



Minute

IJB Strategic Planning Group

1.00pm, Tuesday 15 September 2020

Virtual Meeting – Via Microsoft Teams

Present: Ricky Henderson (Chair), Angus McCann (Vice-Chair), Colin Beck, Philip Brown, Tony Duncan, Cristine Farquhar, Stephanie-Ann Harris, Nigel Henderson, Linda Irvine-Fitzpatrick, Michelle Mulvaney, Rene Rigby and Ella Simpson,

In attendance: Martin Scott, Alana Nabulsi, Deborah Mackle, Helen Elder, Jessica Brown, Julie Tickle, Kirsty Dewar, Mark Grierson, Mike Massaro-Mallinson, Moira Pringle, Sophie Milner, Jenny McCann

Apologies: Hazel Young.

1. Minutes

Decision

To approve the minute of the Edinburgh Integration Joint Board Strategic Planning Group of 10 March 2020 as a correct record.

2. Rolling Actions Log

Details were provided of the outstanding actions arising from decisions taken by the Strategic Planning Group.

Decision

- 1) To agree to close the following actions:
 - Action 1 – Grants Programme – Monitoring and Evaluation Framework
 - Action 2 – Edinburgh Health and Social Care Partnership Transformation Programme Update
- 2) To otherwise note the outstanding actions.

(Reference – Rolling Actions Log, submitted.)

3. Annual Cycle of Business

The workplan setting out the work of the Strategic Planning Group to the end of 2020 was presented.

Decision

- 1) To note the Annual Cycle of Business
- 2) To note that Covid-19 had a significant impact on the ability to progress the Annual Cycle of Business.
- 3) To note that approval was being sought from the SPG through the Review of the Strategic Plan that would allow the Head of Strategic Planning to programme in elements of the Strategic Planning Cycle for the next iteration of the Annual Cycle of Business.

(Reference – Annual Cycle of Business, submitted.)

4. Review of EIJB Strategic Plan 2019-22

The Strategic Planning Group (SPG) was required within its Terms of Reference (ToRs) to review the strategic plan annually. An update was provided on progress made in key areas within the current strategic plan and the outline timings for the next planning cycle.

Steady progress in line with phase 1 of the strategic plan had been made against specified tasks and in key strategic areas such as Transformation, Home First Edinburgh, Three Conversations, the Edinburgh (Health and social Care) Pact, Bed Based Review, the Carers' Strategy, the Primary Care Investment Plan (PCIP) and Thrive Edinburgh. Planning and implementation of the strategic plan continues in phase 2. Many of the transformation projects would continue into the next planning cycle.

The intent was to publish the next 3-year strategic plan 2022-25 in March 2022 following EIJB approval. There remained an aspiration to produce a concise higher-level strategic vision for the EIJB, which was not bound by time, and guided each 3-year strategic planning cycle. It was proposed that this vision be developed initially through the Futures Committee and brought forward to the SPG in March 2021.

During discussion, members noted the priorities and workstreams were still relevant and pertinent to the challenges faced. Members noted the importance of creating a higher-level performance framework with measurements of effectiveness designed to support the Integration Joint Board's strategic priorities.

Decision

- 1) To note progress made against specified tasks and key elements of the transformation programme in phase 1 of the strategic plan.
- 2) To acknowledge progress and planned activity during phase 2 of the strategic plan.
- 3) To agree the proposed outline timeline for the next strategic planning cycle 2022-25.

- 4) To note that the SPG would submit a reduced version of the report to the next Integration Joint Board.
- 5) To note that the Joint Strategic Needs Assessment was being updated on a rolling programme aligned to priorities which will inform the next strategic planning cycle.
- 6) To agree that further information would be circulated regarding Thee Conversations innovation sites.
- 7) To note that work was ongoing to link the Strategic Plan to new Locality Operational Plans that would be brought to the SPG in 2021.

(Reference – report by the Head of Strategic Planning, Edinburgh Health and Social Care Partnership, submitted.)

Declaration of interests

Christine Farquhar declared a non-financial interest in this item as a carer of an adult in receipt of direct payments and was a Trustee Company Director of Vocal.

5. Edinburgh Pact SITREP

The Edinburgh Pact was one of the key elements of the Strategic Plan. A verbal update was provided on the Edinburgh Pact SITREP and the work that had been carried out.

