

# Edinburgh and South East Scotland City Region Deal Elected Member Oversight Committee

**10 am, Friday 19 February 2021**

## **Elected Member Oversight Committee Work Programme**

**Item number 3.2**

### **Executive Summary**

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This paper suggests a work programme for the Elected Member Oversight Committee.

**Andy Nichol**

Programme Manager, Edinburgh and South East Scotland City Region Deal

E-mail: [andy.nichol@edinburgh.gov.uk](mailto:andy.nichol@edinburgh.gov.uk) | Tel: 0131 529 4461

# Report

## Elected Member Oversight Committee Work Programme

### 1. Recommendations

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- 1.1 To note the proposed work programme and key milestones for the Elected Member Oversight Committee.
- 1.2 To note that the timetable is indicative and subject to change. It can be altered to suit any changes to future meeting dates.
- 1.3 To note the work priorities of other relevant regional groups and forums that are shown in Appendix 1.

### 2. Background

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- 2.1 At its inaugural meeting in January 2021, Committee recommended that the Project Management Office develops an indicative work programme for discussion and approval at the second meeting of the group in February for discussion. The proposed work programme is included in this report.

### 3. Main report

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- 3.1 The indicative work programme and key milestones for 2021 are shown in Table 1:

**Table 1: Indicative Work Programme for EMOC in 2021**

Date	Work activity
January	<ul style="list-style-type: none"><li>• Inaugural meeting of the EMOC</li><li>• Regional Growth Framework workshop format update</li><li>• Interim Regional Spatial Strategy update</li></ul>
February	<ul style="list-style-type: none"><li>• Regional Growth Framework Update</li><li>• NPF4 Regional Update</li><li>• Regional bid into Bus Partnership Fund</li></ul>
March	<ul style="list-style-type: none"><li>• Interim Regional Spatial Strategy Update Following Scottish Government Feedback – TBC</li></ul>
April	<ul style="list-style-type: none"><li>• Regional Growth Framework Workshop Session (informing draft consultation document)</li><li>• Interim Regional Spatial Strategy Update Following Scottish Government Feedback – TBC</li></ul>
May	<ul style="list-style-type: none"><li>• Regional Growth Framework Draft Consultation Document</li></ul>

June	<ul style="list-style-type: none"> <li>• Joint Committee considers the following reports:</li> <li>• Regional Growth Framework – consultation report</li> </ul>
July- August	<ul style="list-style-type: none"> <li>• Update on feedback received from Regional Growth Framework consultation (written briefing)</li> </ul>
August	<ul style="list-style-type: none"> <li>• EMOC final Regional Growth Framework session</li> </ul>
September	<ul style="list-style-type: none"> <li>• NPF4 Consultation draft in autumn 2021 - TBC</li> <li>• Joint Committee considers the following reports: <ul style="list-style-type: none"> <li>- Regional Growth Framework – final report.</li> </ul> </li> </ul>
October	<ul style="list-style-type: none"> <li>• NPF4 Consultation draft in autumn 2021 – TBC</li> </ul>
November	<ul style="list-style-type: none"> <li>• NPF4 Consultation draft in autumn 2021 – TBC</li> </ul>

3.2 The work priorities of other relevant regional groups and forums are shown in Appendix 1

#### 4. Financial impact

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4.1 There is no financial impact relating to this report. Reports relating directly to the Regional Growth Framework and Regional Spatial Strategy will consider the financial implications.

#### 5. Alignment with Sustainable, Inclusive Growth Ambitions

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5.1 Not applicable. Reports relating directly to the Regional Growth Framework and Regional Spatial Strategy will give detail on sustainable, inclusive growth implications.

#### 6. Background reading/external references

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6.1 Minutes of Elected Member Oversight Committee meeting 15 January 2021.

#### 7. Appendices

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7.1 1. Work Priorities for Relevant Regional Groups and Forums

## Mapping of Key Regional Groups and Forums: EMOC Meeting 19 February 2021

At the first EMOC meeting, it was agreed that all relevant regional groups and forums will be mapped out and will be discussed at the next meeting. This would help to ensure that there is no duplication and that members have full information on their responsibilities.

Table 1 outlines the membership and key responsibilities of Boards, Groups and Forums in and related to the City Region Deal structure. The City Region Deal (CRD) Governance structure is also shown.

