

# Rolling Actions Log

## Policy and Sustainability Committee

23 July 2020

| No | Date     | Report Title   | Action   | Action Owner                                    | Expected completion date | Actual completion date | Comments   |
|----|----------|--|--|---|--------------------------|------------------------|--|
| 1  | 04.10.16 | <a href="#">Business Case for the Management Transfer of Secondary School Sports Facilities to Edinburgh Leisure – Progress Report</a> | That an update report be submitted to Committee in 6 months. | Executive Director for Communities and Families | Ongoing                  |                        | <p><b><u>Update 9 July 2020</u></b></p> <p>With the instigation of the Covid-19 lockdown and other measures in place, the transfer of the two schools was put on hold on the 25<sup>th</sup> March 2020.</p> <p>The last 2 schools to transfer WHEC and Leith Academy will not do so until Edinburgh Leisure is back up and running and they are able to be transferred.</p> |

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|    |          |  |   |                             |                          |                        | <p><b><u>Update 25 June 2020</u></b></p> <p>To agree that a final report be submitted to Committee.</p>   |
| 2  | 01.02.18 | <p>City of Edinburgh Council Motion by Councillor Mowat – Edinburgh’s Christmas and Hogmanay 2017/18</p> <p><a href="#">(Agenda for 1 February 2018)</a></p> | <p>Council requests that the review of the contract for Edinburgh’s Christmas and Hogmanay should recognise that the implementation of this contract cuts across many council functions and services and should be considered at the Corporate Policy and Strategy Committee.</p> | Executive Director of Place | Spring 2021              |                        | <p>This contract is in place until Winter Festival 2022. The review of the contract will be presented to Policy and Sustainability Committee.</p> |
| 3  | 07.08.18 | <a href="#">Participation Requests</a>   | <p>To agree to receive a report setting out proposals for the Council’s policy on participation requests within two cycles of the conclusion of the Westbank Street Outcome Improvement Process as set out in paragraph 3.5 of the</p>  | Chief Executive             | September 2020           |                        | <p>This report will be presented following the conclusion of the Westbank Street Outcome Improvement Process.</p>                                 |

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|    |          |  | report by the Chief Executive.   |                 |                          |                        |   |
| 4  | 07.08.18 | <a href="#">Managing Transition to Brexit in Edinburgh</a>   | To agree that the Brexit Working Group review actions currently in place and report on future options to provide support for Non-UK EU nationals within the Council workforce and the wider city population. | Chief Executive | Ongoing                  |                        | <b><u>Update – 11 June 2020</u></b><br><br>Brexit Working Group was paused due to covid-19 and needs clarification on whether to restart the group.   |
| 5  | 23.08.18 | City of Edinburgh Council Motion by Councillor Cameron – Equalities Working Group<br><br><a href="#">(Agenda for 23 August 2018)</a> | A proposed workplan will be prepared by the Group before the end of December 2018 for submission to the Corporate Policy and Strategy Committee for consideration.   | Chief Executive | 20 August 2020           |                        | <b><u>19 June 2020</u></b><br><br>The Working Group is yet to consider its forward workplan. This can be considered once the Group is reconvened within the context of the Adaptation and Renewal programme and wider Council equalities activity currently being progressed. |

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|    |   |   |   |                             |                          |                        | Discussions are underway with the chair of the working group to identify a meeting date   |
| 6  | 06.06.19<br><br>(Housing and Economy Committee) | <a href="#">Edinburgh Economy Strategy – Annual Progress Report</a> | <p>1) Calls for research and analysis on the current economy and the economic challenges for Edinburgh as a result of this target.</p> <p>2) Agrees that this research and analysis will inform a review of the Edinburgh Economy Strategy in order to develop an outcome based strategy for Edinburgh to meet these commitments, taking into account jobs that will emerge from the need to meet the net zero carbon target, sectoral analysis of carbon footprint and the</p> | Executive Director of Place | October 2020             |                        | <b>On 14 May 2020</b> the Committee agreed that the research referenced would be broadened to include challenges as a result of the Covid-19 pandemic and that this would be submitted to the Policy and Sustainability Committee |

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|    |          |  | support, collaboration and leadership that the council will need to provide to move us towards a more sustainable economy.   |   |   |                        |          |
| 7  | 01.10.19 | <a href="#">West Edinburgh Progress Update</a> | <p>1) To note that this matter would be reported to Committee in spring 2020 providing a further update on progress and seeking any necessary authority to formalise partnership arrangements for delivery of the new link road</p> <p>2) To agree that a report would be brought back to Committee on completion of the West Edinburgh study on inclusive and sustainable growth.</p> | <p>Executive Director of Place</p> <p>Executive Director of Place</p> | <p>October 2020</p> <p>October 2020</p> |                        |          |

