

# Rolling Actions Log

## July 2020

No	Subject	Date	Action	Action Owner	Expected completion date	Comments
1	<a href="#">IJB Risk Register</a>	15-06-18	That the Chief Officer would circulate a briefing note to members on finance structures across the City of Edinburgh Council and NHS Lothian, and the interface between the respective groups.	Chief Officer, Edinburgh Health and Social Care Partnership	September 2020 <del>December 2019</del> August 2019 <del>November 2019</del>	<b>Update</b> Report on 21 July, covering TORs. The briefing will be produced following agreement of terms of reference for the committees.
2	<a href="#">Primary Care Transformation Programme</a>	24-05-19	1) To agree that a workshop would be arranged on the Primary Care Transformation Programme.	Chief Officer, Edinburgh Health and Social Care Partnership		<b>Closed</b> – Session on primary care took place on 24 February 2020.

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			2) To agree that the next report to the Joint Board would include more details on how the Programme was being delivered and its impact on stakeholders	Chief Officer, Edinburgh Health and Social Care Partnership	October Board <del>December 2019</del> October 2019	<b>Update</b> Scheduled for October Board.
3	<a href="#">Committee Terms of Reference and Good Governance Handbook</a>	21-06-19	To agree that each committee would comment on the Terms of Reference at the end of the first cycle and this would be reported back to the Joint Board within two cycles.	Chief Officer, Edinburgh Health and Social Care Partnership	<b>July 2020</b> <del>April 2020</del> <del>December 2019</del> October 2019	<b>Update</b> Report on the TORs for Committees are on the agenda for 21 July EIJB.
4	<a href="#">Edinburgh's Joint Carers Strategy</a>	20-08-19	To agree to develop a performance and evaluation framework around the Carers Strategy, which would be reported back to the Joint Board in two cycles.	Chief Officer, Edinburgh Health and Social Care Partnership	October 2020 <del>December 2019</del> October 2019	<b>Update</b> A report is scheduled to come to next P&D in October  A situation report on the performance and evaluation framework

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						for the Carers' Strategy was presented to the P&D committee on 20 November 2019 and the SPG on 22 November 2019. Direction was given to provide more time to complete the framework which will come forward to the SPG in due course.
5	<a href="#">Home First</a>	22-10-19	<ol style="list-style-type: none"> <li>1) To require a report on progress no later than April 2020.</li> <li>2) To agree that timescales would be added to the Direction.</li> </ol>	Chief Officer, Edinburgh Health and Social Care Partnership	December <del>April</del> -2020	<p><b>Update</b></p> <p>This work will be progressed through the transformation programme and reported to SPG and EIJB in due course</p> <p>Home First Edinburgh is a key</p>

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						plank of the Partnership's response to Covid-19. The model will be reviewed to incorporate the learning from this with the update being presented to the SPG and then the IJB in due course.
6	Adult Sensory Support	10-12-19	To agree that an update would be submitted in spring 2021.	Chief Officer, Edinburgh Health and Social Care Partnership	Spring 2021	Final tenders for the new contractual arrangements have been received and appraised. Officers are undertaking a review of next steps in the context of Covid.
7	Winter Plan 2019/20	10-12-19	To agree that a briefing note would be circulated, providing details of similar plans for general practice	Chief Officer, Edinburgh Health and	July 20 <del>January 2020</del> <del>April 2020</del>	<b>Update</b> To be circulated by the end of July 2020

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				Social Care Partnership		
8	Ministerial Strategic Group and Audit Scotland Integration Reviews – Edinburgh Update	04-02-20	To agree to receive a further update report in December 2020.	Chief Officer, Edinburgh Health and Social Care Partnership	December 2020	
9	Enhancing Carer Representation on Integration Joint Boards – transferred from Strategic Planning Group RAL – 10 March 2020	10-03-20	To agree that the Chief Finance Officer would examine the good practice outlined in the update report (Enhancing Carer Representation on Integration Joint Boards, SPG 17 August 2018) and provide an update to a future meeting of this Group on how it could applied with the Edinburgh IJB working practices.  Referred to IJB to progress recruitment of Carer Representative.	Chief Officer, Edinburgh Health and Social Care Partnership	December 2020	
10	2020/21 Financial Plan	28-04-20	1) To agree savings proposal 6 (external supported accommodation for older people) and to agree that a session would	Chief Officer and Chief Finance Officer,	July 2020	<b>Update</b> P&D held a workshop on 29 <sup>th</sup> May to discuss the

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			be arranged to allow members to fully scrutinise the proposal.	Edinburgh Health and Social Care Partnership		proposal.
			2) To agree that officers would further develop the other schemes in the proposed savings and recovery programme, including information on the risks and impact of additional costs, before being brought back to the IJB for approval prior to implementation.	Chief Officer and Chief Finance Officer, Edinburgh Health and Social Care Partnership	July 2020	<b>Update</b> Report on budget savings to come to IJB on 21 July.
			3) To agree to receive an update on progress made towards balancing the financial plan at the next meeting.	Chief Officer and Chief Finance Officer, Edinburgh Health and Social Care Partnership	July 2020	<b>Update</b> Financial plan report is on the agenda for IJB on 21 July 2020
			4) To note that the Chair would discuss the governance processes relating to financial planning with officers with a potential review of these in autumn 2020.	Chief Officer and Chief Finance Officer,	October 2020	

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				Edinburgh Health and Social Care Partnership		
11	Provision of General Medical Services – Edinburgh South	28-04-20	To request further information on how the renovation of the buildings could be carried out in line with the sustainability aims of the City Plan 2030.	Chief Officer, Edinburgh Health and Social Care Partnership	October 2020	<b>Update</b> Briefing note will come forward by October 2020.