

Work Programme

Policy and Sustainability Committee

6 October 2020

	Title / description	Purpose/Reason	Routine / Executive	Lead officer	Directorate	Progress updates	Expected date
1	Annual Update on Council Transport Arm's Length Companies	Annual Update	Executive	Gavin King	Chief Executive	Annual	TBC
2	Council Asbestos Policy	Annual Review	Routine	Susan Tannahill	Resources	Annual	December 2020
3	Council Fire Safety Policy	Annual Review	Routine	Susan Tannahill	Resources	Annual	December 2020
4	Council Health and Safety Policy	Annual Review	Routine	Susan Tannahill	Resources	Annual	December 2020
5	Council Water Safety Policy	Annual Review	Routine	Susan Tannahill	Resources	Annual	December 2020
6	Council Smoke Free Policy	Annual Review	Routine	Susan Tannahill	Resources	Annual	December 2020

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7	Gaelic Language Plan 2018-22	Monitoring Report	Executive	Eleanor Cunningham	Chief Executive	Annual	November 2020
8	Edinburgh Biodiversity Action Plan 2019-21	Annual Update	Executive	Caroline Peacock/Susan Falconer	Place	Annual	End 2020
9	Welfare Reform	Quarterly Update	Routine	Sheila Haig	Resources	Quarterly	November 2020
10	Older People Joint Inspection Improvement Plan	Progress report	Executive	Marian Gray	Chief Officer, Edinburgh Health and Social Care Partnership	6 monthly	November 2020
11	Implementation of the Energy Management Policy and Energy Management System	Progress report	Executive	Peter Watton	Resources	Annual	December 2020
12	Policy Assurance Statement – Customer	Annual report	Executive	Katy Miller	Resources	Annual	November 2020
13	Policy Assurance Statement –	Annual report	Executive	Gavin King	Chief	Annual	November

	Title / description	Purpose/Reason	Routine / Executive	Lead officer	Directorate	Progress updates	Expected date
	Strategy and Communications				Executive		2020
14	Policy Assurance Statement - Human Resources (HR)	Annual report	Executive	Katy Miller	Resources	Annual	TBC
15	Policy Assurance Statement - Legal and Risk	Annual report	Executive	Nick Smith	Resources	Annual	October 2020
16	Contact Centre Performance	Update report	Executive	Nicola Harvey	Resources	Quarterly	November 2020
17	Chief Social Work Officer's Annual Report	Annual report	Executive	Jackie Irvine	Communities and Families	Annual	December 2020
18	Diversity and Inclusion Strategy	Annual update	Executive	Katy Miller	Resources	Annual	October 2020
19	Police Scotland Update	Annual plan	Executive	Gavin King	Chief Executive	Annual	May 2021
20	Fire and Rescue Service	Annual plan	Executive	Gavin King	Chief Executive	Annual	October 2020

	Title / description	Purpose/Reason	Routine / Executive	Lead officer	Directorate	Progress updates	Expected date
21	Carbon Impact of the Council's International Travel	Annual Report	Executive	Paula McLeay/Gavin King	Chief Executive	Annual	TBC

Policy and Sustainability Committee Upcoming Reports

Appendix 1

Report Title	Directorate	Lead Officer
NOVEMBER 2020		
Gaelic Language Plan 2018-22	Chief Executive	Eleanor Cunningham
Welfare Reform	Resources	Sheila Haig
Policy Assurance Statement – Customer	Resources	Nicola Harvey
Older People Joint Inspection Improvement Plan	EHSCP	Marian Gray
Covid-19 Impact on Care Homes in Edinburgh	EHSCP	Judith Proctor
Participation Requests	Chief Executive	
Local Police Plan 2020-2023	Chief Executive	Gavin King
Update on Edinburgh's Christmas and Edinburgh's Hogmanay 2020/2021	Place	
Short Window Improvement Plan	Chief Executive	Paula McLeay
Filming in Edinburgh	Place	

Policy Assurance Statement - Strategy and Communications	Chief Executive	Gavin King
Council Response to Edinburgh Climate Commission and Sustainability Programme Update	Chief Executive	
Accounts Commission: Local Government in Scotland – Overview 2020	Chief Executive	
DECEMBER 2020		
Edinburgh's Economy Strategy	Place	
Tourism and Hospitality Sector Recovery Plan – Follow Up	Place	
Council Asbestos Policy	Resources	Robert Allan
Council Fire Safety Policy	Resources	Robert Allan
Council Health and Safety Policy	Resources	Robert Allan
Council Water Safety Policy	Resources	Robert Allan
Council Smoke Free Policy	Resources	Robert Allan
Contact Centre Performance	Resources	Nicola Harvey
Implementation of the Energy Management Policy and Energy Management System	Resources	Peter Watton

Chief Social Work Officer's Annual Report

Communities and Families

Jackie Irvine