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| 8  | 21.11.19 | <p>City of Edinburgh Council - Motions by Councillors Staniforth and Gordon - Fireworks and Fireworks Legislation</p> <p>(Minute of 21 November 2019)</p> | <p>To agree for a report to Policy and Sustainability Committee in three cycles that addresses how the Council can:</p> <ul style="list-style-type: none"> <li>• require all public firework displays within the city to be advertised locally in advance of the event,</li> <li>• actively promote a public awareness campaign about the impact of fireworks on animal welfare and vulnerable people</li> <li>• ensure that fireworks are only supplied to, and remain in the hands of, responsible adults.</li> <li>• encourage local suppliers of fireworks to stock 'quieter' fireworks for public display.</li> </ul> | Executive Director of Place | 20 August 2020           |                        |          |

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| 9  | 21.11.19 | <p>City of Edinburgh Council – Motion by Councillor Jim Campbell – Edinburgh’s Winter Festivals</p> <p>(Minute of 21 November 2019)</p> | <p>(a) To arrange an open book audit for this year, and the previous four years, with the final report before the 2020 summer recess at the latest.</p> <p>(b) To review which, if any, contract terms or conditions might apply should a counterpart bring the Council into substantial public disrepute.</p> <p>(c) To identify if, or how, the contract made clear that all permissions must be in place in a timely way, removing any possible ambiguity between the Council acting as contract originator and as an authority with statutory powers.</p> <p>(d) To agree that (b) and (c)</p> | Executive Director of Place | September 2020           |                        | <p><b><u>On 14 May 2020</u></b>, the Committee accepted a delay for this action but agreed that an update would be provided on when the audit would be completed.</p> |

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|    |          |  | above should be reported to the Policy and Sustainability Committee in two cycles accepting that (a) may be an interim analysis at that time.   |                 |                          |                        |  |
| 11 | 21.11.19 | City of Edinburgh Council – Motion by Councillor Lang – Use of Schools as Polling Places<br><br>(Minute of 21 November 2019) | To request a report to the Policy and Sustainability Committee within three cycles for subsequent referral to the full Council, on the current use of schools as polling places as well as the opportunities to reduce or eliminate their use in time for the 2021 Scottish Parliament and 2022 local government elections. | Chief Executive | September 2020           |                        | <b><u>Update – 11 June 2020</u></b><br><br>The Review of Polling Arrangements across the city has now been completed with a number of proposed changes. This included a review of all the schools currently used as polling venues. It is possible to replace 10 of the current 35 primary schools with new venues that offer better facilities and or are better located with |



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|    |      |              |        |              |                          |                        | <p>sufficient capacity. In each of the other 25 schools there are no alternative venues. The next stage is public consultation. It is intended to report finally around August/September to allow these arrangements to be used for the publication of the new register on 1 December. Before that the proposals are being shared informally with councillors for their comment. It is proposed that the protocol is maintained under which an in-service training day is aligned with all scheduled polling</p> |

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|    |              |   |   |                 |                          |                        | days to minimise overall disruption |
| 11 | (a) 26.11.19 | <a href="#">Edinburgh Poverty Commission Progress Update</a>                        | To agree that a further report on full Council responses to the Edinburgh Poverty Commission would be considered by Committee following publication of final findings in March 2020.              | Chief Executive | 11 June 2020             | 11 June 2020           | <b>Closed</b>                       |
|    | (b) 25.02.20 | <a href="#">Edinburgh Poverty Commission Progress Update</a>                        | To agree to the development of a cross-council work programme to take forward the implementation of Edinburgh Poverty Commission recommendations to be considered by Committee by June 2020       | Chief Executive | 11 June 2020             | 11 June 2020           | <b>Closed</b>                       |
|    | (c) 11.06.20 | <a href="#">Edinburgh Poverty Commission – Poverty and Coronavirus in Edinburgh</a> | To agree that an officer report, setting out actions taken in response to issues raised in the Commission’s interim report, should be brought to the committee at the same time as tabling of the | Chief Executive | September 2020           |                        |                                     |

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|    |          |  | Commission's final report.   |   |                          |                        |  |
| 12 | 26.11.19 | <a href="#">Edinburgh Climate Commission and Council Engagement Update</a>   | To agree to a report assessing the options for formal processes for citizen engagement such as the citizens assembly and the citizens jury in the Spring.  | Chief Executive   | 23 July 2020             |                        | Report on the agenda for this meeting  |
|    | 09.07.20 | <a href="#">Edinburgh Climate Commission</a>                                 | To agree that the Commission's report would be submitted to the Adaptation and Renewal All Party Oversight Group (APOG), and that an initial response from the Council would be brought to Committee on the 23 July. | Chief Executive   | 23 July 2020             |                        | Report on the agenda for this meeting  |
| 13 | 06.02.20 | City of Edinburgh Council – Motion by Councillor Main – Recycling in Schools | To request:<br>a) All council services involved, including Schools, Estates: Facilities Services and Catering Service, and Waste Services work together to   | Executive Director of Resources / Executive Director of Place | September 2020           |                        | <b><u>Update – 11 June 2020</u></b><br><br>Following discussion with Councillor Main it has been agreed that this report will be deferred to |

