

Notice of meeting and agenda

Consultative Committee with Parents

6.00 pm Wednesday, 26th February, 2025

Virtual Meeting - via Microsoft Teams

This is a public meeting and members of the public are welcome to attend

Contacts

Email: daniel.baigrie@edinburgh.gov.uk

Tel: 0131 529 7030

1. Order of Business

Order of Business and Welcome by Convener

- 1.1 Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting.

2. Declaration of Interests

- 2.1 Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

3. Note of Previous Meeting

- 3.1 Note of Meeting of the Consultative Committee with Parents of 4 December 2024 – submitted for approval 5 - 12

4. Outstanding Actions

- 4.1 Outstanding Actions 13 - 14

5. Reports

- 5.1 Service Director of Education and Chief Education Officer's Update
- 5.2 The Parental Engagement Delivery Plan
- 5.3 Learning Community, Parent Council Meetings

5.4 Update from National Parent Forum Representative

6. Date of Next Meeting

6.1 Date of Next Meeting: 6.00pm, 4 June 2025

Nick Smith

Service Director, Legal and Assurance

Committee Members

Councillors Councillor Joan Griffiths Councillor Steve Burgess, Councillor Euan Davidson, Councillor Christopher Cowdy, Councillor Margaret Arma Graham, Councillor Euan Hyslop and Councillor Lesley Macinnes

Information about the Consultative Committee with Parents

The Consultative Committee with Parents consists of 7 Councillors and is appointed by the City of Edinburgh Council. The Consultative Committee with Parents usually meets in the Dean of Guild Court Room in the City Chambers on the High Street in Edinburgh. There is a seated public gallery and the meeting is open to all members of the public.

Further information

If you have any questions about the agenda or meeting arrangements, please contact Daniel Baigrie, Committee Services, City of Edinburgh Council, Business Centre 2.1, Waverley Court, 4 East Market Street, Edinburgh EH8 8BG, Tel 0131 529 7030, email daniel.baigrie@edinburgh.gov.uk.

A copy of the agenda and papers for this meeting will be available for inspection prior to the meeting at the main reception office, City Chambers, High Street, Edinburgh.

The agenda, minutes and public reports for this meeting and all the main Council committees can be viewed online by going to www.edinburgh.gov.uk/cpol.

Webcasting of Council meetings

Please note this meeting may be filmed for live and subsequent broadcast via the Council's internet site – at the start of the meeting the Convener will confirm if all or part of the meeting is being filmed.

The Council is a Data Controller under the General Data Protection Regulation and Data Protection Act 2018. We broadcast Council meetings to fulfil our public task obligation to enable members of the public to observe the democratic process. Data collected during this webcast will be retained in accordance with the Council's published policy including, but not limited to, for the purpose of keeping historical records and making those records available via the Council's internet site.

Generally the public seating areas will not be filmed. However, by entering the Council Chamber and using the public seating area, individuals may be filmed and images and sound recordings captured of them will be used and stored for web casting and training purposes and for the purpose of keeping historical records and making those records available to the public.

Any information presented by individuals to the Council at a meeting, in a deputation or otherwise, in addition to forming part of a webcast that will be held as a historical record, will also be held and used by the Council in connection with the relevant matter until that matter is decided or otherwise resolved (including any potential appeals and other connected processes). Thereafter, that information will continue to be held as part of the historical record in accordance with the paragraphs above.

If you have any queries regarding this, and, in particular, if you believe that use and/or storage of any particular information would cause, or be likely to cause, substantial damage or distress to any individual, please contact Committee Services (committee.services@edinburgh.gov.uk).

