

# Notice of meeting and agenda

## Governance, Risk and Best Value Committee

**10.00 am Tuesday, 4th June, 2024**

Dean of Guild Court Room - City Chambers

This is a public meeting and members of the public are welcome to watch the webcast live on the Council's website.

The law allows the Council to consider some issues in private. Any items under "Private Business" will not be published, although the decisions will be recorded in the minute.

### Contacts

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## **1. Order of Business**

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- 1.1 Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting.

## **2. Declaration of Interests**

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- 2.1 Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

## **3. Deputations**

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- 3.1 If any

## **4. Minutes**

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- 4.1 Minute of Governance, Risk and Best Value Committee of 7 May 2024 – submitted for approval as a correct record 7 - 20

## **5. Outstanding Actions**

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- 5.1 Outstanding Actions 21 - 38

## **6. Work Programme**

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- 6.1 Work Programme 39 - 48

## **7. Business Bulletin**

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<b>7.1</b>	Business Bulletin	49 - 50
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## **8. Reports**

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<b>8.1</b>	Internal Audit Update Report: June 2024 – Report by the Head of Internal Audit	51 - 144
<b>8.2</b>	Update Report – Supplier and Contract Management Internal Audit 2023/24 – Report by the Executive Director of Corporate Services	145 - 154
<b>8.3</b>	Draft Annual Governance Statement 2023/24 – Report by the Chief Executive	155 - 178
<b>8.4</b>	Response to Motion by Councillor Lang - Safety of Council Operated Heavy Vehicles	179 - 186
<b>8.5</b>	Award of Contract for Edinburgh’s Winter Festivals – referral from the Finance and Resources Committee – Report by	187 - 230
<b>8.6</b>	Quarterly Status Update – Digital Services – Report by the Executive Director of Corporate Services	231 - 252
<b>8.7</b>	Local Government Benchmarking Framework 2022/23 – Edinburgh Overview – Report by the Executive Director of Place	253 - 264
<b>8.8</b>	Review of Structural Assurance – Report by the Executive Director of Corporate Services	265 - 272
<b>8.9</b>	Proposals to End Library Overdue Fines – referral from the Culture and Communities Committee	273 - 282
<b>8.10</b>	Accessibility of Council Information - referral from the Policy and Sustainability Committee	283 - 296

## **9. Motions**

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9.1 If any

## 10. Resolution to Consider in Private

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10.1 The Committee is requested under Section 50(A)(4) of the Local Government (Scotland) Act 1973 to exclude the public from the meeting for the following items of business on the grounds that they would involve the disclosure of exempt information as defined in Paragraphs 14 of Part 1 of Schedule 7A of the Act.

## 11. Private Reports

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11.1 Digital Services – Vulnerability Management – Report by the Executive Director of Corporate Services 297 - 304

### Nick Smith

Service Director, Legal and Assurance

## Committee Members

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Councillor Kate Campbell (Convener), Councillor Katrina Faccenda, Councillor Dan Heap, Councillor Stephen Jenkinson, Councillor Simita Kumar, Councillor Adam Nols-McVey, Councillor Claire Miller, Councillor Joanna Mowat, Councillor Jack Caldwell, Councillor Christopher Cowdy and Councillor Louise Young

## Information about the Governance, Risk and Best Value Committee

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The Governance, Risk and Best Value Committee consists of 11 Councillors and is appointed by the City of Edinburgh Council.

This meeting of the Governance, Risk and Best Value Committee is being held virtually by Microsoft Teams.

## Further information

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If you have any questions about the agenda or meeting arrangements, please contact Andrew Henderson, Committee Services, City of Edinburgh Council, Business Centre

2.1, Waverley Court, 4 East Market Street, Edinburgh EH8 8BG, Tel , email [andrew.henderson@edinburgh.gov.uk](mailto:andrew.henderson@edinburgh.gov.uk) / [joanna.pawlikowska@edinburgh.gov.uk](mailto:joanna.pawlikowska@edinburgh.gov.uk).

The agenda, minutes and public reports for this meeting and all the main Council committees can be viewed online by going to the Council's online [Committee Library](#).

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