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|    |          |   | <p>review and provide fit for purpose recycling services in each of our schools to be completed before the start of the 2020/21 academic year within policy and current budgets, and reporting any financial challenges in doing so to the report requested.</p> <p>b) A report to the Policy and Sustainability Committee outlining the service provided for each school at the start of the 2020/21 Academic Year and including plans for a Carbon Neutral Edinburgh 2030.</p> |                             |                          |                        | September 2020, to enable the relevant service areas to prioritise work to support schools re-opening and to incorporate lessons learned arising from the Covid-19 lockdown period. |
| 14 | 25.02.20 | <a href="#">Filming in Edinburgh 2019</a> | To agree to a further report being submitted to the Committee to include costs as well as income in a full scrutiny of processes comparing   | Executive Director of Place | October 2020             |                        |   |

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|    |          |   | Edinburgh's results with cities that charged for the use of public space for filming in order to make recommendations on future Council policy in this area.  |   |                          |                        |          |
| 15 | 12.03.20 | City of Edinburgh Council – Motion by Councillor Watt – International Women's Day | <p>To agree that the equalities working group should:</p> <p>a) review the specific policies and equality impact assessments which the Council had put in place to prevent gender inequalities and improve support for survivors of gender-based violence;</p> <p>b) consider how these policies could be further developed; and</p> <p>c) make any recommendations for change to the Policy and Sustainability Committee</p> | Executive Director for Communities and Families | 6 August 2020            |                        |          |

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|    |   |  | within three cycles.   |   |   |                            |   |
| 16 | Leadership Advisory Panel - 31 March 2020 | <a href="#">Neighbourhood Alliance - Grant Funding Payment</a> | <p>1) To agree that the SLA would be circulated to the members of the LAP.</p> <p>2) To agree that a report would be taken to the Housing, Homelessness and Fair Work Committee detailing how long grant funding continue for and the exit strategy.</p> | <p>Executive Director of Place</p> <p>Executive Director of Place</p>                         | <p>End of June 2020</p> <p>September 2020</p> | <p>26 June 2020</p>        | <b>CLOSED</b>   |
| 17 | Leadership Advisory Panel - 23 April 2020 | <a href="#">Consultation Planning Report</a>                   | <p>1) To note that a further report would be provided setting out the forward plan for consultations in due course.</p> <p>2) To further note the Festival and Events All Party Oversight Group (APOG) had not yet met</p>                               | <p>Chief Executive</p> <p>Executive Director of Place<br/>Lead Officer:<br/>Paul Lawrence</p> | <p>23 July 2020</p> <p>28 May 20</p>          | <p></p> <p>28 May 2020</p> | <p>Report on the agenda for this meeting</p> <p><b>CLOSED</b></p> |

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|    |      |              | <p>as meetings were cancelled due to the current restrictions. Therefore, to agree to engage with elected members through the APOG as soon as practicable to allow the consultation to proceed at the earliest opportunity. This would be brought back to the appropriate committee for approval before being published.</p> | <p>0131 529 7325<br/> <a href="mailto:paul.lawrence@edinburgh.gov.uk">paul.lawrence@edinburgh.gov.uk</a></p> |                          |                        |  |
|    |      |              | <p>3) To further agree that the next Policy and Sustainability Committee would receive an update on process and timeline for the consultation.</p>   | <p>Executive Director of Place</p>   | <p>28 May 2020</p>       | <p>28 May 2020</p>     | <p><b>CLOSED</b></p>                                 |
|    |      |              | <p>4) To agree that the APOG on Festivals and Events should meet remotely in advance of the Policy</p>   | <p>Executive Director of Place</p>   |                          |                        | <p>A meeting of the APOG was held on 4 May 2020.</p> |

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|    |      |              | <p>and Sustainability Committee in order that Party Spokespersons could discuss the matter and influence the report.</p> <p>5) To recognise that COVID-19 was likely to have lasting impacts on the use of the City Centre and to request that the APOG consider how to invite contributions from residents, businesses and stakeholders to inform a wider consultation on events and use of public spaces in the City Centre and beyond with an early outline to be given in the report to Policy and Sustainability Committee.</p> | Executive Director of Place | Ongoing                  |                        | <p><b><u>Update – 11 June 2020</u></b></p> <p>Consultation on the Public Spaces Management Plan has been put on hold due to Covid 19, and will be commenced at an appropriate time in order to get a broad range of input from the public.</p> |



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| 18 | 14.05.20 | Local Police Plan | <p>1) To request an update report in 6 months' time on a full assessment being made of the implications of the Covid-19 emergency addressing the risks and mitigation identified for Edinburgh, any public feedback that might alter priorities and any altered national Police priorities and that these be worked into an updated, dynamic plan.</p> <p>2) To call for a further report giving details of the management of Police officer numbers in the City of Edinburgh, noting the reduction in numbers in recent years and detailing the continued partnership with the Council and any budget</p> | <p>Police Scotland</p> <p>Police Scotland</p> | <p>November 2020</p> <p>6 August 2020</p> |                        |          |