**Table 1: Relevant Cross Regional Groups and Forums**

Regional Group	Membership	Key Responsibilities
ESESCR Deal Joint Committee	Elected members from the six constituent councils (typically Leaders), Prof Peter Mathieson (representing the HE/FE Consortium) and Claire Pattullo (Interim Chair of the Regional Enterprise Council)	<ul style="list-style-type: none"> <li>• To oversee the implementation of the CRD programme.</li> <li>• To ensuring that it is aligned towards driving innovation and achieving its inclusive growth ambitions.</li> <li>• To monitor the impact of the CRD Programme through reviewing the reporting towards its progress as stated in the Benefits Realisation Plan.</li> </ul>
ESESCR Deal Elected Member Oversight Committee	Two elected members from each of the six constituent councils and six members from the CRD HE/FE Group and Regional Enterprise Council	<ul style="list-style-type: none"> <li>• To provide oversight of the Regional Growth Framework and Regional Spatial Strategy and advise the Joint Committee in regard to these activities.</li> <li>• To co-ordinate amongst the constituent councils, a contribution to the preparation, review and renewal of the National Planning Framework (NPF4).</li> <li>• To support and encourage a sustainable approach to managing growth which aligns to local sustainability, energy and low carbon plans and strategies.</li> <li>• To encourage and facilitate a close working partnership with SEStran, SESplan and other relevant organisations.</li> <li>• To provide oversight and consider recommendations from the Regional Housing Board and the Transport Appraisal Board.</li> <li>• To scrutinise the work of the SESplan Officer Board in regard to the Regional Growth Framework.</li> </ul>
ESESCR Deal Regional Enterprise Council (REC)	Businesses and third sector representatives from across the region and representing a range of sectors and organisation sizes.	<ul style="list-style-type: none"> <li>• To provide the voice of the business and third sector to guide the implementation of the CRD.</li> <li>• To support the other CRD partners towards a shared ambition for achieving sustainable and inclusive growth for through being the principal consultee for region's business and third sector network on relevant plans and strategies.</li> </ul>

		<ul style="list-style-type: none"> <li>• Two key areas of focus are the Deal's Benefits Realisation Plan and the Regional Growth Framework.</li> </ul>
ESESCR Deal Executive Board	<p>Chief Executives of the six local authorities, HE/FE representative, and Regional Enterprise Council Chair/Vice Chair.</p> <p>Government and key agencies attend meetings on a six-monthly basis: Scottish Government (Deputy Director), UK Government (Deputy Director), Scottish Enterprise (CEO), Skills Development Scotland (CEO) and Transport Scotland (Director)</p>	<ul style="list-style-type: none"> <li>• To support and make recommendations for the Joint Committee in the delivery of the City Region Deal Programme.</li> <li>• To oversee the activity of the PMO and Directors' Group</li> <li>• To engage with senior level Government and Government agency colleagues for monitoring on a regular basis</li> <li>• To engage in dialogue with Government and respond to policy, proposals and opportunities to bid for funding in support of economic growth.</li> </ul>
ESESCR Deal Directors' Group	<p>Directors of Place (typically with a remit for Transport, Planning, Economic Development) in the six local authorities, HE/FE Consortium representative, Scottish Enterprise regional representative and Scottish Government and UK Government representatives.</p>	<ul style="list-style-type: none"> <li>• To support the Executive Board in the delivery of the CRD and ensuring that it is aligned towards achieving sustainable inclusive growth ambitions.</li> <li>• To support the EMOC in its oversight of the Regional Growth Framework and Regional Spatial Strategy.</li> <li>• To oversee and to act as a sounding board in the development of the Regional Growth Framework, providing advice on strategic direction, and consultation with elected members and the community.</li> <li>• To capture and communicate business requirements for changes to, and development of economic policy and commission associated appropriate interventions.</li> <li>• To assess performance of the CRD through reviewing reports from the Programme management Officer</li> <li>• To be the link point between the thematic boards and Executive Board, EMOC, REC and Joint Committee</li> </ul>
ESESCR Deal Higher/Further Education Consortium	<p>Senior representatives (nominated by the principal) of the CRD's five universities and six colleges.</p>	<ul style="list-style-type: none"> <li>• To provide a formal mechanism for the engagement of universities and colleges in the governance arrangements of the City Region Deal.</li> <li>• To contribute to the development of the business cases and, following their approval, the delivery of commitments around innovation and skills in the City Region Deal.</li> </ul>

