

# Notice of meeting and agenda

## Finance and Resources Committee

**10.00am, Tuesday, 21st November, 2023**

Dean of Guild Court Room - City Chambers

This is a public meeting and members of the public are welcome to attend or watch the webcast live on the Council's website.

The law allows the Council to consider some issues in private. Any items under "Private Business" will not be published, although the decisions will be recorded in the minute.

### Contacts

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Tel: 0131 529 4264

## **1. Order of business**

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- 1.1 Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting.

## **2. Declaration of interests**

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- 2.1 Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest

## **3. Deputations**

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- 3.1 If any

## **4. Minutes**

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| 4.1 | Minute of the Finance and Resources Committee of 21 September 2023 - submitted for approval as a correct record                      | 9 - 26  |
| 4.2 | Minute of the Special Meeting of the Finance and Resources Committee of 23 October 2023 - submitted for approval as a correct record | 27 - 38 |

## **5. Forward Planning**

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|-----|---------------------|---------|
| 5.1 | Work Programme      | 39 - 46 |
| 5.2 | Rolling Actions Log | 47 - 68 |

## **6. Business Bulletin**

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| 6.1 | Business Bulletin | 69 - 76 |
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## **7. Executive Decisions**

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| 7.1 | Revenue Monitoring 2023/24 - Month Five Report – Report by the Executive Director of Corporate Services | 77 - 94  |
| 7.2 | Corporate Services Directorate: Revenue Budget Monitoring   | 95 - 100 |

	2023/24 – Month Five Position – Report by the Executive Director of Corporate Services	
<b>7.3</b>	Capital Monitoring 2023-24 - Month Five Position – Report by the Executive Director of Corporate Services	101 - 110
<b>7.4</b>	Sustainable Capital Budget Strategy Update 2024-34 – Report by the Executive Director of Corporate Services	111 - 124
<b>7.5</b>	Revenue Budget Framework and Medium-Term Financial Plan (MTFP) 2024/29 – Progress Update – Report by the Executive Director of Corporate Services	125 - 140
<b>7.6</b>	Treasury Management Mid-Term Report 2023-24 – Report by the Executive Director of Corporate Services	141 - 158
<b>7.7</b>	Non-Domestic Rates - Empty Property Policy – Report by the Executive Director of Corporate Services	159 - 166
<b>7.8</b>	Professional Services Expenditure 2022/2023 – Report by the Executive Director of Corporate Services	167 - 186
<b>7.9</b>	Finance and Procurement Policies - Assurance Statement – Report by the Executive Director of Corporate Services	187 - 194
<b>7.10</b>	Fleet Asset Management Plan 2023-2029 – Report by the Executive Director of Place	195 - 210
<b>7.11</b>	1906 Portobello Kiln Repairs – Report by the Executive Director of Place	211 - 216
<b>7.12</b>	Edinburgh International Conference Centre – Annual Update for the Year Ending 31 December 2022 – Report by the Executive Director of Place	217 - 282
<b>7.13</b>	Award of Contract for Pre-Development Services for the Proposed Granton Heat Network – Report by the Executive Director of Place	283 - 384
<b>7.14</b>	Award of Contracts for Homeless Accommodation with Support – Report by the Executive Director of Place	385 - 398
<b>7.15</b>	Millerhill Energy from Waste Plant Heat Offtake Unit - referral	399 - 410

## 8. Routine Decisions

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<b>8.1</b>	Workers and COVID – Report by the Executive Director of Corporate Services	411 - 416
<b>8.2</b>	Procurement Delivery Plan 2023/2024 - November Update – Report by the Executive Director of Corporate Services	417 - 432
<b>8.3</b>	Annual Fraud Prevention and Detection – Report by the Executive Director of Corporate Services	433 - 440
<b>8.4</b>	Summary Report on Property Transactions concluded under Delegated Authority – Report by the Executive Director of Place	441 - 472
<b>8.5</b>	Award of Framework Agreement for the Supply and Distribution of Fresh Fruit, Vegetables, Bakery Products and Eggs – Report by the Executive Director of Place	473 - 480
<b>8.6</b>	Homes and Land at Silverlea, Edinburgh – Proposed Disposal and Licence to Occupy – Report by the Executive Director of Place	481 - 504
<b>8.7</b>	EICA Bridge, Ratho – Proposed Lease Variation, Sub Lease and Servitude – Report by the Executive Director of Place	505 - 510
<b>8.8</b>	46 High Street, Edinburgh – Proposed Lease Extension – Report by the Executive Director of Place	511 - 514
<b>8.9</b>	Juniper Green Tennis Club, Baberton Avenue, Edinburgh – Proposed New Lease – Report by the Executive Director of Place	515 - 518
<b>8.10</b>	Newbattle Abbey College, Dalkeith - Proposed Licence for Forest Kindergarten – Report by the Executive Director of Place	519 - 524
<b>8.11</b>	Bonaly Scout Centre, Bonaly Road, Edinburgh - Proposed Licence for Forest Kindergarten – Report by the Executive Director of Place	525 - 530
<b>8.12</b>	Hawthorn Gardens, South Queensferry – Proposed Acquisition of Completed Homes (Second Phase) – Report by the Executive Director of Place	531 - 538

- 8.13 Barnton Quarry Nuclear Bunker – Variation of Servitude – Report 539 - 542  
by the Executive Director of Place

## 9. Motions

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- 9.1 None.

## 10. Resolution to Consider in Private

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- 10.1 The Committee is requested under Section 50(A)(4) of the Local Government (Scotland) Act 1973 to exclude the public from the meeting for the following items of business on the grounds that they would involve the disclosure of exempt information as defined in Paragraphs 8 and 9 of Part 1 of Schedule 7A of the Act.

## 11. Private Reports

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- 11.1 Miscellaneous Debts Write Off Report – 6 Monthly Operational 543 - 550  
Update – Report by the Executive Director of Corporate Services

### Nick Smith

Service Director, Legal and Assurance

## Committee Members

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Councillor Mandy Watt (Convener), Councillor Marco Biagi, Councillor Graeme Bruce, Councillor James Dalgleish, Councillor Phil Doggart, Councillor Lesley Macinnes, Councillor Alys Mumford, Councillor Vicky Nicolson, Councillor Neil Ross, Councillor Alex Staniforth and Councillor Lewis Younie

## Information about the Finance and Resources Committee

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The Finance and Resources Committee consists of 11 Councillors and is appointed by the City of Edinburgh Council.

This meeting of the Finance and Resources Committee is being held in the City Chambers, High Street, Edinburgh and virtually by Microsoft Teams.

## Further information

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If you have any questions about the agenda or meeting arrangements, please contact Taylor Ward, Committee Services, City of Edinburgh Council, Business Centre 2.1, Waverley Court, 4 East Market Street, Edinburgh EH8 8BG, email [taylor.ward@edinburgh.gov.uk](mailto:taylor.ward@edinburgh.gov.uk) / [louise.p.williamson@edinburgh.gov.uk](mailto:louise.p.williamson@edinburgh.gov.uk).

A copy of the agenda and papers for this meeting will be available for inspection prior to the meeting at the main reception office, City Chambers, High Street, Edinburgh.

The agenda, minutes and public reports for this meeting and all the main Council committees can be viewed online by going to the Council's online [Committee Library](#).

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