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|    |                          |  | implications of Community Officers provision.   |                             |                          |                        |  |
| 19 | 14.05.20<br><br>28.05.20 | <a href="#">Creating Safe Spaces for Walking and Cycling</a><br><br>Rolling Actions Log          | To agree to add the action that 'all schemes approved by a TTRO under delegated authority should be reported to the committee on a two-monthly cycle or in the event of a significant change in national movement restrictions or social distancing guidance, with a recommendation to continue or discontinue each scheme', as was agreed at the Policy and Sustainability Committee of 14 May 2020. | Executive Director of Place | 6 August 2020            |                        |  |
| 20 | 28.05.20                 | <a href="#">Decisions Taken under Delegated Power and Operational Decision Making - Covid-19</a> | 1) To call for a short report in three cycles fully detailing the decisions made so far, and providing options to re-open community centres as part of Adaption and Renewal,  | Chief Executive             | 9 July 2020              | 9 July 2020            | <b>Recommended for Closure</b><br><br>Report to Committee on 9 July 2020 |

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|    |      |              | <p>to allow access to volunteers from community centre management committees to operate food parcel distribution, where an agreed plan of how they will operate in a safe and socially distant manner can be put in place.</p> <p>2) To agree to an interim members' briefing on the progress of 1) above.</p> <p>3) To note that a report would be brought to the next meeting of the Policy and Sustainability Committee setting out the approach to the Spaces for People programme and how this would be linked to economic recovery</p> | <p>Executive Director for Communities and Families</p> <p>Executive Director of Place</p> | <p>End September 2020</p> <p>11 June 2020</p> | <p>11 June 2020</p>    | <p><b>Closed</b></p> |

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|    |          |   | <p>4) To note that the Chief Officer (EHSCP) had agreed to provide the number of patients that were discharged from hospitals into care homes prior to the change in guidance on testing.</p> <p>5) To note that decision D50 would be clarified in the next report.</p> | <p>Chief Officer, Edinburgh Health and Social Care Partnership</p> <p>Chief Executive</p> | <p>End of July 2020</p> <p>25 June 2020</p> | <p>25 June 2020</p>    | <p><b>Update 23 July 2020</b></p> <p>Briefing note to be issued to Committee members by the end of July 2020</p> <p><b>CLOSED</b></p>   |
| 21 | 28.05.20 | <a href="#">Revenue Budget 2020/21 Update</a> | <p>1) To requests a report on the capital programme when appropriate.</p> <p>2) To confirm with COSLA whether the joint letter to the Chancellor had been issued and to request that the response be shared with members.</p>  | <p>Executive Director of Resources</p> <p>Executive Director of Resources</p>             | <p>25 June 2020</p> <p>23 July 2020</p>     | <p>25 June 2020</p>    | <p><b>CLOSED</b></p> <p><b>Update – 23 July</b></p> <p>An update has been provided as part of the Revenue Budget Report to Committee on the 23rd July and a further update will</p> |

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|    |          |   |   |   |                          |                        | follow on the 20th August.   |
| 22 | 28.05.20 | <a href="#">Outcome Report of the Short Life Working Group to Examine Communities and Families Third Party Grants</a> | To provide guidance for members on how to guide the organisations that would be changing or closing as a result of an unsuccessful application for funding.   | Executive Director for Communities and Families | End of July 2020         |                        |  |
| 23 | 28.05.20 | <a href="#">Public Realm CCTV Continuation of Service</a>   | To call for a further report as part of the report on Smart Cities, as soon as practical, detailing where the project had reached in relation to progress with the CCTV upgrade procurement exercise and the anticipated timeline for delivery of the Public Realm Upgrade. | Executive Director for Communities and Families | 23 July 2020             |                        | Report on the agenda for this meeting                                    |
| 24 | 11.06.20 | <a href="#">Tourism and Hospitality Sector Recovery Plan</a>  | Agrees to continue the report within 2 cycles for direct engagement with EICC and Marketing Edinburgh and to come back to committee with more detail on the in-house  | Executive Director of Place                     | 9 July 2020              | 9 July 2020            | <b>Recommended for Closure</b><br><br>Report to Committee on 9 July 2020 |

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|    | 09.07.20 | <a href="#">Tourism and Hospitality Sector Recovery Plan – Follow Up</a> | <p>model as outlined in option 4, including further detail of Scottish Government and industry resources</p> <p>Notes the importance of Business tourism to the City's hospitality sector and the importance of business tourism in helping many of Edinburgh's sectors access the global market;</p> <p>Notes this would require additional engagement with industry and key partners to fully develop a long-term approach and agree that this should be reported back to the Policy and Sustainability Committee, including how the organisational structure will operate throughout the City.</p> | Executive Director of Place | End 2020                 |                        |                                       |
| 25 | 11.06.20 | <a href="#">Scottish Government Town Centre Fund</a>                     | 1) Asks for a further report in two cycles updating committee on progress of  | Executive Director of Place | 23 July 2020             |                        | Report on the agenda for this meeting |