Action Note

Consultative Committee with Parents

6pm, Wednesday 4 December 2024

Virtual Meeting held by Microsoft Teams

Present

Councillors Griffiths (Convener), Burgess, Cowdy, Hyslop, Macinnes

In Attendance

Parent/Carer Representatives

Sonia Rutherford
Alison Robertson
Alex Ramage
Jennifer Sime
Alice Kirk
Naomi Barton
Stacey Fairbairn
Kirsty Taylor
Simon Preston
Emily Simpson
Gary Staerk
Kirsten Leighton
Stefan Santjer
Clasire Russell
Alisa Weir
Iona Beanage
Louise Collingwood
Hilary Smith
Caroline Dellow

Council Officers

Donna Murray– Senior Education Manager
Paula Greenhill – Early Years and Childcare Manager
Consultative Committee with Parents – 4 December 2024

Lynne Binnie – Senior Education Manager
Kathy Henwood – Service Director, Children and Justice Services
Daniel Baigrie – Committee Officer

	Subject	Decision/Action	Action Owner
1.	Welcome by Convener	Noted.	
2.	Declarations of Interest	None.	Committee Services
3	Note of the meeting of Consultative Committee with Parents – 15 May 2024	Approved.	Committee Services
	Note of Consultative Committee with Parents Workshop held on 11 September 2024	Noted.	Committee Services
4	Outstanding Actions	<p>1) To agree to close Action 1 – Vaping Issues and Action 5 – Updates from Locality Groups.</p> <p>2) To otherwise note the remaining outstanding actions.</p>	Committee Services

4.	Inclusion Review	<ol style="list-style-type: none">1) To note the review intended to set a clear vision and purpose for this service area.2) To note that the proposal overall showed a staffing increase but reduced the number of senior posts.3) To note that further consultation and engagement would commence following the recent decision by the Education, Children and Families Committee. A further report would be submitted in March 2025.4) To note that the Inclusion Board would have oversight of a Service Improvement Plan which would be developed.5) To note ongoing dialogue will colleagues in estates regarding school buildings.6) To note officers would share their plans for further parental engagement with Elected Members.	Lynne Binnie
----	-------------------------	--	--------------

5.	Secondary Sector Parent Representative – Education, Children and Families Committee	<ol style="list-style-type: none"> 1) To note that Alex Ramage would step down from this role in June 2025 2) To note that this forum will select the next Secondary Sector Parent Representative. 3) To note that a list of tasks to assist the new representative will be prepared by the outgoing representative. 4) To note that the next representative would be appointed until May 2027. 5) To note that nominations will be sought at a future meeting. 	Committee Services / Donna Murray
7	Parental Engagement Delivery Plan	<ol style="list-style-type: none"> 1) To note that this was a 3 year plan, which was being developed in partnership with colleagues in the Wider Achievement Team. 2) To note there was a key commitment to communication with parents as part of the developing plan. 3) To note this work would contribute to building stronger communities and closing the attainment gap. 4) To note the commitment from officers to support schools where there was no active parent council. 	Donna Murray / Paula Greenhill

8.	Update from National Parent Forum Representative	1) To note the update regarding challenging behaviour and children's rights. 2) To note the opportunities to feed in to national consultations and to feedback parents views to Scottish Government	
9.	Any Other Business	None.	
9.	Dates of Next Meetings	Wednesday 26 February 2025	

This page is intentionally left blank

Outstanding Actions

Consultative Committee with Parents

16 February 2025

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
2	10.10.23	Updates from Locality Groups – Learning for Sustainability	To note that this will be on the agenda for a future meeting. Parents are asked to bring back any further points regarding Learning for Sustainability to a future meeting.	Executive Director of Children, Education and Justice Services	Ongoing		To bring Learning for Sustainability to a Future Meeting.
3	10.10.23	Empowered Learning – changing pedagogy, use of IT	Parent Council access to IT services through the Council to be explored with colleagues in Corporate Services.	Executive Director of Children, Education and Justice Services	May 2025		Meeting pending with Digital Services and parent representative.
4	06.12.23	Director's Update	To note the ongoing concerns regarding dysregulated behaviour and the engagement at a	Executive Director of Children, Education	Ongoing		Recommended for Closure Steering group is active and meets

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			local level with parents and learners to minimise incidents. The ongoing work on this matter will be raised in locality meetings to get feedback from parents in February and will come back to CCWP as appropriate.	and Justice Services			every 6 weeks and this subject will be brought back as appropriate.