

Edinburgh and South East Scotland City Region Deal Elected Member Oversight Committee

10 am, Friday 19 February 2021

Revised Terms of Reference for the Elected Member Oversight Committee

Item number

Executive Summary

Revised Terms of Reference for the Elected Member Oversight Committee, that will be submitted for approval to the ESESCR Deal Joint Committee on 5 March 2021 are appended for noting.

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Revised Terms of Reference for the Elected Member Oversight Committee

1. Recommendations

- 1.1 To note the proposed revisions to the Terms of Reference for the Elected Member Oversight Committee (EMOC).
- 1.2 To note that the Terms of Reference will be submitted for approval to the ESESCR Deal Joint Committee on 5 March 2021.
- 1.3 To note that a recommendation will be made to the Joint Committee on 5 March 2021 to appoint Cllr Altany Craik, Fife Council, as the Convener of the EMOC for 2021.

2. Background

- 2.1 The original Terms of Reference for the Elected Member Oversight Committee were approved by the [Joint Committee on 4 September 2020](#).
- 2.2 At the inaugural meeting of the Elected Member Oversight Committee on 16 January 2021, some changes to the Terms of Reference were suggested, and Cllr Craik was nominated to be Convener of the Committee for the calendar year 2021. As the EMOC a subcommittee of the Joint Committee, these recommendations will be taken to the next Joint Committee meeting on 5 March 2021 for approval.
- 2.3 The changes in the Terms of Reference are outlined in this report, and the revised Terms of Reference are appended for noting.

3. Main Report

- 3.1 The revised Terms of Reference are appended to this report. Two revisions are proposed, and can be found in Section 1 (Membership) and Section 7 (Meeting Frequency).
- 3.2 The first amendment to Section 1 (Membership) reflects the desire for flexibility in membership; and the fact that the Regional Enterprise Council and Higher/Further Education are considered equal partners in developing the Regional Spatial Strategy and Regional Growth Framework. It allows for greater flexibility in the membership in the future.
- 3.3 The previous text stated for Section 1 stated:

Two Members from each constituent Council, up to four members from the Higher Education/Further Education consortium and up to two members from the Regional Enterprise Council.

3.4 The revised text states:

Two Members from each constituent Council together with up to six members drawn from across the Higher Education/Further Education Consortium and the Regional Enterprise Council..

3.5 The second amendment to Section 7 (Meeting Frequency) reflects the desire that the Committee had in its first meeting for thematic workshops. Members feel that holding formal bi-monthly informal workshops in the place of every alternate meeting would inform their understanding of the two documents and allow them to shape them more effectively.

3.6 The previous text stated:

The sub-committee will usually meet monthly but may meet more frequently if determined necessary by the Chair or the Sub-Committee.

3.7 The revised text states:

The sub-committee will usually meet bi- monthly but may meet more frequently if determined necessary by the Chair or the Sub-Committee.

3.8 The Terms of Reference also state that the chair will be appointed by the Joint Committee and should be from the Council in the annual lead role for the City Region Deal. The EMOC has nominated Cllr Altany Craik, Fife Council, to be Convener for 2021. Fife Council are the lead authority for the City Region Deal in 2021.

4. Financial Impact

4.1 N/A.

5. Alignment with Sustainable, Inclusive Growth Ambitions

5.1 N/A

6. Background reading/external references

6.1 [Supplementary Agreement to Minute of Agreement for the Edinburgh and South East Scotland Region Joint Committee](#) – Report by the Chief Officer, Edinburgh and South East Scotland City Region Deal, Edinburgh and South East Scotland City Region Deal Joint Committee Report

7. Appendices

7.1 Revised Terms of Reference for Elected Member Oversight Committee

Appendix

Elected Member Oversight Sub-Committee – Terms of Reference (revised February 2021)

1. Membership

Two Members from each constituent Council together with up to six members drawn from across the Higher Education/Further Education Consortium and the Regional Enterprise Council.

2. Convener/Chair

The chair will be appointed by the Joint Committee and should be from the Council in the annual lead role for the City Region Deal.

3. Quorum

The Quorum will be one-third of the membership.

4. Substitutes

Substitutes are permitted from the same local authority.

5. Officers

Officers will attend to support meetings.

6. Remit

The powers and responsibilities of the Elected Member Oversight Sub-Committee cannot extend beyond those of the Edinburgh and South East Scotland City Region Deal Joint Committee. The remit of the Elected Member Oversight Sub-Committee would be:-

- a. To provide oversight of the Regional Growth Framework and Regional Spatial Strategy.
- b. Working in partnership with public authorities, public bodies and other public or private organisations it deems appropriate, including but not limited to the UK and Scottish Governments, SESplan and SEStran, to co-ordinate, plan, prepare, deliver, review and renew, any Regional Growth Framework and Regional Spatial Strategy for Edinburgh and South East Scotland, interim and final, or any replacement or reiteration or analogous such framework, strategy or plans, subject to the constituent councils' agreement to policy proposals.
- c. To co-ordinate amongst the constituent councils, a contribution to the preparation, review and renewal of the National Planning Framework (NPF4) and its subsequent iterations or replacements, subject to the constituent councils' agreement to policy proposals, and to co-ordinate and support the constituent councils in their own contributions to it.
- d. To support and encourage a sustainable approach to managing growth which aligns to local sustainability, energy and low carbon plans and strategies.

- e. To encourage and facilitate a close working partnership with SEStran, SESplan and other relevant organisations.
- f. To provide oversight and consider recommendations from the Regional Housing Board and the Transport Appraisal Board.
- g. To scrutinise the work of the SESplan Officer Board in regard to the Regional Growth Framework.
- h. To advise the City Region Deal Joint Committee in regard to the Regional Growth Framework and Regional Spatial Strategy.

7. Meeting Frequency

The sub-committee will usually meet bi-monthly but may meet more frequently if determined necessary by the Chair or the Sub-Committee.