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|    |          | <a href="#">Update and Regeneration Capital Grant Fund Applications</a>                  | <p>the 2019/20 RCGF projects:</p> <ul style="list-style-type: none"> <li>- Business space project at E2 Fountainbridge;</li> <li>- Portobello Town Hall;</li> <li>- Industrial Estate Development at Russell Road;</li> <li>- Pennywell Culture and Learning Hub</li> </ul> <p>2) To agree a report would come back to Committee in two cycles that includes proposals on North Edinburgh Arts</p> | Executive Director of Place   | 23 July 202              |                        | Report on the agenda for this meeting                          |
| 26 | 11.06.20 | <p>Black Lives Matter – Motion by Councillor Day</p> <p>(see minute of 11 June 2020)</p> | <p>1) To reaffirm the commitment to ensure the Council treats all people equally and with fairness and respect and calls for a report within three cycles</p>  | <p>Executive Director of Resources<br/>Lead Officer:<br/>Katy Miller<br/>0131 469 5522<br/><a href="mailto:katy.miller@edin">katy.miller@edin</a></p> | 23 July 2020             |                        | Report on the agenda for this meeting which covers all actions |

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|    |      |              | <p>setting out current staff training provision around equality and unconscious bias and any proposals to strengthen such arrangements</p> <p>2) That an action plan be brought forward by the Chief Executive within three cycles to introduce best practice in the council's recruitment and employment practices, including, but not limited to, ensuring that equality, diversity and anti-discrimination training was introduced as standard for all staff.</p> <p>3) That the Executive Director for Communities and Families bring forward an action plan within</p> | <p><a href="http://burgh.gov.uk">burgh.gov.uk</a></p> <p>Chief Executive</p> <p>Executive Director for Communities and Families</p> | <p>23 July 2020</p> <p>23 July 2020</p> |                        |          |



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|    |      |              | <p>three cycles to enhance diversity and inclusion in Edinburgh's schools, that included actions identified in recent committee papers, (Preventing and Responding to Bullying and Prejudice among Children and Young People October 2019 and Promoting Equality, October 2020) and include actions to ensure that BME history and culture were included in all phases of secondary school education, across all disciplines in Edinburgh schools, and that the Leader of the Council write to the Private schools in Edinburgh asking them to demonstrate that they</p> |              |                          |                        |          |

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|    |      |              | <p>were doing the same.</p> <p>4) That the Chief Executive bring forward a plan within three cycles to review any features within the council boundary which commemorated those with close links to slavery and colonialism, including, but not limited to, public statues and monuments, street or building names; further agree that this review should be led by one or more members of the BME community, and should closely consult with the wider BME community, and that the review should consider all options, including removal of statues, and make recommendations</p> | Chief Executive | 23 July 2020             |                        |          |

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|    |          |  | to rectify the glorification of slavery and colonialism which these commemorations represent to many people.   |   |                          |                        |          |
| 27 | 11.06.20 | Funding of Temporary Accommodation for Homeless People – motion by Councillor Watt<br><br>(see minute of 11 June 2020) | 1) To call for a report to be submitted to the Policy and Sustainability Committee, which listed the current temporary accommodation that had been contracted for since the CV-19 pandemic: giving the type of accommodation, the number of families and single people accommodated and the current end date of the contracts.<br><br>2) To agree that the report should set out the work to date on an exit strategy and transition | Executive Director for Communities and Families | September 2020           |                        |          |

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|    |      |              | <p>post lock down to find positive solutions for people moving on from accommodation provided as a public health response to the Covid 19 pandemic. This should include an update report on the work to increase the number of PSL properties available to use as temporary accommodation.</p> <p>3) The report should also make recommendations as to what types of accommodation could be purchased or leased long-term (including – but not restricted to – properties that were previously being used for ‘air bnb’ style short-term lets and suitable student accommodation</p> |              |                          |                        |          |

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|    |          |  | <p>which was likely otherwise to remain unoccupied). It should also consider work with third sector partners and how contracting could be used to secure further accommodation so that all options would be examined to ensure that suitable accommodation was available for people when their current accommodation ceased to be available.</p> |                             |                          |                        |                                       |
| 28 | 11.06.20 | <p>Support for Local Business Campaign - motion by Councillor Cook</p> <p>(see minute of 11 June 2020)</p> | <p>1) To agree that a report be brought forward in three cycles with options available to institute a 'Support for Local Business' campaign in aid of traders in local town centres and high streets such as, but not limited</p>  | Executive Director of Place | 23 July 2020             |                        | Report on the agenda for this meeting |

