

Notice of meeting and agenda

Governance, Risk and Best Value Committee

10.00am, Tuesday, 14th March, 2023

Dean of Guild Court Room - City Chambers

This is a public meeting and members of the public are welcome to attend or watch the webcast live on the Council's website.

The law allows the Council to consider some issues in private. Any items under "Private Business" will not be published, although the decisions will be recorded in the minute.

Contacts

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1. Order of Business

- 1.1 Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting.

2. Declaration of Interests

- 2.1 Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

3. Deputations

- 3.1 If any

4. Minutes

- 4.1 Minute of Governance, Risk and Best Value Committee of 24 January 2023 – submitted for approval as a correct record 7 - 12

5. Outstanding Actions

- 5.1 Outstanding Actions 13 - 40

6. Work Programme

- 6.1 Work Programme 41 - 50

7. Business Bulletin

- 7.1 Business Bulletin 51 - 54

8. Reports

- 8.1 Internal Audit: 2023/24 Internal Audit Annual Plan - report by the Head of Internal Audit 55 - 82
- 8.2 Internal Audit: Internal Audit Charter Annual Update - report by the Head of Internal Audit 83 - 104

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|-------------|--|-----------|
| 8.3 | Change Portfolio – Report by the Executive Director of Corporate Services | 105 - 116 |
| 8.4 | Annual Assurance Schedule - Corporate Services – Report by the Executive Director of Corporate Services | 117 - 142 |
| 8.5 | Annual Assurance Schedule - Place Directorate – Report by the Executive Director of Place | 143 - 158 |
| 8.6 | Gas Service Improvement Plan Closure Report – Report by the Executive Director of Place | 159 - 164 |
| 8.7 | Procurement of Edinburgh’s Christmas – referral from the Finance and Resources Committee | 165 - 176 |
| 8.8 | Revenue Monitoring 2022/23 – month eight position – referral from the Finance and Resources Committee | 177 - 198 |
| 8.9 | Capital Monitoring 2022/23 – month eight position – referral from the Finance and Resources Committee | 199 - 214 |
| 8.10 | Sustainable Capital Budget Strategy 2023-2033 – referral from the Finance and Resources Committee | 215 - 238 |
| 8.11 | Accounts Commission: Local Government in Scotland – Financial Bulletin 2021/22 – referral from the Finance and Resources Committee | 239 - 276 |
| 8.12 | Treasury Management: Mid-Year Report 2022/23 - referral from the City of Edinburgh Council | 277 - 294 |
| 8.13 | Capital Theatres Company Performance Report 2021/22 – referral from the Culture and Communities Committee | 295 - 302 |
| 8.14 | Update on Council Transport Arms Length Companies – referral from the Transport and Environment Committee | 303 - 316 |
| 8.15 | Drumbrae Care Home – status report – Report by the Chief Officer, Edinburgh Integration Joint Board | 317 - 328 |

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| 8.16 | Whistleblowing update – Report by Chief Executive | 329 - 332 |
| 8.17 | Whistleblowing Annual Report 2022 – Report by Chief Executive | 333 - 352 |

9. Motions

9.1 If any

10. Resolution to Consider in Private

10.1 The Committee is requested under Section 50(A)(4) of the Local Government (Scotland) Act 1973 to exclude the public from the meeting for the following items of business on the grounds that they would involve the disclosure of exempt information as defined in Paragraphs 1, 12 and 15 of Part 1 of Schedule 7A of the Act.

11. Private Reports

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| 11.1 | Whistleblowing Monitoring report – Report by Chief Executive | 353 - 402 |
| 11.2 | MCEC-30-21 - Whistleblowing Major Investigation Outcome Report - Review of processes relating to Woodlands Special School – Report by the Service Director, Legal & Assurance and Council Monitoring Officer | 403 - 426 |
| 11.3 | CEC-32-22 - Major Investigation Outcome Report - Pupil Abuse at a Primary School – Report by the Service Director, Legal & Assurance and Council Monitoring Officer | 427 - 430 |

Nick Smith

Service Director, Legal and Assurance

Committee Members

Councillor Kate Campbell (Convener), Councillor Jule Bandel, Councillor Marco Biagi, Councillor Katrina Faccenda, Councillor Stephen Jenkinson, Councillor Adam McVey,

Councillor Claire Miller, Councillor Joanna Mowat, Councillor Jason Rust, Councillor Edward Thornley and Councillor Lewis Younie

Information about the Governance, Risk and Best Value Committee

The Governance, Risk and Best Value Committee consists of 11 Councillors and is appointed by the City of Edinburgh Council.

This meeting of the Governance, Risk and Best Value Committee is being held in the City Chambers, High Street, Edinburgh and virtually by Microsoft Teams.

Further information

If you have any questions about the agenda or meeting arrangements, please contact Emily Traynor, Committee Services, City of Edinburgh Council, Business Centre 2.1, Waverley Court, 4 East Market Street, Edinburgh EH8 8BG, email jamie.macrae@edinburgh.gov.uk / emily.traynor@edinburgh.gov.uk.

A copy of the agenda and papers for this meeting will be available for inspection prior to the meeting at the main reception office, City Chambers, High Street, Edinburgh.

The agenda, minutes and public reports for this meeting and all the main Council committees can be viewed online by going to the Council's online [Committee Library](#).

Live and archived webcasts for this meeting and all main Council committees can be viewed online by going to the Council's [Webcast Portal](#).

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Generally the public seating areas will not be filmed. However, by entering the Council Chamber and using the public seating area, individuals may be filmed and images and sound recordings captured of them will be used and stored for web casting and training purposes and for the purpose of keeping historical records and making those records available to the public.

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If you have any queries regarding this, and, in particular, if you believe that use and/or storage of any particular information would cause, or be likely to cause, substantial damage or distress to any individual, please contact Committee Services (committee.services@edinburgh.gov.uk).