

# Notice of meeting and agenda

## Transport and Environment Committee

**10.00 am Thursday, 20th June, 2024**

Dean of Guild Court Room - City Chambers

This is a public meeting and members of the public are welcome to attend or watch the webcast live on the Council's website.

The law allows the Council to consider some issues in private. Any items under "Private Business" will not be published, although the decisions will be recorded in the minute.

### Contacts

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## 1. Order of Business

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- 1.1 Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting.

## 2. Declaration of Interests

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- 2.1 Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

## 3. Deputations

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- 3.1 If any.

## 4. Minutes

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- 4.1 Minute of the Transport and Environment Committee of 23 May 2024 – submitted for approval as a correct record 7 - 44

## 5. Forward Planning

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- 5.1 Transport and Environment Committee Work Programme 45 - 54
- 5.2 Transport and Environment Committee Rolling Actions Log 55 - 170

## 6. Business Bulletin

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- 6.1 Transport and Environment Business Bulletin 171 - 190

## 7. Executive Decisions

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|-----|--|-----------|
| 7.1 | Petition for Consideration: Petition for an Exemption to the Pavement Parking Ban in Bangholm streets – Report by the Executive Director of Corporate Services | 191 - 194 |
| 7.2 | Review of Parking and Loading within Elm Row and the Surrounding Area – Report by the Executive Director of Place  | 195 - 200 |
| 7.3 | People and Place 2024/25 and Cargo Bike Movement – Report by the Executive Director of Place   | 201 - 212 |

## 8. Routine Decisions

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|-----|---|-----------|
| 8.1 | Dog Fouling Enforcement – Report by the Executive Director of Place                                     | 213 - 220 |
| 8.2 | Ending the Use of Fossil-Fuel Powered Leaf Blowers – Report by the Executive Director of Place          | 221 - 224 |
| 8.3 | Street Cleansing Performance Report – Report by the Executive Director of Place                         | 225 - 232 |
| 8.4 | Safety of Council Heavy Operated Vehicles – referral from the Governance, Risk and Best Value Committee | 233 - 242 |

## 9. Motions

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- 9.1 Motion by Councillor Bandel - Tables and chairs permits - minimum clear zones
- Committee:
- 1) “Notes that the Council affords businesses that sell food and/or drink the opportunity to place tables and chairs outside in a public area by means of Section 59 of the Roads (Scotland) Act 1984 (permitted obstruction of a public road).
  - 2) Notes that Edinburgh Street Design Guidance factsheet P3 Footways (version 1.1, last updated 2018) sets out

minimum clear zones where tables and chairs permits are requested, that these set out a preferred clear zone in areas of high footfall of 3m, a preferred minimum of 2m and an absolute minimum of 1.5m.

- 3) Notes that some recent applications for a tables and chairs permit have been approved with only 1.4 metres of the pavement clear.
- 4) Requests officers to bring forward within two cycles a report on the implementation of tables and chairs permits, including, but not limited to, the following:
  - 4.1) A list of Tables and Chairs Permits granted in the last 12 months, and in each case setting out the minimum clear zone approved, and where this falls below the preferred or absolute minimums, the reason for this;
  - 4.2) A map, or list of roads as appropriate, which are considered to have 'high pedestrian flows' for the purposes of factsheet P3, and which should therefore benefit from minimum clear zones of 3m;
  - 4.3) Any recommended adjustments to factsheet P3 or to relevant procedure documents, to ensure that both policy and procedure are respecting the transport hierarchy, are providing adequate space for disabled people, those with limited mobility and those with buggies, and which are consistent."

## **10. Resolution to Consider in Private**

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- 10.1** The Sub-Committee, is requested under Section 50(A)(4) of the Local Government (Scotland) Act 1973, to exclude the public from the meeting for the following items of business on the grounds that they would involve the disclosure of exempt information as defined in Paragraph 12 of Part 1 of Schedule 7A

of the Act.

## 11. Private Reports

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- 11.1** Internal Audit Update Report: June 2024 – referral from the Governance, Risk and Best Value Committee 243 - 260

### Nick Smith

Service Director, Legal and Assurance

## Committee Members

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Councillor Scott Arthur (Convener), Councillor Danny Aston, Councillor Jule Bandel, Councillor Christopher Cowdy, Councillor Sanne Dijkstra-Downie, Councillor Stuart Dobbin, Councillor Katrina Faccenda, Councillor Kevin Lang, Councillor Finlay McFarlane, Councillor Marie-Clair Munro and Councillor Kayleigh O'Neill

## Information about the Transport and Environment Committee

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The Transport and Environment Committee consists of 11 Councillors and is appointed by the City of Edinburgh Council.

This meeting of the Transport and Environment Committee is being held in the City Chambers, High Street, Edinburgh and virtually by Microsoft Teams.

## Further information

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If you have any questions about the agenda or meeting arrangements, please contact Rachel Gentleman, Committee Services, City of Edinburgh Council, Business Centre 2.1, Waverley Court, 4 East Market Street, Edinburgh EH8 8BG, Tel 0131 529 4264, email [rachel.gentleman@edinburgh.gov.uk](mailto:rachel.gentleman@edinburgh.gov.uk) / [natalie.carter@edinburgh.gov.uk](mailto:natalie.carter@edinburgh.gov.uk).

A copy of the agenda and papers for this meeting will be available for inspection prior to the meeting at the main reception office, City Chambers, High Street, Edinburgh.

The agenda, minutes and public reports for this meeting and all the main Council committees can be viewed online by going to the Council's online [Committee Library](#).

Live and archived webcasts for this meeting and all main Council committees can be viewed online by going to the Council's [Webcast Portal](#).

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If you have any queries regarding this, and, in particular, if you believe that use and/or storage of any particular information would cause, or be likely to cause, substantial damage or distress to any individual, please contact Committee Services ([committee.services@edinburgh.gov.uk](mailto:committee.services@edinburgh.gov.uk)).