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|----|------|--------------|---|--------------|--------------------------|------------------------|----------|
|    |      |              | <p>to Morningside, Bruntsfield, Stockbridge and Corstorphine, as we go through the various stages of reopening under the Scottish Government's route map.</p> <p>2) The report should include options on actions such as local digital and print advertising initiatives and local signage and aesthetic improvements to local high streets as well as plans to consult directly with small businesses on what additional action the Council could take to help and support their recovery.</p> |              |                          |                        |          |

| No | Date     | Report Title   | Action  | Action Owner                   | Expected completion date | Actual completion date | Comments  |
|----|----------|--|---|--------------------------------|--------------------------|------------------------|---|
| 29 | 11.06.20 | Public Lavatories-<br>motion by<br>Councillor Laidlaw<br><br>(see minute of 11<br>June 2020) | <p>Committee asks officers to report within 2 cycles at the latest to the Policy and Sustainability Committee with a plan for limited reopening of public toilets in key pressure point areas such as parks and the seafront, for Phase 2 of the lockdown easing to include assessment of the following:</p> <p>a) Assessments of the layout of each property to establish social distancing e.g. cubicle use only, maximum capacity.</p> <p>b) Ensuring queue control consistent with social distancing advice outside of the property.</p> <p>c) Enhanced cleaning methods, storage and disposal of waste</p> | Executive<br>Director of Place | 9 July 2020              | 9 July 2020            | <p><b>Recommended for Closure</b></p> <p>Report to Committee on 9 July 2020</p> |

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|----|------|--------------|--|--------------|--------------------------|------------------------|----------|
|    |      |              | <p>material.</p> <p>d) Provision of sanitising materials within facilities e.g. seat cleaner.</p> <p>e) Risk assessments and Safe working practices.</p> <p>f) The value of working in tandem with neighbouring local authorities, as with other aspects of lockdown easing, to work on a consistent basis as regards conditions of access and timing of re-opening.</p> <p>g) Recognising that the issues arising from the way some licensed premises are currently conducting off-sales and the Licensing Board's commitment to consider</p> |              |                          |                        |          |



| No | Date     | Report Title  | Action  | Action Owner  | Expected completion date | Actual completion date | Comments |
|----|----------|---|---|---|--------------------------|------------------------|----------|
|    |          |   | these issues, the importance of commercial premises in providing a much more comprehensive network of toilet facilities and therefore, where premises are open for the takeaway sale of food and drink, including licensed premises selling alcohol onto the street, an assessment of the extent to which those premises could and should provide access to toilet facilities in a strictly-managed way, where toilets would normally be part of the premises' operation. |   |                          |                        |          |
| 30 | 25.06.20 | <a href="#">Adaptation and Renewal Programme Update</a> | To request that the Chief Officer of the Health and Social Care Partnership provide a report to Committee, at an appropriate time when  | Chief Officer, Edinburgh Health and Social Care Partnership | August 2020              |                        |          |

| No | Date | Report Title | Action  | Action Owner | Expected completion date | Actual completion date | Comments |
|----|------|--------------|---|--------------|--------------------------|------------------------|----------|
|    |      |              | <p>information was available, containing, but not limited to, the following:</p> <ul style="list-style-type: none"> <li>a) An explanation for the disproportionately high number of Edinburgh Covid-19 deaths that had occurred in care homes;</li> <li>b) Details of the number of care home Covid-19 deaths where the deceased had previously been in hospital;</li> </ul> <p>An explanation for the disproportionately high number of Edinburgh Covid-19 deaths in relation to the number of non-Covid-19 deaths;</p> <p>Understanding why the number of Edinburgh care homes showing a suspected case of Covid-</p> |              |                          |                        |          |

| No | Date     | Report Title                       | Action   | Action Owner                                    | Expected completion date | Actual completion date | Comments                              |
|----|----------|------------------------------------|--|---|--------------------------|------------------------|---------------------------------------|
|    |          |                                    | <p>19 deaths continued to increase;</p> <p>The steps taken by the Partnership, or the Public Health Advisory Board, to address the issues brought out by a) and c) in relation to future outbreaks: and</p> <p>f) The issues raised with the Edinburgh IJB and NHS Lothian about minimising the impact of future outbreaks across Edinburgh.</p> |   |                          |                        |                                       |
| 31 | 25.06.20 | <a href="#">Schools Re-opening</a> | 1) To note that the Council was currently conducting a survey of parents on the implications of part-time in-school learning for childcare and a report on this would be brought to the committee in two cycles  | Executive Director for Communities and Families | 23 July 2020             |                        | Report on the agenda for this meeting |

| No | Date | Report Title | Action  | Action Owner                                    | Expected completion date | Actual completion date | Comments |
|----|------|--------------|---|---|--------------------------|------------------------|----------|
|    |      |              | <p>2) To recognise that the statement of the Deputy First Minister on 23 June meant that implementation of Phase 4 rather than Phase 3 was now the objective for the return to school in August and ask for officers to continue to update parents and report to Committee prior to schools returning in August on how this could be implemented in detail with specific issues addressed to include:</p> <ul style="list-style-type: none"> <li>• Detail on what additional hygiene measures would need to be implemented to move immediately to Phase 4 rather than Phase 3 and estimated costs;</li> <li>• Detail on responsive</li> </ul> | Executive Director for Communities and Families | 23 July 2020             |                        |          |

