

The City of Edinburgh Council

10.00am, Thursday 4 February 2021

Council Diary 2021/22

Executive/routine
Wards
Council Commitments

1. Recommendations

- 1.1 To agree the Council Diary for August 2021 to August 2022 as set out in appendix 1, and authorise the Chief Executive to make minor adjustments, as necessary.
- 1.2 To note the Council meeting dates and recess periods for August 2022 to August 2023 will be considered by Council in June 2021.

Andrew Kerr

Chief Executive

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Report

Council Diary 2021/22

2. Executive Summary

- 2.1 This report proposes meeting dates for all Council and Committee meetings from August 2021 to August 2022.

3. Background

- 3.1 Standing Order 4.2 states that committees will hold such meetings as the Council prescribes.

4. Main report

- 4.1 Under the current political management arrangements, there are six Executive Committees and a number of statutory and other committees and sub-committees. The diary at appendix 1 includes dates of meetings of each of these committees, Council meetings and recess periods
- 4.2 The proposed dates follow the normal Council cycle and also take into account the Policy and Sustainability Committee decision of May 2019 in relation to family friendly scheduling. Specifically; that Council recess periods broadly matched Council school holiday periods other than during the summer period, to schedule an additional recess week during summer school holiday periods; and to fully align Easter recess with school holidays.
- 4.3 In some cases, dates are subject to confirmation by the parent board/committee (e.g. Edinburgh and South East of Scotland City Region Deal Joint Committee; Integration Joint Board; Lothian Valuation Joint Board; Licensing Board). Where known these dates have been marked as provisional.
- 4.4 Special Meetings (and minor changes to cycle patterns) have been included where requested by directorates to meet required timescales e.g. to set the Council budget, review annual performance.
- 4.5 The Scottish Local Government Election will take place on 5 May 2022. As a result, there will be an additional Local Government Election recess, running from the Full Council meeting on 28 April 2022 to the week commencing 6 June 2022. In

accordance with Standing Order 3.4, there will be no executive committee meetings throughout this recess period. A Full Council meeting has been scheduled for 19 May 2022 to make appointments and discuss any urgent business, with an additional meeting – if required – scheduled for the following week on 26 May, as set out in Standing Orders.

- 4.6 It is normal practice for the Council to agree the timing of recess periods and Council meetings a year in advance. In previous years, this annual report would include proposed dates for recess periods, aligned with school term dates, and Council meetings for the following year. Due to ongoing pressures of the Covid-19 emergency, the consultation process to agree school term dates is ongoing. The Education, Children and Families Committee will consider the findings of the consultation and agree school term dates 2022/2023- 2024/2025 at its meeting on 18 May 2021. The 2022-2023 Council meeting dates and recess periods will then be brought to Council in June 2021 for approval.

5. Next Steps

- 5.1 The meeting schedule will be implemented from August 2021.

6. Financial impact

- 6.1 None.

7. Stakeholder/Community Impact

- 7.1 Consultation was undertaken with conveners, group leaders and directors as appropriate.

8. Background reading/external references

- 8.1 None.

9. Appendices

- 9.1 Proposed Council full diary 2021/22

(Summer Recess until w/c 2 August 2021)

Licensing Sub-Committee – 19 July 2021 / Development Management Sub-Committee 28 July 2021

Wk1	Mon	2	August	a.m.	
				p.m.	
	Tue	3	August	a.m.	POLICY AND SUSTAINABILITY COMMITTEE
				p.m.	
	Wed	4	August	a.m.	The City of Edinburgh Planning Local Review Body (Panel 2)
				p.m.	Planning Committee
	Thu	5	August	a.m.	
			p.m.		
Wk 2	Fri	6	August	a.m.	
				p.m.	
	Mon	9	August	a.m.	
				p.m.	
	Tue	10	August	a.m.	Governance, Risk and Best Value Committee
				p.m.	Joint Consultative Group
	Wed	11	August	a.m.	Development Management Sub-Committee
			p.m.		
Wk 3	Thu	12	August	a.m.	FINANCE AND RESOURCES COMMITTEE
				p.m.	
	Fri	13	August	a.m.	
				p.m.	
	Mon	16	August	a.m.	
				p.m.	
	Tue	17	August	a.m.	Edinburgh Integration Joint Board
			p.m.		
Wk 4	Wed	18	August	a.m.	The City of Edinburgh Planning Local Review Body (Panel 1)
				p.m.	Development Management Sub-Committee Site Visits
	Thu	19	August	a.m.	
				p.m.	
	Fri	20	August	a.m.	
				p.m.	
	Mon	23	August	a.m.	Regulatory Committee
			p.m.	Licensing Sub-Committee	
Wk 4	Tue	24	August	a.m.	Licensing Sub-Committee
				p.m.	EDUCATION, CHILDREN AND FAMILIES COMMITTEE
	Wed	25	August	a.m.	Development Management Sub-Committee
				p.m.	
	Thu	26	August	a.m.	CITY OF EDINBURGH COUNCIL
				p.m.	
	Fri	27	August	a.m.	
			p.m.		

