

Rolling Actions Log

The City of Edinburgh Council

May 2015 to December 2020

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	31-05-18	<p>Private Business – Motion by Councillor Lang</p> <p>(Agenda of 31 May 2018)</p>	<p>Recognises the need for confidential matters to be handled in a consistent manner by elected members but notes there are currently no formal provisions for when the confidentiality around specific matters is lifted and matters can be shared and discussed publicly.</p> <p>Requests that council officers use the planned report on political management arrangements at the 28 June Council meeting to include proposals to either</p>	Chief Executive	February 2021		<p>Recommended for Closure</p> <p>Report on the agenda for this meeting</p> <p><u>Update – July 2020</u></p> <p>Scottish Government are consulting on changes to the Code of Conduct and it is suggested that changes to the protocol await this</p>

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			amend standing orders or issue formal guidance to address this issue.				piece of work
2	20-09-18	Elected Member Champions	To agree to a monitoring report on work carried out in one year's time.	Chief Executive	December 2020	December 2020	<p>Recommended for Closure</p> <p>Report to Council on 10 December 2020</p> <p><u>Update July 2020</u></p> <p>This monitoring report has been delayed due to the Covid-19 pandemic</p>
3	(a) 02-05-19	Review of Appointments to Committees, Boards and Joint Boards for 2019-2020	To continue for a further report to the next meeting on the legal opinion of agreeing changes to the Added Members for Education Matters on the Education, Children and Families Committee as	Chief Executive		30 May 2019	CLOSED

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			<p>follows –</p> <p>(a) To add an additional parent representative.</p> <p>(b) To add a senior pupil representative.</p> <p>(c) To make all Added Members for Education Matters non-voting members.</p>				
	(b) 30-05-19	Added Members and Voting Rights on the Education, Children and Families Committee – Legal Opinion	<p>1) To delay the determination of whether to add members and whether or not to remove voting rights of added members to the August sitting of Council, to allow time for review of similar proposals being implemented by Perth and Kinross Council.</p> <p>2) To ask officers to</p>	Chief Executive	Ongoing		See Rolling Action 4 below

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			update the report for the Meeting Papers of the August Council to include information on the outcomes of changes to voting rights of added members on the Education and Lifelong Learning Committee of Perth and Kinross Council.				
4	22.08.19	Added Members and Voting Rights on the Education, Children and Families Committee	1) To agree to continue the report and to organise a series of meetings with the Faith Community to examine their present relationship with the Council and explore how the engagement on the voting rights of the Religious Representatives could be modernised.	Executive Director for Communities and Families	Ongoing		<u>Update July 2020</u> Work on this was suspended as a result of the COVID emergency. As conditions change the work will resume. The Executive Director is currently discussing the

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			<p>2) To include consultation with young people and the parent community.</p> <p>3) To agree that the report be submitted to the meeting of the Council in November 2019.</p>				timetable for resumption with the Convener and Vice Convener of the Education, Children and Families Committee
5	22.08.19	Climate Change Impact and Management - Motion by Councillor Macinnes	Requests a report to Council which indicates clearly the work already being undertaken and needed across the Council to meet heightened demands caused by extreme weather and future considerations, within 3 cycles.	Executive Director of Place	February 2021		<p><u>Update - 4 February 2021</u></p> <p>A briefing note on this will be circulated to Transport and Environment Committee in February 2021, providing an update on progress so far.</p>

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6	24.10.19	Claim for an Award of Expenses in the Appeal PPA-230-2207 – Motion by Councillor Mowat	Considers this an extremely serious finding against the Council and calls for a report detailing planning appeals for major sites which have been allowed; and for an independent review of these decisions to determine whether the Council's approach to determining these sites aligns with national and local policy.	Executive Director of Resources	August 2020	2 September 2020	Recommended for closure A report was considered at the Planning Committee on 2 September 2020
7	30.06.20	Office of Lord Provost: Year Three Report 2019/20	1) To endorse the way forward in terms of morale boosting and reinstatement of the civic life of the city, as set out in paragraphs 4.32 to 4.34 of the report by the Chief Executive, recognising as we emerge from the	Chief Executive	25 August 2020	25 August 2020	Recommended for Closure Report submitted to Council on 25 August 2020

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			<p>Covid-19 pandemic the importance of civic leadership and community at this time, alongside economic recovery, and therefore to call for a further detailed report in two cycles on proposed methods of civic engagement by the Lord Provost, Depute Convener and Bailies, to ensure as complete a civic presence as possible. The report to include the potential and appropriateness of undertaking events by virtual methods; other new ways of engaging; reference to government and</p>				

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			<p>other guidelines; and any budget impacts for the Office of Lord Provost, enabling the continued support of civic life in the capital city while Covid-19 regulations applied.</p> <p>2) To welcome the opportunity to shape the future programme of Royal Visits to the Edinburgh community by Senior Members of the Household.</p> <p>3) To include how virtual ceremonies could be delivered and how the Depute Convener and Bailies could assist</p>				