| No | Date | Report Title | Action   | Action Owner | Expected completion date | Actual completion date | Comments |
|----|------|--------------|--|--------------|--------------------------|------------------------|----------|
|    |      |              | <p>closure plans should a school or centre be connected to a virus outbreak;</p> <ul style="list-style-type: none"> <li>• Detail on what online provision can be made available to children who live with a parent falling into the shielding category;</li> <li>• Proportion of City of Edinburgh teaching and support staff falling into the shielding category or living in shielding households;</li> <li>• Costs of addressing the expected short-fall in staffing through supply teaching and estimation of whether additional recruitment is required and what</li> </ul> |              |                          |                        |          |

| No | Date     | Report Title                              | Action  | Action Owner                                    | Expected completion date | Actual completion date | Comments  |
|----|----------|---|---|---|--------------------------|------------------------|---|
|    |          |   | <p>measures could be undertaken to fulfil this e.g. secondments and support from other qualified individuals, including teachers who have left the profession, those with other UK or international qualifications and those close to completing their teaching qualifications, to assist in supporting learning.</p> <p>3) To agree that an update on the return to school and the revised Local Delivery Phasing Plan would be provided to the next meeting of this committee</p> | Executive Director for Communities and Families | 9 July 2020              | 9 July 2020            | <p><b>Recommended for Closure</b></p> <p>Report to Committee on 9 July 2020</p> |
|    | 09.07.20 | <a href="#">Schools Re-opening Update</a> | To recognise the importance of Out of School/After-   | Executive Director for                          | 23 July 2020             |                        | Report on the agenda for this meeting   |

| No | Date | Report Title | Action   | Action Owner             | Expected completion date | Actual completion date | Comments |
|----|------|--------------|--|--------------------------|--------------------------|------------------------|----------|
|    |      |              | <p>School/Breakfast Clubs and other activities that support young people and their families before or after school, making use of the buildings.</p> <p>Understands that these activities will take time to organise, but that it would be highly desirable for them to be available for an assumed return to full time education on 12 August.</p> <p>To note that the Executive Director for Communities and Families would set out a clear plan for school lets to support this, and also review the impact on early years settings whose facilities may be required for the 50% contingency planning as soon as possible, and report to Committee on these matters on 23 July 2020</p> | Communities and Families |                          |                        |          |

| No | Date  | Report Title  | Action   | Action Owner                | Expected completion date | Actual completion date | Comments  |
|----|---|---|--|-----------------------------|--------------------------|------------------------|---|
| 32 | 25.06.20                                    | <a href="#">South East of Scotland Regional Transport Transition Plan</a>                                       | Requests that a business bulletin item, Members' briefing or report are brought forward as appropriate as progress is made in conjunction with other partners to update Council as outlined in the report by the Executive Director of Place | Executive Director of Place | End 2020                 |                        |   |
| 33 | 25.06.20                                    | Rural Roads Speeds Review (Spaces for People) – Motion by Councillor Webber<br><br>(see minute of 25 June 2020) | To request a briefing outlining progress on the temporary review of speed limits on the identified rural roads as part of the “Spaces for People” initiative and seek to accelerate all speed limit implementation plans                     | Executive Director of Place | End July 2020            |                        |   |
| 34 | 30.06.20<br><br>(City of Edinburgh Council) | City of Edinburgh Council – Motion by Councillor Cameron -Impact of Covid-19 on Equalities in Edinburgh         | Council calls on the Chief Executive to continue reporting to the Policy and Sustainability Committee, in a similar format at the report at agenda item 6.1 to the Policy and Sustainability Committee on 25 June 2022, to highlight the     | Chief Executive             | 20 August 2020           |                        | <b><u>Update – 23 July 2020</u></b><br><br>How the Council will address and improve its approach to equalities in the aftermath of COVID- |



| No | Date  | Report Title  | Action   | Action Owner                                    | Expected completion date | Actual completion date | Comments  |
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|    |   | (see minute of 30 June 2020)  | actions taken.   |   |                          |                        | 19 and through the recovery planning for the council and the city will be considered and addressed as part of the next update of the Adaptation and Renewal Programme |
| 35 | 30.06.20<br><br>(City of Edinburgh Council)     | City of Edinburgh Council – Motion by Councillor Rust – Engagement with Employees<br><br>(see minute of 30 June 2020) | To provide Members with a briefing detailing the range of tools and opportunities for Employee engagement.   | Executive Director of Resources                 | August 2020              |                        |   |
| 36 | 30 June 2020<br><br>(City of Edinburgh Council) | City of Edinburgh Council – Motion by Councillor Lezley Marion Cameron – Liberton Primary School                      | To agree an update report to the Policy and Sustainability Committee in three cycles setting out the timescale and progress made to date on the rebuilding and refurbishing of Liberton Primary School to a quality and Standard which | Executive Director for Communities and Families | 20 August 2020           |                        |   |