Wk 5	Mon	30	August	a.m.	Licensing Board
				p.m.	
	Tue	31	August	a.m.	
				p.m.	
	Wed	1	September	a.m.	The City of Edinburgh Planning Local Review Body (Panel 2)
				p.m.	Planning Committee Workshop
	Thu	2	September	a.m.	HOUSING, HOMELESSNESS AND FAIR WORK COMMITTEE
			p.m.		
Fri	3	September	a.m.	Edinburgh and South East of Scotland City Regional Deal Joint Committee	
			p.m.		
Wk 6	Mon	6	September	a.m.	Lothian Valuation Joint Board
				p.m.	
	Tue	7	September	a.m.	
				p.m.	
	Wed	8	September	a.m.	Development Management Sub-Committee
				p.m.	
	Thu	9	September	a.m.	TRANSPORT AND ENVIRONMENT COMMITTEE
			p.m.		
Fri	10	September	a.m.		
			p.m.		
Wk 7	Mon	13	September	a.m.	
				p.m.	
	Tue	14	September	a.m.	CULTURE AND COMMUNITIES COMMITTEE Edinburgh Integration Joint Board
				p.m.	
	Wed	15	September	a.m.	The City of Edinburgh Planning Local Review Body (Panel 1)
				p.m.	Development Management Sub-Committee Site Visits
	Thu	16	September	a.m.	
			p.m.		
Fri	17	September	a.m.		
			p.m.		
Wk 8	Mon	20	September	a.m.	
				p.m.	Licensing Sub-Committee
	Tue	21	September	a.m.	Licensing Sub-Committee Governance, Risk and Best Value Committee
				p.m.	
	Wed	22	September	a.m.	Development Management Sub-Committee
				p.m.	
	Thu	23	September	a.m.	CITY OF EDINBURGH COUNCIL
			p.m.		
Fri	24	September	a.m.		
			p.m.		

Wk 1	Mon	27	September	a.m.	Licensing Board	
				p.m.	Pensions Audit Sub-Committee	
	Tue	28	September	a.m.	POLICY AND SUSTAINABILITY COMMITTEE	
				p.m.		
	Wed	29	September	a.m.	The City of Edinburgh Planning Local Review Body (Panel 2)	
				p.m.	Planning Committee Pensions Committee	
	Th	30	September	a.m.		
			p.m.			
Wk 2	Fri	1	October	a.m.		
				p.m.		
	Mon	4	October	a.m.		
				p.m.		
	Tue	5	October	a.m.		
				p.m.		
Wk 3	Wed	6	October	a.m.	Development Management Sub-Committee	
				p.m.		
	Th	7	October	a.m.	FINANCE AND RESOURCES COMMITTEE	
				p.m.		
	Fri	8	October	a.m.		
				p.m.		
Wk 3	Mon	11	October	a.m.		
				p.m.	Licensing Sub-Committee	
	Tue	12	October	a.m.	EDUCATION, CHILDREN AND FAMILIES COMMITTEE	
				p.m.	Governance, Risk and Best Value Committee (Special Meeting)	
	Wed	13	October	a.m.	The City of Edinburgh Planning Local Review Body (Panel 1)	
				p.m.	Development Management Sub-Committee Site Visits	
Wk 4	Th	14	October	a.m.	FINANCE AND RESOURCES COMMITTEE (SPECIAL MEETING)	
				p.m.		
	Fri	15	October	a.m.		
				p.m.		
	<i>(October School Week Recess until w/c 25 October 2021)</i>					
	Wk 4	Mon	25	October	a.m.	Licensing Board
				p.m.		
Tue		26	October	a.m.	Edinburgh Integration Joint Board Licensing Sub-Committee	
				p.m.		
Wed		27	October	a.m.	Development Management Sub-Committee	
				p.m.		
Wk 4	Th	28	October	a.m.	CITY OF EDINBURGH COUNCIL	
				p.m.		
	Fri	29	October	a.m.		
			p.m.			