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			with these new approaches.				
8	30.06.20	Signage for Scotland's Largest Historical Mural – Motion by Councillor Arthur	Asks that the Traffic Signs Team brings forward a plan within two cycles to improve signage in the Colinton Area for those trying to find the Colinton Tunnel Mural and National Cycle Network Route 75	Executive Director of Place	25 August 2020		Recommended for Closure Two signs have been installed directing people to the tunnel.
9	30.06.20	Engagement with Employees – Motion by Councillor Rust	To provide a Members briefing detailing the range of tools and opportunities for Employee engagement	Executive Director of Resources	August 2020	19 August 2020	Recommended for closure A briefing was circulated to members on 19 August 2020
10	28.07.20	Revenue Budget 2020/21 Update – referral from the Policy and Sustainability Committee	To note that, notwithstanding significant pressures on the core revenue budget, there remained opportunities to allocate funds which were earmarked for energy	Executive Director of Resources	September 2020	24 September 2020	Recommended for closure Commentary on the level of available funding and associated conditions of use

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			efficiency and spend to save initiatives which could be used to facilitate a Green Recovery and that a briefing note should be provided to all groups on the resources available and conditions of use within two cycles.				was included in Appendix 2 of the " Revenue Budget 2020/21 – progress update " report considered by the Finance and Resources Committee on 24 September 2020.
11	28.07.20	1140 Hours Provision of Early Learning and Childcare – Motion by Councillor Laidlaw	To ask the Executive Director for Communities and Families to report back within one cycle as to what provision could be made available to the families of Edinburgh and the costs and feasibility of providing the following options: <ul style="list-style-type: none"> • Full 1140 hours provision as envisaged • A phased scale-up across the 2020-21 	Executive Director for Communities and Families	March 2021		<u>Update – 4 February 2021</u> An update report was submitted to the Education, Children and Families Committee on 13 October 2020

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			<p>academic year rising from 870 hours to 1140 hours</p> <ul style="list-style-type: none"> • Provision of 1140 hours to the children of key workers • The new timetable for the delivery of the new early year's facilities planned for August 2020 but delayed by the pandemic <p>This report to include how the use of outdoor spaces particularly forest kindergartens could be maximised for early learning and childcare as part of the 1140 hours provision</p>				

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12	25.08 20	Public Health - Motion by Councillor Jim Campbell	To agree that a Members briefing should be issued setting out the powers the Council had to act on public health guidance and the process for partnership working to implement guidance set nationally or for Edinburgh specifically	Executive Director of Place	9 November 2020		Recommended for Closure The briefing note on Local Authority powers in the event of a local lockdown was circulated to Elected Members, on 9 November 2020.
13	25.08.20	Flooding – Motion by Councillor Corbett	To agree to a report within three cycles, including dialogue with Scottish Water, on what steps could be taken to mitigate the scale of flooding in the future.	Executive Director of Place	19 November 2020		Recommended for Closure This was included in the Vision for Water Management report considered by Transport and Environment Committee in November 2020.

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14	17.09.20	Community Councils - Motion by Councillor Rae	To further agree to provide a report on funding for Community Councils detailing awards of grant for 2019/20 and 2020/21 with explanations of any alterations in the grants awarded and how support for Community Councils and other statutory voluntary bodies will be provided going forward including what advice will be given about meetings in person and online. Report should also explore joining remote meetings by phone	Chief Executive/ Executive Director of Resources	March 2020 (Culture and Communities Committee)		<u>Update – 4 February 2020</u> A briefing was circulated to Members in November 2020 providing further details on joining Microsoft Teams meetings via phone and a report on Community Councils is scheduled for the March meeting of the Culture and Communities Committee
15	(a) 17.09.20	Whistleblowing Culture– Motion by Councillor Whyte	Refers the Conservative motion onto Policy and Sustainability Committee for further discussion on 6 October 2020 to allow any relevant information	Chief Executive	15 October 2020		Recommended for Closure Report to Council on 15 October

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			relating to the process and timeline of investigations to be presented by officers to the contents of the motion and then brought back to Council on 15 October 2020 for a full discussion				2020
	(b) 15 10 20		That the Chief Executive provide a briefing on other Councils who have adopted this Council's best practice in respect of Whistleblowing and the use of Safecall and how they have taken that forward, together with details of Safecall's current reporting structure.	Chief Executive			Recommended for Closure A briefing was circulated to members on 3 November 2020.
16	15.10.20	Child Protection – Motion by Councillor Dickie	That the Annual Child Protection Committee Report be submitted to Full Council, in one cycle, to ensure the widest commitment to open dialogue and the protection	Chief Executive (Executive Director for Communities and Families)	4 February 2020		Recommended for Closure Report on the agenda for this meeting

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			of children – and every year thereafter.				
17	15.10.20	Edinburgh International Activity – Motion by the Lord Provost	Instructs the Chief Executive to report, in one cycle, on progress to establish this group and on the detail of any meetings which have taken place.	Chief Executive	19 November 2020		Recommended for Closure Report submitted to Council on 19 November 2020
18	15.10.20	Public Health Emergency Measures – Emergency Motion by Councillor Duggart	1) To agree that a Members briefing should be issued setting out the powers the Council had to act on public health guidance and the process for partnership working to implement guidance set nationally or for Edinburgh specifically.	Chief Officer, Edinburgh Health and Social Care Partnership		November 2022	Recommended for Closure A briefing was circulated to members on 9 November 2020

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			2) To also agree to add to that briefing any pertinent information in relation to point 1 relevant to the current extension of restrictions and requests this is sent to elected members in one cycle				
19	19.11.20	Public Holidays 2021-2027	To agree that a further report would be brought back to Council to consider the Edinburgh Spring Holiday in 2022	Chief Executive	March 2021		