

# Notice of meeting and agenda

## Planning Committee

**10.00am, Wednesday, 26th June, 2024**

Dean of Guild Court Room - City Chambers

This is a public meeting and members of the public are welcome to attend or watch the webcast live on the Council's website.

### Contacts

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Tel: 0131 529 4264

## **1. Order of Business**

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- 1.1 Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting.

## **2. Declaration of interests**

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- 2.1 Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

## **3. Deputations**

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- 3.1 If any

## **4. Minutes**

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- 4.1 None

## **5. Forward Planning**

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- 5.1 None

## **6. Business Bulletin**

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- 6.1 None

## **7. Development Plan**

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- 7.1 None.

## 8. Planning Policy

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- 8.1 City Plan 2030: Supplementary Guidance on Developer Contributions and Infrastructure Delivery – Consultation Draft – Report by the Executive Director of Place 7 - 258

## 9. Planning Process

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- 9.1 None.

## 10. Planning Performance

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- 10.1 Annual report on the Pre-Application Advice Service – Report by the Executive Director of Place 259 - 264

## 11. Conservation

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- 11.1 None.

## 12. Motions and amendments

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- 12.1 Motion by Councillor Mattos-Coelho – Development Management Sub-Committee Protocol

“Committee thanks officers for all the work they do by preparing documentation that support members make informed decisions.

Committee also notes that revising procedures occasionally are needed, if we want elected office to be more welcoming, fairer, equal and diverse.

Committee, then, asks that officers adapt current procedures to consider the requests below, when preparing meeting papers for Development Management Sub-Committees:

- When private briefings are needed (for example to cover financial matters) that they take place on the day of the meeting, prior to the meeting (for example: private members briefing at 9:30 AM, prior to committee meeting starting at 10:00 AM)
- That a cover sheet is added to each application (for example similar to the ones used at Licensing Sub-Committee; or report's handling first page is adapted), where basic information is easy to access, including the date of non-determination;
- That officers aim to ensure applications are brought to sub-committee with sufficient time to allow committee to seek a continuation where it considers additional information is needed, avoiding appeals for non-determination

Committee also notes that there have been several recent reports seeking to amend planning approvals to remove the on-site provision of affordable housing. Committee reaffirms Council's preference for affordable housing to be provided on-site. Where an applicant is seeking to modify an existing consent, removing on-site affordable housing provision, committee requests:

- That officers consult with convener regarding all documents needed for committee to effectively scrutinise applications adding to the papers, including providing private financial reports to committee and for committee members to be provided with a private financial briefing in advance of the committee meeting."

## **Nick Smith**

Service Director, Legal and Assurance

## **Committee Members**

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Councillor James Dalgleish (Convener), Councillor Chas Booth, Councillor Lezley Marion Cameron, Councillor Neil Gardiner, Councillor Tim Jones, Councillor Martha Mattos-Coelho, Councillor Amy McNeese-Mechan, Councillor Joanna Mowat, Councillor Hal Osler, Councillor Alex Staniforth and Councillor Edward Thornley.

## **Information about the Planning Committee**

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The Planning Committee consists of 11 Councillors and is appointed by the City of Edinburgh Council.

This meeting of the Planning Committee is being held in the City Chambers, High Street, Edinburgh and virtually by Microsoft Teams.

## **Further information**

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If you have any questions about the agenda or meeting arrangements, please contact Taylor Ward, Committee Services, City of Edinburgh Council, Business Centre 2.1, Waverley Court, 4 East Market Street, Edinburgh EH8 8BG, Tel 0131 529 4264, email [taylor.ward@edinburgh.gov.uk](mailto:taylor.ward@edinburgh.gov.uk) / [joanna.pawlikowska@edinburgh.gov.uk](mailto:joanna.pawlikowska@edinburgh.gov.uk).

A copy of the agenda and papers for this meeting will be available for inspection prior to the meeting at the main reception office, City Chambers, High Street, Edinburgh.

The agenda, minutes and public reports for this meeting and all the main Council committees can be viewed online by going to the Council's online [Committee Library](#).

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