Wk 5	Mon	1	November	a.m.	Regulatory Committee
				p.m.	
	Tue	2	November	a.m.	
				p.m.	
	Wed	3	November	a.m.	The City of Edinburgh Planning Local Review Body (Panel 2)
				p.m.	Planning Committee Workshop
	Thu	4	November	a.m.	HOUSING, HOMELESSNESS AND FAIR WORK COMMITTEE
			p.m.		
Wk 6	Fri	5	November	a.m.	
				p.m.	
	Mon	8	November	a.m.	Lothian Valuation Joint Board
				p.m.	
	Tue	9	November	a.m.	Governance, Risk and Best Value Committee
				p.m.	
Wk 7	Wed	10	November	a.m.	Development Management Sub-Committee
				p.m.	
	Thu	11	November	a.m.	TRANSPORT AND ENVIRONMENT COMMITTEE
				p.m.	
	Fri	12	November	a.m.	
				p.m.	
Wk 8	Mon	15	November	a.m.	
				p.m.	
	Tue	16	November	a.m.	CULTURE AND COMMUNITIES COMMITTEE
				p.m.	Joint Consultative Group
	Wed	17	November	a.m.	The City of Edinburgh Planning Local Review Body (Panel 1)
				p.m.	Development Management Sub-Committee Site Visits
Wk 8	Thu	18	November	a.m.	
				p.m.	
	Fri	19	November	a.m.	
				p.m.	
	Mon	22	November	a.m.	
				p.m.	Licensing Sub-Committee
	Tue	23	November	a.m.	Licensing Sub-Committee
			p.m.		
Wed	24	November	a.m.	Development Management Sub-Committee	
			p.m.		
Thu	25	November	a.m.	CITY OF EDINBURGH COUNCIL	
			p.m.		
Fri	26	November	a.m.		
			p.m.		

Wk 1	Mon	29	November	a.m.	Licensing Board
				p.m.	
	Tue	30	November	a.m.	POLICY AND SUSTAINABILITY COMMITTEE
				p.m.	
	Wed	1	December	a.m.	The City of Edinburgh Planning Local Review Body (Panel 2)
				p.m.	Planning Committee
	Thu	2	December	a.m.	
				p.m.	
Wk 2	Fri	3	December	a.m.	Edinburgh and South East of Scotland City Regional Deal Joint Committee
				p.m.	
	Mon	6	December	a.m.	
				p.m.	
	Tue	7	December	a.m.	Edinburgh Integration Joint Board
				p.m.	Pensions Audit Sub-Committee
	Wed	8	December	a.m.	Development Management Sub-Committee
				p.m.	Pensions Committee
Wk 3	Thu	9	December	a.m.	FINANCE AND RESOURCES COMMITTEE
				p.m.	
	Fri	10	December	a.m.	
				p.m.	
	Mon	13	December	a.m.	
				p.m.	
	Tue	14	December	a.m.	EDUCATION, CHILDREN AND FAMILIES COMMITTEE
				p.m.	
Wk 3	Wed	15	December	a.m.	The City of Edinburgh Planning Local Review Body (Panel 1)
				p.m.	Development Management Sub-Committee Site Visits
	Thu	16	December	a.m.	CITY OF EDINBURGH COUNCIL
				p.m.	
	Fri	17	December	a.m.	
				p.m.	

(Christmas and New Year Recess until w/c 10 January 2022)

Wk 4	Mon	10	January	a.m.	Regulatory Committee
				p.m.	Licensing Sub-Committee
	Tue	11	January	a.m.	Licensing Sub-Committee
				p.m.	
	Wed	12	January	a.m.	Development Management Sub-Committee
				p.m.	
	Thu	13	January	a.m.	
				p.m.	
Wk 5	Fri	14	January	a.m.	
				p.m.	
	Mon	17	January	a.m.	
				p.m.	
	Tue	18	January	a.m.	Governance, Risk and Best Value Committee
				p.m.	
	Wed	19	January	a.m.	The City of Edinburgh Planning Local Review Body (Panel 2)
				p.m.	Development Management Sub-Committee Site Visits
Wk 6	Thu	20	January	a.m.	HOUSING, HOMELESSNESS AND FAIR WORK COMMITTEE
				p.m.	
	Fri	21	January	a.m.	
				p.m.	
	Mon	24	January	a.m.	
				p.m.	
	Tue	25	January	a.m.	
				p.m.	Joint Consultative Group
	Wed	26	January	a.m.	Development Management Sub-Committee
				p.m.	
	Thu	27	January	a.m.	TRANSPORT AND ENVIRONMENT COMMITTEE
				p.m.	
	Fri	28	January	a.m.	
				p.m.	

