

Notice of meeting and agenda

Governance, Risk and Best Value Committee

10.00am, Thursday, 23rd January, 2025

Dean of Guild Court Room - City Chambers

This is a public meeting and members of the public are welcome to attend or watch the webcast live on the Council's website.

The law allows the Council to consider some issues in private. Any items under "Private Business" will not be published, although the decisions will be recorded in the minute.

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1. Order of Business

- 1.1 Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting.

2. Declaration of Interests

- 2.1 Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

3. Deputations

- 3.1 If any

4. Minutes

- 4.1 Minute of Governance, Risk and Best Value Committee of 31 October 2024 – submitted for approval as a correct record 9 - 20

5. Outstanding Actions

- 5.1 Outstanding Actions 21 - 42

6. Work Programme

- 6.1 Work Programme 43 - 46

7. Business Bulletin

- 7.1 Business Bulletin 47 - 54

8. Executive Decisions

- 8.1 Internal Audit: Audit Outcomes - 3 October to 31 December 2024 – Report by the Head of Internal Audit 55 - 142
- 8.2 Internal Audit Activity Report: December 2024 – Report by the Head of Internal Audit 143 - 154

8.3	Internal Audit Open and Overdue Internal Audit Actions – Performance Dashboard as at 7 January 2025 – Report by the Head of Internal Audit	155 - 168
8.4	Corporate Leadership Team Risk Report as at 12 November 2024 – Report by the Chief Executive	169 - 190
8.5	Quarterly Status Update - Digital Services – Report by the Executive Director of Corporate Services	191 - 208
8.6	Council and Committee Statistics – Report by the Chief Executive	209 - 220
8.7	Strategic Programme Board – Report by the Executive Director of Corporate Services	221 - 230
8.8	Public Performance Scorecard – Report by the Executive Director of Corporate Services	231 - 276
8.9	Arms-Length External Organisations (ALEOs) Governance Framework – Report by the Chief Executive	277 - 328
8.10	Capital Investment Board – Report by the Interim Executive Director of Place	329 - 344
8.11	Westfield Court – Report by the Interim Executive Director of Place	345 - 354
8.12	Annual Assurance Schedule - Edinburgh Health and Social Care Partnership 23/24 – Report by the Chief Finance Officer, Edinburgh Integration Joint Board	355 - 394

9. Routine Decisions

9.1	Revenue Monitoring 2024/25 – Month 5 Report – referral from the Finance and Resources Committee	395 - 410
9.2	Capital Monitoring 2024-25 - Month 5 Position - referral from the Finance and Resources Committee	411 - 422
9.3	Revenue Monitoring 2024/25 - Month 7 Report - referral from the Finance and Resources Committee	423 - 436

9.4	Capital Monitoring 2024-25 - Month 7 Position - referral from the Finance and Resources Committee	437 - 450
9.5	Treasury Management: Mid-Year Report 2024/25 - referral from the City of Edinburgh Council	451 - 474
9.6	The EDI Group - Annual Update - referral from the Housing, Homelessness and Fair Work Committee	475 - 518
9.7	Attainment in Edinburgh's Schools - referral from the Education, Children and Families Committee	519 - 542
9.8	Monitoring Officer Report on Conflicting Legal Obligations and Response - referral from the City of Edinburgh Council	543 - 580
9.9	Actions Required to End the Use of Unlicensed Houses in Multiple Occupation (HMOs) - referral from the Housing, Homelessness and Fair Work Committee	581 - 676

10. Motions

10.1 By Councillor Campbell - Recording Whistleblowing Sub-Committee Meetings

“Committee,

Notes that the council has spent hundreds of thousands of pounds on the Tanner review and had agreed to spend £10m implementing the recommendations.

Notes this council has had a history of scandal and poor practice and recognises that many officers and councillors are working hard to try to rectify this.

Regrets, however, that recent events will have shaken confidence in the council and there is a desperate need to rebuild trust with staff, service users and the wider community.

