

## **Recruitment of a new Assessor and Electoral Registration Officer**

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**10.00am, Monday, 15 June 2020**

### **Purpose of report**

1. This report provides an update and recommended approach to the Lothian Valuation Joint Board (LVJB) on the recruitment of a new Assessor and Electoral Registration Officer (ERO).

### **Background**

2. The current Assessor and ERO confirmed his intention to retire in June 2020. In line with the LVJB Standing Orders, a recruitment panel was formed to hire a replacement.
3. In March 2020, due to the COVID19 pandemic, the recruitment panel agreed to pause the recruitment process and at the same time the Assessor and ERO agreed to delay his retirement until September 2020.
4. It was agreed to review the situation in June 2020 and this report provides the Board with an update and a recommended approach.

### **Main Report**

5. The Assessor and ERO has recently reconfirmed his intention to retire in September 2020 and this removes the option of extending the current arrangements for a further period of time.
6. Due to the ongoing uncertainty with COVID 19 it is recommended that the Board consider an interim solution and appoints one of the LVJB Assistant Assessors to the role of Assessor and ERO, initially for a six-month period.
7. This interim approach will give continuity to both colleagues working for the LVJB and the LVJB Board.
8. If agreed, a short recruitment exercise will take place led by the Convenor, two Elected Members and the Treasurer of the Board. The outcome of the

recruitment exercise will be reported at the next meeting.

9. The intention would be to commence the permanent recruitment process for the role of Assessor in the autumn.
10. The alternative option is for the recruitment panel to reconvene and complete the original recruitment campaign. Based on the current advice from the Scottish Government this will be completed online via Skype or Microsoft Teams.

## **Recommendations**

11. The Board notes that the current Assessor and ERO will retire in September 2020;
12. Agrees that due to the ongoing uncertainty with COVID 19, to appoint one of the Assistant Assessors on an interim basis, initially for a six-month period; and
13. Appoints two members of the Board to support the Convenor with the interim recruitment process.

**Hugh Dunn**

**Treasurer**

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### **Appendices**

#### **Contact/tel**

Steven Wright, Resources and Talent Manager | E-mail:  
[steven.wright@edinburgh.gov.uk](mailto:steven.wright@edinburgh.gov.uk) | Tel: 0131 469 3177

#### **Background Papers**