Wk 7	Mon	31	January	a.m.	Lothian Valuation Joint Board <i>Licensing Board</i>
				p.m.	
	Tue	1	February	a.m.	CULTURE AND COMMUNITIES COMMITTEE
				p.m.	
	Wed	2	February	a.m.	The City of Edinburgh Planning Local Review Body (Panel 1)
				p.m.	Planning Committee Workshop
	Thu	3	February	a.m.	FINANCE AND RESOURCES COMMITTEE (SPECIAL MEETING)
				p.m.	
Wk 8	Fri	4	February	a.m.	
				p.m.	
	Mon	7	February	a.m.	
				p.m.	Licensing Sub-Committee
	Tue	8	February	a.m.	Licensing Sub-Committee
				p.m.	
Wed	9	February	a.m.	Development Management Sub-Committee	
			p.m.		
Thu	10	February	a.m.	CITY OF EDINBURGH COUNCIL	
			p.m.		
Fri	11	February	a.m.		
			p.m.		
<i>(February Recess until w/c 21 February 2022)</i>					
Wk 1	Mon	21	February	a.m.	
				p.m.	
	Tue	22	February	a.m.	POLICY AND SUSTAINABILITY COMMITTEE
				p.m.	
	Wed	23	February	a.m.	The City of Edinburgh Planning Local Review Body (Panel 2)
				p.m.	Planning Committee
Thu	24	February	a.m.	CITY OF EDINBURGH COUNCIL (BUDGET)	
			p.m.		
Fri	25	February	a.m.		
			p.m.		
Wk 2	Mon	28	February	a.m.	Licensing Board
				p.m.	
	Tue	1	March	a.m.	EDUCATION, CHILDREN AND FAMILIES COMMITTEE
				p.m.	
	Wed	2	March	a.m.	Development Management Sub-Committee
				p.m.	
Thu	3	March	a.m.	FINANCE AND RESOURCES COMMITTEE	
			p.m.		
Fri	4	March	a.m.	Edinburgh and South East of Scotland City Regional Deal Joint Committee	
			p.m.		

Wk 3	Mon	7	March	a.m.	
				p.m.	
	Tue	8	March	a.m.	Governance, Risk and Best Value Committee
				p.m.	Joint Consultative Group
	Wed	9	March	a.m.	The City of Edinburgh Planning Local Review Body (Panel 1)
				p.m.	Planning Committee Workshop
Wk 4	Thu	10	March	a.m.	
				p.m.	
	Fri	11	March	a.m.	
				p.m.	
	Mon	14	March	a.m.	Regulatory Committee
				p.m.	Licensing Sub-Committee
Wk 5	Tue	15	March	a.m.	Licensing Sub-Committee
				p.m.	
	Wed	16	March	a.m.	Development Management Sub-Committee
				p.m.	
	Thu	17	March	a.m.	CITY OF EDINBURGH COUNCIL
				p.m.	
Wk 6	Fri	18	March	a.m.	
				p.m.	
	Mon	21	March	a.m.	
				p.m.	
	Tue	22	March	a.m.	
				p.m.	Pensions Committee
Wk 7	Wed	23	March	a.m.	The City of Edinburgh Planning Local Review Body (Panel 2)
				p.m.	Development Management Sub-Committee Site Visits
	Thu	24	March	a.m.	HOUSING, HOMELESSNESS AND FAIR WORK COMMITTEE
				p.m.	
	Fri	25	March	a.m.	
				p.m.	
Wk 8	Mon	28	March	a.m.	Licensing Board
				p.m.	
	Tue	29	March	a.m.	POLICY AND SUSTAINABILITY COMMITTEE
				p.m.	
	Wed	30	March	a.m.	Development Management Sub-Committee
				p.m.	
Wk 9	Thu	31	March	a.m.	TRANSPORT AND ENVIRONMENT COMMITTEE
				p.m.	
	Fri	1	April	a.m.	
			p.m.		