		<ul style="list-style-type: none"> <li>• To pursue other areas of shared interest</li> </ul>
ESESCR Deal Integrated Regional Employability and Skills Board	Senior representatives from the local authorities, Government, Skills Development Scotland, Scottish Enterprise, Scottish Funding Council, HE/FE sector, business community and the third sector.	<ul style="list-style-type: none"> <li>• To provide recommendations to the Joint Committee on strategic and operational decisions relating to the seven projects within City Region Deal IRES Programme.</li> <li>• Responsibilities include: <ul style="list-style-type: none"> <li>○ Stimulating active collaborations across stakeholders in delivering regional ambitions.</li> <li>○ Ensuring that the activities within the programme are evidence-based and knowledge-led.</li> <li>○ Ensuring additionality and value for money from the programme.</li> <li>○ Reporting and communicating on progress to Government and the wider community as required.</li> </ul> </li> </ul>
ESESCR Deal Data-Driven Innovation Board	Representatives from the region's universities (Director level), UK Government, Scottish Government, and the Programme Management Office	<p>To maintain oversight of the integrated DDI Programme. Its remit includes:</p> <ul style="list-style-type: none"> <li>• Project prioritisation and resourcing.</li> <li>• Leading and maximising the collaboration with City Region Deal partners.</li> <li>• Development and curation of external partnerships with industry, public bodies and academia.</li> <li>• Reporting on DDI Activities to funders and key stakeholders.</li> </ul>
ESESCR Deal Housing Board	Senior housing representatives from the six local authorities, Scottish Government, Scottish Futures Trust, Scottish Enterprise, Construction Scotland Innovation Centre and the HE/FE sector.	<p>The Board will oversee and provide recommendations to the Joint Committee in relation to the delivery of the following key outcomes:</p> <ul style="list-style-type: none"> <li>• Accelerated delivery of seven strategic housing sites with capacity for over 40,000 homes.</li> <li>• Housing infrastructure delivery and funding solutions.</li> <li>• Land to develop a robust affordable housing pipeline.</li> <li>• An affordable housing programme (with a commitment to maximise certainty over future public funding levels for the regional housing programme).</li> <li>• A pipeline of mid-market rent and low cost market rent homes</li> <li>• Accelerated delivery through innovation and supporting regional SME growth.</li> <li>• Jobs, learning and progression opportunities, meeting current and future industry skills requirements.</li> <li>• Support the development of a consistent all partner approach to community benefit.</li> </ul>

<p>ESESCR Deal Transport Appraisal Board</p>	<p>Heads of Transport of six local authorities, SEStran representative (Chief Executive) and Transport Scotland (senior officer)</p>	<ul style="list-style-type: none"> <li>• To make recommendations to the Joint Committee on the approach towards delivering the transport elements of the City Region Deal Investment Programme</li> <li>• Although the Transport theme covers only two projects (A720 and West Edinburgh) the Board considers transport elements of other City Region Deal projects, particularly in the Housing and Innovation themes.</li> <li>• To consider the strategic rationale, demand/need, objectives, evidence, costings and delivery programme and mechanisms for projects, their relationship and phasing in the overall programme, including cumulative impact.</li> <li>• To establish the evidence base and options for future investment in the city region's strategic transport infrastructure programme.</li> <li>• To consider access to funds and budgets.</li> <li>• To provide input as a region into other projects as appropriate; such as, the National Transport Strategy and Strategic Transport Project Review 2.</li> </ul>
<p>SEStran</p>	<p>20 elected members from this region, plus Clackmannanshire and Falkirk sit on the Board.</p>	<ul style="list-style-type: none"> <li>• Within the partnership area there is a huge diversity of transportation issues, from urban congestion to rural public transport and from ferry ports to airports. SEStran aims to address these issues and work towards a more sustainable and efficient transport network.</li> <li>• SEStran contributes to a varied range of transport projects and events as well as partnership working with various organisations.</li> <li>• SEStran is responsible for producing the Regional Transport Strategy. This has four key objectives: <ul style="list-style-type: none"> <li>○ Economy: to ensure transport facilities encourage growth, regional prosperity and vitality in a sustainable manner.</li> <li>○ Accessibility: to improve accessibility for those with limited transport choice or no access to a car; particularly those living in rural areas.</li> <li>○ Environment: to ensure that development is achieved in an environmentally sustainable manner.</li> <li>○ Safety &amp; Health: to promote a healthier and more active SEStran area population.</li> </ul> </li> </ul>
<p>SESPlan Project Board</p>	<p>Heads of Planning from the six local authorities</p>	<ul style="list-style-type: none"> <li>• Developing the Regional Spatial Strategy.</li> </ul>

