

Notice of meeting and agenda

Consultative Committee with Parents

6.00 pm Wednesday, 11th October, 2023

Virtual Meeting – via Microsoft teams

This is a public meeting and members of the public are welcome to watch the Webcast live on the Council's website.

Contacts

Email: daniel.baigrie@edinburgh.gov.uk

1. Order of Business

1.1 Order of Business and Welcome by Convener

2. Declaration of Interests

2.1 Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

3. Note of Previous Meeting

3.1 Note of Meeting of the Consultative Committee with Parents of 7 June 2023 – submitted for approval 7 - 12

4. Reports

4.1 Service Director's Update – verbal report

4.2 Update from Connect Representative

4.3 Updates from Locality Groups

- Overseas Excursions
- Communication with Parents
- Vaping Issues
- Learning for Sustainability

4.4 Empowered Learning - changing pedagogy, use of IT – verbal update

5. National Parent Forum

5.1 Update from National Parent Forum Representative

6. Date of Next Meeting

6.1 Wednesday 6 December 2023 at 6pm by Teams

Nick Smith

Service Director – Legal and Assurance

Committee Members

Councillors Councillor Joan Griffiths (Convener) Councillor Steve Burgess, Councillor Euan Davidson, Councillor Tim Jones, Councillor David Key, Councillor Simita Kumar and Councillor Val Walker

Information about the Consultative Committee with Parents

The Consultative Committee with Parents is a forum which:

- Provides a collaborative, solution-oriented discussion and consultation space with parents and carers on local and national issues
- Provides a parent/carer perspective to inform local and national level
- Makes a recommendation to the Council on the appointment of a parent representative (non-voting) to the Education Children and Families Committee
- Ensures parent groups ie National Parent Forum and Connect are represented
- Communicates with locality groups and the wider Parent Councils.

This meeting of the Consultative Committee with Parents is being held virtually by Microsoft Teams.

Further information

If you have any questions about the agenda or meeting arrangements, please contact Daniel Baigrie, Committee Services, City of Edinburgh Council, Business Centre 2.1, Waverley Court, 4 East Market Street, Edinburgh EH8 8BG, Tel 0131 529 4240, email daniel.baigrie@edinburgh.gov.uk.

A copy of the agenda and papers for this meeting will be available for inspection prior to the meeting at the main reception office, City Chambers, High Street, Edinburgh.

The agenda, minutes and public reports for this meeting and all the main Council committees can be viewed online by going to www.edinburgh.gov.uk/cpol.

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Action Note

Consultative Committee with Parents

6pm, Wednesday 7 June 2023

Virtual Meeting held by Microsoft Teams

Present

Councillors Griffiths (Convener), Burgess, Jones and Key.

In Attendance

Parent/Carer Representatives

Alex Ramage

Sarah Scott

Melissa Wilson

Jennifer Graham

Council Officers

Lynn Paterson, Senior Education Manager, Children, Education and Justice Services

Arran Finlay, Senior Education Officer Children, Education and Justice Services

Stephen Kelly (Senior Education Manager, Children, Education & Justice Services)

Lorraine Cusack (Head Teacher of Granton Primary School)

Apologies

Councillor Kumar

Councillor Davidson

Naomi Barton

Lorna French

	Subject	Decision/Action	Action Owner
1.	Welcome by Convener	Noted.	
2.	Declarations of Interest	None.	Committee Services
3.	Terms of Reference	<p>To confirm the Terms of the Reference as follows:</p> <p>The Consultative Committee with Parents is a forum which:</p> <ul style="list-style-type: none"> • Provides a collaborative, solution-oriented discussion and consultation space with parents and carers on local and national issues • Provides a parent/carer perspective to inform local and national level • Makes a recommendation to the Council on the appointment of a parent representative (non-voting) to the Education Children and Families Committee • Ensures parent groups ie National Parent Forum and Connect are represented • Communicates with locality groups and the wider Parent Councils. 	Committee Services
4.	Note of Meeting of the Consultative Committee with	Approved as a correct record subject to the amendment of Sarah Collins to Sarah Scott in "Those in Attendance."	Committee Services

	Parents of 10 May 2023		
5.	Executive Director's Update	<p>1) To note the verbal update.</p> <p>2) To note that in the Absence of Lorna French, Alex Ramage provided a verbal account of the meeting of the Education, Children and Families Committee of 6 June 2023 as that was normally be covered by the Director's Report.</p> <p>3) To note that there was report on proposals to move the Gaelic Implementation Steering Group to the Policy and Sustainability Committee, that was put on hold as insufficient notice had been given, but in future, it would be ensured that a full briefing would be given.</p> <p>4) To congratulate the 3 young people from Hope Cottage Nursery who won an award at the ECF Committee on 6 June 2023.</p>	<p>All members.</p> <p>Alex Ramage</p> <p>Councillor Griffiths</p> <p>Lynn Paterson.</p>
6.	Edinburgh Learns Updates – Learning Together	<p>1) To note the update.</p> <p>2) To note the need to invite more parents onto school boards.</p> <p>3) Members to link in with Lorraine Cusack (HT of Granton PS) to take forward any suggestions to reach out to all parents to encourage them to attend school board meetings.</p> <p>4) To note the need to collect data on which schools had not</p>	<p>All members.</p> <p>Lorraine Cusack/All members.</p>

		<p>been represented on school boards and how parents could be encouraged to attend meetings and make them relevant to parents.</p> <p>5) To consider the possibility of using one of the meetings of the CCWP to find a solution to this problem.</p> <p>6) To note that the Welcome Pack was a useful tool for Parent Councils.</p> <p>7) To take forward some of the ideas from members to encourage greater parental involvement and re-shape them for the next meeting of the CCWP.</p> <p>8) To check out the work by the group in Corstorphine on parental engagement and determine if there was any more learning to be gained from this.</p>	<p>All members.</p> <p>All members</p> <p>Jennifer Graham /All members</p> <p>Lynn Paterson/Lorraine Cusack</p> <p>Arran Finlay /Lorraine Cusack</p>
6.	Response to the National Discussion	<p>1) To note the update.</p> <p>2) To note that a summary version of the National Discussion would be provided for the meeting and a full presentation would be shared with members at a later date.</p> <p>3) To provide an update to members on the timescale for the Implementation Report on the re-organisation of Education Scotland, when it had been established.</p> <p>4) Stephen Kelly to e-mail the presentation to Committee Services to be circulated to members.</p>	<p>Stephen Kelly</p> <p>Stephen Kelly</p> <p>Stephen Kelly/Blair Ritchie</p>

		5) Arran Findlay to put slides on the Parental Engagement Download Section to allow parents greater access.	Stephen Kelly/Arran Finlay
7.	Update from Connect Representative	1) To note that there was nothing to report. 2) To ensure that dates were set for future meetings of the CCWP to help members to attend meetings.	Councillor Griffiths
8.	Update from National Parent Forum Representative	1) To note that there was nothing to report. 2) That there would be a standing item on agenda for locality issues, and localities should be contacted and asked what issues they wanted to raise.	Councillor Griffiths/All members.
9.	Dates of Next Meetings	Wednesday 11 October 2023 – 6pm – by Teams Wednesday 6 December 2023 – 6pm – by Teams Wednesday 13 March 2024 – 6pm – by Teams Wednesday 15 May 2024 – 6pm – by Teams	