A dialogue had taken place with and through several different approaches. These includes:

- A public survey that had 355 responses.
- A focus group with staff consisting of 11 meetings and 43 participants.
- Facilitated meetings with 3rd Sector consisting of 5 meetings and 135 participants.
- Facilitated meetings with communities of interest consisting of 2 meetings and 14 participants.
- Thought Leaders Research consisting of 23 interviews.
- Photo Voice Picturing Health consisting of 115 images.

There would be increased communication on the Edinburgh Pact. There would be a set of metrics that would try to be achieved in terms of getting the message out and engagement on the Edinburgh Pact.

During discussion, the group noted the importance of considering the wider needs of stakeholders and wider ways of addressing them beyond statutory services to allow the EHSCP to articulate what the Pact means in practice.

Decision

- 1) To note the verbal update and thank Dr Linda Irvine Fitzpatrick for the presentation.
- 2) To note that the Strategy Manager (Communities) and the Head of Strategic Planning would have a discussion offline regarding the Edinburgh Partnerships recovery planning.

(Reference – verbal report by the Head of Strategic Planning, Edinburgh Health and Social Care Partnership, submitted.)

6. Covid-19 Lessons Learned

A lessons capture exercise was initiated during the Edinburgh Health and Social Care Partnership response to COVID to ensure that valuable learning, best practice and opportunities for change were captured.

The report set out the high-level findings of the lessons capture exercise and noted its alignment with the transformation programme.

Decision

- 1) To note the findings of the lessons capture exercise carried out during the response to COVID-19.
- 2) To note that, where appropriate, lesson had been aligned to transformation projects and this valuable learning would help to shape the delivery of those projects.
- 3) To note that Ella Simpson would send lessons learned in terms of the crisis response through the Food Fund to Jessica Brown, Change Manager.
- 4) To agree that the Head of Strategic Planning would share written feedback from the Scottish Government which captured responses from all Health and Social Care Partnerships about delayed discharge and increasing flow at the start of the Covid-19 pandemic.

(Reference – report by the Head of Strategic Planning, Edinburgh Health and Social Care Partnership, submitted.)

7. Learning Disability – Short Breaks

The Chair ruled that the following item, notice of which had been given at the start of the meeting, be considered as a matter of urgency to allow the Strategic Planning Group to give early consideration to this matter.

To align to the strategic plan and three conversations approach, which sought to increase the use of self-directed support, the report proposed to redesign short break support, increasing the use of Local Area Co-Ordination “Breakaway” brokerage for Self-Directed Support (SDS) Options 1 and 2. This aimed to develop and create more person centred outcomes for individuals and unpaid carers; within both the current restrictions presented and by increasing the opportunities which are available to individuals.

The report was primarily focussed on people with a disability, however a creative approach to short breaks through self-directed support should be applicable in other care groups.

Decision

To approve promoting greater use of Self-Directed Support options for short breaks, in particular to move from option 3 currently internal care homes and to increase use of SDS options 1 and 2.

(Reference – report by the Head of Strategic Planning, Edinburgh Health and Social Care Partnership, submitted.)

8. City Vision 2050

The City Vision process started in late 2016, since then there had been significant and ongoing stakeholder and public engagement to develop a Vision for the City.

An update was provided on the City Vision 2050 and a series of recommendations for the SPG to endorse were set out.

Decision

- 1) To agree to support the strategic intent of the City Vision 2050.
- 2) To agree that the vision and three principles: Community led, Cohesive and Collaborative are reflected in future Strategic Planning Cycles. (Appendix One).
- 3) To recommend that the Edinburgh Integration Joint Board (EIJB) sign up to the 2050 City Vision Charter (Appendix Two).

(Reference – report by the Head of Strategic Planning, Edinburgh Health and Social Care Partnership, submitted.)

9. Decision Making Framework

The EIJB requested that a framework for how different proposals were considered against each other was created. It was proposed that through the auspices of the SPG, a Decision-Making Framework would be established which supports financial decisions, including disinvestments and investments.

Decision

- 1) To note that a decision-making framework which supports financial decisions would be established.
- 2) To note that Deborah Mackle and Ella Simpson volunteered to assist the design of the decision-making framework group. The Head of Strategic Planning offered to provide support from one of his senior managers.
- 3) To agree that any members who wished to volunteer to assist the design of the decision-making framework group would contact the Chief Finance Officer.
- 4) To note that a draft framework would be brought to the SPG in November.

(Reference – verbal report by the Chief Finance Officer, Edinburgh Health and Social Care Partnership, submitted.)

10. Date of Next Meeting

The next meeting would be held on Tuesday 10 November 2020.