

Rolling Actions Log

October 2020

No	Subject	Date	Action	Action Owner	Expected completion date	Comments
1	Primary Care Transformation Programme	24-05-19	1) To agree that a workshop would be arranged on the Primary Care Transformation Programme.	Chief Officer, Edinburgh Health and Social Care Partnership		Closed – Session on primary care took place on 24 February 2020.
			2) To agree that the next report to the Joint Board would include more details on how the Programme was being delivered and its impact on stakeholders	Chief Officer, Edinburgh Health and Social Care Partnership	October 2020 December 2019 October 2019	Recommended for closure – report on agenda
2	Edinburgh's Joint Carers Strategy	20-08-19	To agree to develop a performance and evaluation framework around the Carers Strategy, which would be reported back to the Joint Board in two cycles.	Chief Officer, Edinburgh Health and Social Care Partnership	October 2020 December 2019	Update – A briefing note has been circulated for the October Board. To be monitored by

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					October 2019	<p>P&D.</p> <p>A report is scheduled to come to next P&D in October and will then be scheduled for a future EIJB.</p> <p>A situation report on the performance and evaluation framework for the Carers' Strategy was presented to the P&D committee on 20 November 2019 and the SPG on 22 November 2019. Direction was given to provide more time to complete the framework which will come forward in due course.</p>
3	Home First	22-10-19	1) To require a report on progress no later than April 2020.	Chief Officer, Edinburgh Health and	October Board	Recommended for closure

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				Social Care Partnership	April 2020	<p>Progress included in the Review of Strategic Plan report on the agenda.</p> <p>This work will be progressed through the transformation programme and reported to the EIJB via the SPG in due course</p> <p>Home First Edinburgh is a key plank of the Partnership's response to Covid-19. The model will be reviewed to incorporate the learning from this with the update being presented to the SPG and then the IJB in due course.</p>

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4	Adult Sensory Support	10-12-19	To agree that an update would be submitted in spring 2021.	Chief Officer, Edinburgh Health and Social Care Partnership	April 2021	Final tenders for the new contractual arrangements have been received and appraised. Officers are undertaking a review of next steps in the context of Covid.
5	Ministerial Strategic Group and Audit Scotland Integration Reviews – Edinburgh Update	04-02-20	To agree to receive a further update report in December 2020.	Chief Officer, Edinburgh Health and Social Care Partnership	December 2020	
6	Enhancing Carer Representation on Integration Joint Boards – transferred from Strategic	10-03-20	To agree that the Chief Finance Officer would examine the good practice outlined in the update report (Enhancing Carer Representation on Integration Joint Boards, SPG 17 August 2018) and provide an update to a future meeting of this Group on how it could be applied with the Edinburgh IJB working practices.	Chief Officer, Edinburgh Health and Social Care Partnership	December 2020	

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	Planning Group RAL – 10 March 2020		Referred to IJB to progress recruitment of Carer Representative.			
7	2020/21 Financial Plan	28-04-20	1) To agree savings proposal 6 (external supported accommodation for older people) and to agree that a session would be arranged to allow members to fully scrutinise the proposal.	Chief Officer and Chief Finance Officer, Edinburgh Health and Social Care Partnership	July 2020	Closed August 2020
			2) To agree that officers would further develop the other schemes in the proposed savings and recovery programme, including information on the risks and impact of additional costs, before being brought back to the IJB for approval prior to implementation.	Chief Officer and Chief Finance Officer, Edinburgh Health and Social Care Partnership	July 2020	Closed August 2020
			3) To agree to receive an update on progress made towards balancing the financial plan at the next meeting.	Chief Officer and Chief Finance Officer, Edinburgh	July 2020	Closed August 2020

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				Health and Social Care Partnership		
			4) To note that the Chair would discuss the governance processes relating to financial planning with officers with a potential review of these in autumn 2020.	Chief Officer and Chief Finance Officer, EHSCP	October 2020	Recommended for closure – discussed at September IJB workshop
8	Provision of General Medical Services – Edinburgh South (private report)	28-04-20	To request further information on how the renovation of the buildings could be carried out in line with the sustainability aims of the City Plan 2030.	Chief Officer, EHSCP	October 2020	Recommended for closure A briefing note has been circulated for the October Board.
9	Carer and Service User Representatives (agreed under RAL item)	21-07-20	To agree to provide an update on the recruitment of carers and service user representatives and estimated timescales following the meeting.	Chief Officer, EHSCP	October 2020	Ongoing – verbal update to be provided at meeting
10	EIJB Governance Report	21-07-20	1) To clarify if the timescale for issuing committee meeting papers would be 5 days or 5 working days before meetings.	Chief Officer, Edinburgh Health and		Closed August 2020

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				Social Care Partnership		
			2) To note that the governance of development sessions would be discussed at a later date.	Chief Officer, EHSCP		
11	Return to Transformation	21-07-20	1) To emphasise the sustainability commitments within the strategic plan and to note that sustainability would be included in the review of the strategic plan by the SPG later in the year.	Head of Strategic Planning, EHSCP	October 2020	Recommended for closure This was considered at the Futures Committee on 9 September and again at the SPG on 15 September as part of the review of the Strategic Plan.
			2) To note that a report on the wider sustainability considerations should be submitted to the Board at a later date.	Head of Strategic Planning, EHSCP	October 2020	Recommended for closure – report on agenda
12	Savings and Recovery	21-07-20	1) To note the content of Phase 2 of the Savings Programme and agree to receive	Chief Finance Officer, EHSCP	October 2020	Recommended for closure – report on agenda

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	Programme 2020/21		more detailed plans about the proposals at a future meeting.			
			2) To agree that more details about the proposed three-year Savings Programme is brought back for consideration by the Edinburgh Integration Joint Board by the end of the year.	Chief Finance Officer, EHSCP	March 2021	This will come back to the board as part of the financial plan for 21/22 in March 2021.
13	2020/21 Financial Plan	21-07-20	To agree to receive a first draft of the 2021/22 budget in line with our partners financial planning timescales.	Chief Finance Officer, EHSCP	October 2020	Recommended for closure – report on agenda Update – Initial discussion at September IJB workshop with formal report coming to the IJB in December.
14	Annual Performance Report	24-08-20	1) To request information on the number of times last year's performance report was accessed online.	Chief Officer, EHSCP	October 2020	Recommended for closure Unable to conclude as the previous website did not have this functionality and the APR was published on more

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						than one site. The new website does have the necessary functionality.
			2) To request that information was included in the performance report on the estimated number of health and social care workers outwith those employed by the Council and NHS including unpaid, third and independent sectors.	Chief Officer, EHSCP	October 2020	Recommended for closure Point is noted and will be incorporated into next year's APR
15	Fair Work and the Living Wage in Adult Social Care	24-08-20	To note that a report would be submitted to the Board meeting in October 2020 setting out options which would enable delivery of a balanced position.	Chief Finance Officer, EHSCP	October 2020	Recommended for closure Finance update on the agenda.