

Rolling Actions Log

Finance and Resources Committee

21 January 2021

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	24.09.20	Revenue Budget 2020/21 – Progress Update	Notes up to £2m in Spend to Save investment which could be available to support Green Recovery and therefore requests costed proposals which meet the criteria for Spend to Save, within two cycles, taking into account suggestions put forward in budget motions in February 2020, the first report of the Edinburgh Climate Commission, the Sustainability programme and the Adaptation and	Executive Director of Resources	January 2021	January 2021	Recommended for Closure – Costed proposals presented to the meeting of the Finance and Resources Committee on 21 January 2021.

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			Renewal programme update for the next Policy and Sustainability meeting on 6 October.				
2	29.10.20	Homelessness Services – Use of Temporary Accommodation	To agree to discuss with Planning Enforcement the option of directly contacting holiday let owners.	Executive Director for Communities and Families			<p>Recommended for Closure</p> <p>Discussions took place with Planning Enforcement regarding directly contacting holiday let owners, they confirmed that there is no Council wide list of Air BNB properties, information is only held on properties subject to an enforcement investigation. In 2019, an enforcement notice was served in 37 cases, we would need to wait until after enforcement cases conclude before any contact could be</p>

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							<p>made with the property owners. These will be available to view on the Planning Portal and Planning Enforcement are looking at whether this information could be accessed by others to use for promoting the PSL scheme.</p> <p>Contacting those on the list received from Andy Whiteman MSP and using the map provided to identify property owners was considered and it was noted that the map does not provide exact addresses so would not be viable and the Planning Committee rejected using this information due to the cost of progressing making contact.</p>

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3	05.11.20	The City of Edinburgh Council Charitable Trusts – Report to Those Charged with Governance on the 2019/20 Audit	1) To agree to provide a briefing on the Council's charitable trusts in relation to membership of the Finance and Resources Committee. A briefing session was requested on how members should fulfil this role.	Chief Executive	March 2021		Update December 2020 An update is provided in the Business Bulletin for the December meeting of Committee.
			2) To agree to consider potential further reductions to the list of the Council's Charitable Trusts.	Executive Director of Resources	November 2020	November 2020	Closed on 3 December 2020 – Details on this were included in the briefing of additional information shared with Committee Members on the 24 th November 2020.

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			3) To agree to provide a briefing with all responses to date on Lauriston Castle.	Executive Director of Resources	January 2021	January 2021	Recommended for Closure – Briefing note circulated on 15 January 2021
4	05.11.20	Consultants Costs 2019/20	To agree to provide further context around the use of consultants.	Executive Director of Resources	November 2021		Update December 2020 This information will be included in the next annual report.
5	03.12.20	Work Programme	To agree to provide an update on the joint procurement exercise at Fountainbridge.	Executive Director of Place			Recommended for Closure – update circulated on 8 December 2020
6	03.12.20	Revenue Budget 2020/21: Progress Update	To agree to provide an update on the amount which had been spent of the £100k funding	Executive Director of Resources	March 2021		

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			allocated to Marketing Edinburgh.				
7	03.12.20	Award of Contract for an Employee Benefits Platform	To agree to provide a timetable for introducing further schemes into the Employee Benefits Platform.	Executive Director of Resources			Recommended for Closure Details are provided in the Business Bulletin for the January 2021 meeting of Committee.
8	03.12.20	Tron Kirk, Edinburgh	Committee therefore agrees Option A in the report and instructs officers to bring forward a report on the short and longer term future of the building to a future meeting of the Finance & Resources committee.	Executive Director of Resources	March 2021		Report scheduled for March committee
9	03.12.20	Workforce Dashboard – September 2020	1) To agree to provide a comparison of last year's figure to the £457.5m	Executive Director of Resources	January 2021		Recommended for Closure – Briefing note circulated 12 January 2021

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			salary pay bill in the report.				
			2) To agree to provide further analysis on the 546 acting up/seconded staff figure.	Executive Director of Resources	January 2021		Recommended for Closure – Briefing note circulated 12 January 2021
10	03.12.20	Summary Report on Property Transactions Concluded under Delegated Authority	To agree to amend the ward details in Appendix 1 as follows: new leases 1 and 2 were within the Almond ward and the Meadows and Morningside ward should be updated to Morningside only.	Executive Director of Place			Recommended for Closure – Updated appendix circulated on 8 December 2020