| No | Date  | Report Title  | Action   | Action Owner                                    | Expected completion date | Actual completion date | Comments   |
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|    |   | (see minute of 30 June 2020)  | meets 2020 guidelines for class sizes and communal areas; and which also creates the necessary additional space to accommodate continually rising school rolls.  |   |                          |                        |  |
| 37 | 30.06.20<br><br>(City of Edinburgh Council) | City of Edinburgh Council – Motion by Councillor Burgess – New School Session 2020-21<br><br>(see minute of 30 June 2020) | Requests that an update on agreed actions is included in the report on School Return coming to the Policy and Sustainability Committee on 9 July 2020<br><br>(See Action 33(3) above)                                    | Executive Director for Communities and Families | 9 July 2020              | 9 July 2020            | <b>Recommended for Closure</b><br><br>Report to Committee on 9 July 2020 |
| 38 | 09.07.20                                    | <a href="#">Homelessness Services - Use of Temporary Accommodation</a>  | 1) To request a further report to be presented by the end of August 2020 updating on the financial implications of responding to the COVID-19 pandemic in relation to temporary accommodation and agree that this report | Executive Director for Communities and Families | End August               |                        |  |

| No | Date | Report Title | Action   | Action Owner | Expected completion date | Actual completion date | Comments |
|----|------|--------------|--|--------------|--------------------------|------------------------|----------|
|    |      |              | <p>would also set out a detailed and costed plan to target short stay holiday accommodation for conversion into homes, including for use as temporary accommodation for homeless people.</p> <p>2) To request that the further report include a detailed breakdown of the additional costs of providing Temporary Accommodation as part of the public health response to Covid-19 crisis along with the proposed exit strategy agreed with partners, financial support available from the Scottish Government post 30 June and any forward plan the Council was making for</p> |              |                          |                        |          |

| No | Date     | Report Title                                 | Action  | Action Owner                                    | Expected completion date | Actual completion date | Comments   |
|----|----------|--|---|---|--------------------------|------------------------|--|
|    |          |  | estimated costs post any additional funding.  |   |                          |                        |  |
| 39 | 09.07.20 | <a href="#">Community Centres Re-opening</a> | To agree that officers would work with the Community Centre Management Teams of the Jack Kane, Sandy's - in Craigmillar and Magdalene Community Centres to provide access their community centres in July, subject to public health and legal requirements being met and notwithstanding any needs for space to ensure pupils' return to school, on an agreed restricted basis to support community projects, and request a further report be brought in August with options for opening other community centres including opening dates. | Executive Director for Communities and Families | August 2020              |                        |  |
| 40 | 09.07.20 | <a href="#">Re-opening of Public</a>         | 1) To remain dissatisfied with the rationale for keeping all other public   | Executive Director of Place                     | 6 August 2020            |                        | There was also a request for some data to be circulated – this |

| No | Date     | Report Title  | Action  | Action Owner                | Expected completion date | Actual completion date | Comments  |
|----|----------|---|---|-----------------------------|--------------------------|------------------------|---|
|    |          | <a href="#">Conveniences</a>  | <p>conveniences closed and to request a further report in two cycles, describing what measures and investment would be required in order to allow these important public facilities to be opened as a priority.</p> <p>2) To note that a review of operations following reopening would be presented to the appropriate Committee in October 2020</p> | Executive Director of Place | October 2020             |                        | will be included in the report on 6 August in order to keep in context, |
| 41 | 09.07.20 | <a href="#">Transport Infrastructure Investment – Capital Delivery Priorities for 2020/21</a> | 1) To note the capital projects listed in appendix 5 and 6 of the March 2019 report ‘Transport Infrastructure Investment – Capital Delivery Priorities for 2019/20’ which (i) were not delivered as   | Executive Director of Place | August 2020              |                        |   |

| No | Date     | Report Title  | Action  | Action Owner                | Expected completion date | Actual completion date | Comments |
|----|----------|---|---|-----------------------------|--------------------------|------------------------|----------|
|    |          |   | <p>scheduled and (ii) were not referenced in this new report, and therefore agree that a members' briefing be issued within four weeks, itemising these projects and current plans</p> <p>2) To agree to a members briefing on the current position on the roll out of the Energy Efficient Street Lighting Programme, including heritage lighting renewals which have not been able to be upgraded previously.</p> | Executive Director of Place |                          |                        |          |
| 42 | 09.07.20 | <a href="#">Reform of Transport Arm's Length External Organisations</a> | To agree to receive a report in two cycles on the recommended approach to reform of the Transport ALEO which will include an evaluation of the impact of the  | Executive Director of Place | 6 August 2020            |                        |          |

| No | Date | Report Title | Action  | Action Owner | Expected completion date | Actual completion date | Comments |
|----|------|--------------|---|--------------|--------------------------|------------------------|----------|
|    |      |              | proposed integration on delivery of 2030 Carbon Neutral Edinburgh targets and on equalities (the initial equalities impact assessment) and a timetable for the creation of a new plan for public transport as covered in 4.21 of the report by the Executive Director of Place. |              |                          |                        |          |