barriers to participation.

- moved by Councillor Day, seconded by Councillor Griffiths

Amendment 1

- 1) To note the limited diversity/demographic data that was available on candidates and elected members.
- 2) To commission a voluntary survey of elected members to provide data on the status of current councillors with respect to protected characteristics.
- 3) To note the work undertaken nationally by COSLA to address barriers to elected office in local authorities in Scotland.
- 4) To establish a series of independently facilitated cross party workshops to:
 - a) consider actions that could be undertaken at a Council level, to increase the diversity of the councillors as a representative democratic body.
 - b) propose changes to working practices for councillors to support full involvement and limit barriers to participation.

- moved by Councillor Lang, seconded by Councillor Dijkstra-Downie

Amendment 2

- 1) To note the limited diversity/demographic data that was available on candidates and elected members.
- 2) To commission a voluntary survey of elected members to provide data on the status of current councillors with respect to protected characteristics.

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- a) To, where possible, publish the general results of this survey, taking care to avoid 'jigsaw' identification of individual councillors.
 - b) To make recommendations to better integrate data collection of candidates and councillors at future elections including promoting external data gathering initiatives and gathering Edinburgh-specific data.
 - c) To identify ways for the ongoing collection of anonymous feedback and recommendations from Councillors outlined at 5.2 in the report by the Interim Executive Director of Corporate Services.
- 3) To note the work undertaken nationally by COSLA to address barriers to elected office in local authorities in Scotland.
 - 4) To establish a series of independently facilitated cross party workshops to:
 - a) consider actions that could be undertaken at a Council level and within political parties at candidate selection, to increase the diversity of the councillors as a representative democratic body.
 - b) propose changes to working practices for councillors to support full involvement and limit barriers to participation.
 - c) make recommendations for ongoing changes in Council structures, systems and culture to improve inclusion and wellbeing, and improve retention of councillors from underrepresented groups in Edinburgh.
 - 5) Recommends that parties ensure that at least one of their representatives to these workshops is a woman, to reflect the current and historic over-representation of men in local government.

- moved by Councillor Mumford, seconded by Councillor Parker

Amendment 3

- 1) To note the limited diversity/demographic data that was available on candidates and elected members.
- 2) To note the work undertaken nationally by COSLA to address barriers to elected office in local authorities in Scotland.

- moved by Councillor Whyte, seconded by Councillor Doggart

In accordance with Standing Order 22(12), Amendments 1 and 2 were accepted as addendums to the motion.

Voting

The voting was as follows:

For the Motion (as adjusted)	-	15 votes
For Amendment 3	-	2 votes

(For the Motion (as adjusted): Councillors Aston, Beal, Biagi, Campbell, Day, Dijkstra-Downie, Griffiths, Lang, Macinnes, McVey, Meagher, Mumford, Parker, Staniforth and Walker.

For Amendment 3: Councillors Doggart and Whyte.)

Decision

To approve the following adjusted motion by Councillor Day:

- 1) To note the limited diversity/demographic data that was available on candidates and elected members.
- 2) To commission a voluntary survey of elected members to provide data on the status of current councillors with respect to protected characteristics.
 - a) To, where possible, publish the general results of this survey, taking care to avoid 'jigsaw' identification of individual councillors.
 - b) To make recommendations to better integrate data collection of candidates and councillors at future elections including promoting external data gathering initiatives and gathering Edinburgh-specific data.
 - c) To identify ways for the ongoing collection of anonymous feedback and recommendations from Councillors outlined at 5.2 in the report by the Interim Executive Director of Corporate Services.
- 3) To note the work undertaken nationally by COSLA to address barriers to elected office in local authorities in Scotland.
- 4) To establish a series of independently facilitated cross party workshops to:
 - a) consider actions that could be undertaken at a Council level, to increase the diversity of the councillors as a representative democratic body.
 - b) propose changes to working practices for councillors to support full involvement and limit barriers to participation.
 - c) make recommendations for ongoing changes in Council structures, systems and culture to improve inclusion and wellbeing, and improve retention of councillors from underrepresented groups in Edinburgh.
- 5) To recommend that parties ensured that at least one of their representatives to these workshops was a woman, to reflect the current and historic over-representation of men in local government.

(Reference – Act of Council No 22 of 17 March 2022; report by the Interim Executive Director of Corporate Services, submitted.)

19. Domestic Abuse Policy Correction

Details were provided on a correction to be made to the revised Domestic Abuse Policy and associated training which had been approved by Committee on 29 March 2022. The correction had been made in line with the original intention behind the policy.

Decision

To approve the revision to the current Domestic Abuse Policy.

(References – Policy and Sustainability Committee of 29 March 2022 (item 14); report by the Interim Executive Director of Corporate Services, submitted.)

20. Assessing the Feasibility of an Edinburgh Drug Consumption Room – Update Report

In response to a motion by Councillor McFarlane, an update was provided on progress on the proposal that the council work with partners in health and criminal justice on the feasibility of supporting an official Overdose Prevention Centre trial in the City.

Decision

To note the planned approach to securing a feasibility study of an Edinburgh Drug Consumption Room and agree to receive the study when completed.

(Reference – Act of Council No 2 of 30 June 2022; report by the Chief Officer, Edinburgh Health and Social Care Partnership, submitted.)