Notes that at some recent Whistleblowing Subcommittee meetings there had been verbal updates on the agenda and that this was raised by councillors as an issue in the last APM.

Notes that in a committee which is not broadcast or recorded, that there is a very limited record of any verbal updates that have

been shared with committee as agenda items.

Notes that , by it's nature and the fact that reports contain confidential information about individuals, it is not possible to broadcast Whistleblowing Subcommittees, nonetheless agrees that it would be helpful if all future meetings were recorded and stored securely so that there is an accurate record of deliberations.

Agrees to receive a report setting out options for recording of B Agenda items and committees.”

10.2 By Councillor Campbell - Edinburgh's Hogmanay

“Committee,

Notes the cancellation of the major Hogmanay events with the reason given that adverse weather conditions meant it was impossible to set up the crowd control measures and other infrastructure.

Notes that on the evening of Hogmanay weather conditions were relatively calm and that, had infrastructure been in place, it seems likely that events could have gone ahead.

Agrees to receive a report setting out the decision-making process for the cancellation including who was involved within the council, both councillors and officers.

Agrees the report should also set out the detail of the Hogmanay build and its scheduled timeline, including what aspects of this are weather dependent and why there was not enough flexibility built in to allow set up to be carried out in advance of the 48-hour scheduled build window to mitigate the forecast risk of high winds.

Further agrees the report should detail the financial implications of cancelling the Hogmanay events, including appropriate clauses contained within the tender agreement between the council and Unique Assembly in the event of full cancellation, noting that up to £812,456 had been approved as annual costs for Hogmanay process. Additionally the report should set out what insurance has been put in place by the event operator / the council and whether

CEC should expect a return of funds issued due to non-delivery of substantial elements of the tender/programme.

Further requests information on whether a formal contingency plan was in place or requested in preparation for various eventualities that could lead to total event cancellation.”

11. Resolution to Consider in Private

11.1 Resolution to Consider in Private – Report by the Proper Officer 677 - 678

12. Private Reports

12.1 Digital Services - Vulnerability Management – Report by the Executive Director of Corporate Services 679 - 686

12.2 Edinburgh International Conference Centre – Report by the Interim Executive Director of Place 687 - 714

Nick Smith

Service Director, Legal and Assurance

Committee Members

Councillor Kate Campbell (Convener), Councillor Jule Bandel, Councillor Jack Caldwell, Councillor Christopher Cowdy, Councillor Katrina Faccenda, Councillor Simita Kumar, Councillor Adam Nols-McVey, Councillor Joanna Mowat, Councillor Kayleigh O'Neill, Councillor Tim Pogson and Councillor Louise Young

Information about the Governance, Risk and Best Value Committee

The Governance, Risk and Best Value Committee consists of 11 Councillors and is appointed by the City of Edinburgh Council.

This meeting of the Governance, Risk and Best Value Committee is being held in the City Chambers, High Street, Edinburgh and virtually by Microsoft Teams.

Further information

If you have any questions about the agenda or meeting arrangements, please contact Rachel Gentleman, Committee Services, City of Edinburgh Council, Business Centre

2.1, Waverley Court, 4 East Market Street, Edinburgh EH8 8BG, email: rachel.gentleman@edinburgh.gov.uk

A copy of the agenda and papers for this meeting will be available for inspection prior to the meeting at the main reception office, City Chambers, High Street, Edinburgh.

The agenda, minutes and public reports for this meeting and all the main Council committees can be viewed online by going to the Council's online [Committee Library](#).

Live and archived webcasts for this meeting and all main Council committees can be viewed online by going to the Council's [Webcast Portal](#).

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If you have any queries regarding this, and, in particular, if you believe that use and/or storage of any particular information would cause, or be likely to cause, substantial damage or distress to any individual, please contact Committee Services (committee.services@edinburgh.gov.uk).