<i>(Easter Recess until w/c 25 April 2022)</i>					
Wk 7	Mon	25	April	a.m.	Licensing Board Lothian Valuation Joint Board
				p.m.	
	Tue	26	April	a.m.	CULTURE AND COMMUNITIES COMMITTEE
				p.m.	
	Wed	27	April	a.m.	The City of Edinburgh Planning Local Review Body (Panel 1) Development Management Sub-Committee Site Visits
	Thu	28	April	a.m.	CITY OF EDINBURGH COUNCIL
			p.m.		
<i>(Scottish Local Government Election Recess until w/c 6 June 2022)</i>					
	Thu	19	May		CITY OF EDINBURGH COUNCIL
	Thu	26	May		CITY OF EDINBURGH COUNCIL (IF REQUIRED)
Wk 1	Mon	6	June	a.m.	
				p.m.	
	Tue	7	June	a.m.	POLICY AND SUSTAINABILITY COMMITTEE
				p.m.	
	Wed	8	June	a.m.	The City of Edinburgh Planning Local Review Body (Panel 2) Planning Committee
				p.m.	
	Thu	9	June	a.m.	
			p.m.		
Wk 2	Fri	10	June	a.m.	Edinburgh and South East of Scotland City Regional Deal Joint Committee
				p.m.	
	Mon	13	June	a.m.	Lothian Valuation Joint Board
				p.m.	
	Tue	14	June	a.m.	Governance, Risk and Best Value Committee Joint Consultative Group
				p.m.	
	Wed	15	June	a.m.	Development Management Sub-Committee
			p.m.		
Wk 3	Thu	16	June	a.m.	FINANCE AND RESOURCES COMMITTEE
				p.m.	
	Fri	17	June	a.m.	
				p.m.	
	Mon	20	June	a.m.	
				p.m.	Licensing Sub-Committee
	Tue	21	June	a.m.	EDUCATION, CHILDREN AND FAMILIES COMMITTEE
			p.m.		
Wk 4	Wed	22	June	a.m.	The City of Edinburgh Planning Local Review Body (Panel 1) Development Management Sub-Committee Site Visits
				p.m.	
	Thu	23	June	a.m.	
				p.m.	
	Fri	24	June	a.m.	
				p.m.	
	Mon	27	June	a.m.	Regulatory Committee Licensing Board
			p.m.		
Tues	28	June	a.m.	Licensing Sub-Committee Pensions Audit Sub-Committee	
			p.m.		
Wed	29	June	a.m.	Development Management Sub-Committee Pensions Committee	
			p.m.		
Thu	30	June	a.m.	CITY OF EDINBURGH COUNCIL	
			p.m.		
Fri	1	July	a.m.		
			p.m.		
<i>(Summer Recess until w/c 1 August 2022)</i>					

Licensing Sub-Committee – 18 July 2022

Wk 5	Mon	1	August	a.m.	Licensing Board
				p.m.	
	Tue	2	August	a.m.	
				p.m.	
	Wed	3	August	a.m.	Development Management Sub-Committee
				p.m.	
	Thu	4	August	a.m.	HOUSING, HOMELESSNESS AND FAIR WORK COMMITTEE
			p.m.		
Wk 6	Fri	5	August	a.m.	
				p.m.	
	Mon	8	August	a.m.	
				p.m.	
	Tue	9	August	a.m.	
				p.m.	Joint Consultative Group
	Wed	10	August	a.m.	The City of Edinburgh Planning Local Review Body (Panel 2)
			p.m.	Development Management Sub-Committee Site Visits	
Wk 7	Thu	11	August	a.m.	
				p.m.	
	Fri	12	August	a.m.	
				p.m.	
	Mon	15	August	a.m.	
				p.m.	
	Tue	16	August	a.m.	CULTURE AND COMMUNITIES COMMITTEE
			p.m.		
Wk 8	Wed	17	August	a.m.	Development Management Sub-Committee
				p.m.	
	Thu	18	August	a.m.	TRANSPORT AND ENVIRONMENT COMMITTEE
				p.m.	
	Fri	19	August	a.m.	
				p.m.	
	Mon	22	August	a.m.	
			p.m.	Licensing Sub-Committee	
Tue	23	August	a.m.	Licensing Sub-Committee	
			p.m.		
Wed	24	August	a.m.	The City of Edinburgh Planning Local Review Body (Panel 1)	
			p.m.	Development Management Sub-Committee Site Visits	
Thu	25	August	a.m.	CITY OF EDINBURGH COUNCIL	
			p.m.		
Fri	26	August	a.m.		
			p.m.		