

Finance and Resources Committee

10.00am, Thursday, 20 May 2021

Active Travel Investment Programme - Programme Management Office Support

Executive/routine	Routine
Wards	All
Council Commitments	16, 17, 18, 27

1. Recommendations

- 1.1 Finance and Resources Committee is asked to:
 - 1.1.1 Approve the extension of the current waiver via of the Council's Contract Standing Orders (CSOs) with Turner and Townsend with support from Anturas Consulting, for the continuing provision of Programme Management Office (PMO) support for the Active Travel Investment Programme (ATINP);
 - 1.1.2 Note that this would include project and commercial management for the City Centre West East Link (CCWEL) scheme and for the development of prioritised transport actions within the Local Development Plan Action Programme (LDPAP); and
 - 1.1.3 Note that the value of this waiver would be £411,650.

Paul Lawrence

Executive Director of Place

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Active Travel Investment Programme - Programme Management Office Support

2. Executive Summary

- 2.1 This report seeks approval for the extension of the current waiver via the Council's Contract Standing Orders (CSOs) with Turner and Townsend with support from Anturas Consulting (Anturas), for the continuing provision of Programme Management Office (PMO) support for the Active Travel Investment Programme (ATINP).

3. Background

- 3.1 The Council's ATINP 2019 – 2024 was approved by the Transport and Environment Committee in [June 2019](#).
- 3.2 To support the implementation of the Programme Delivery Plan, Turner and Townsend was initially commissioned via Lot 7 (Project Management Services) of the Scotland (SXL) Engineering and Technical Consultancy Services Framework.
- 3.3 The original remit was to provide additional capability and capacity for a number of infrastructure programmes including Active Travel, City Deal West Edinburgh Transport Improvements (CDWETI), Local Development Plan Action Programme (LDPAP) and Granton Waterfront Regeneration.
- 3.4 The original contract was approved by Finance and Resources Committee on [23 May 2019](#) and was expected to be in place until the end of December 2019. The value of this original appointment to Turner and Townsend (with Anturas Consulting) was £137,800 (for the Active Travel element only). This arrangement was subsequently extended, at no additional cost, until May 2020.
- 3.5 Turner and Townsend, with the support of Anturas, have developed all the current PMO procedures, governance and support structures across the ATINP. As a result of their collaborative work with the Council's Active Travel team, they have acquired an extensive knowledge and understanding of the particular requirements, aspirations and constraints around the Programme.
- 3.6 Given the importance of delivering safe schemes for walking and cycling in the short, medium and long-term to respond to Covid-19 and to ensure momentum was

maintained in the wider ATINP programme, an extension to this contract period was approved by Policy and Sustainability Committee on [14 May 2020](#) via a waiver of the CSOs) for a maximum value of £374,925 to March 2021. This arrangement has been extended, at no additional cost, until April 2021.

- 3.7 The extension approved in May 2020 also included the provision of project and commercial management services for CCWEL and project management for the development of prioritised transport actions within the LDPAP.

4. Main report

- 4.1 Working closely with the Council's Active Travel team, the support of Turner and Townsend, with Anturas Consulting, has enabled the four major schemes in the ATINP – City Centre West East Link (CCWEL), Roseburn Path – Union Canal, Meadows to George Street and West Edinburgh Link – to continue to progress towards construction, especially since the outbreak of COVID-19.
- 4.2 In order to support the on-going delivery of the ATIP in the short term, it is requested that the existing waiver to the Council's CSOs be extended up to a value of £386,450.
- 4.3 This extension will ensure that the Council maintains progress on the ATIP and ensures continuity of support for the programme while in-house capacity is put in place to take forward this programme in the future.
- 4.4 In addition, it is expected that the extension will support the team to develop the highest priority transport actions within the LDPAP according to the agreed governance and management protocols and will provide ongoing project and commercial management support for the CCWEL scheme to March 2022.

5. Next Steps

- 5.1 Subject to the Committee's approval, the contract with Turner and Townsend, with Anturas, will be extended, via a waiver of the CSOs, to support the delivery of the ATINP, including commercial and project management support for CCWEL, and the LDPAP up to a value of £411,650.
- 5.2 It is intended to increase the Council's in-house capacity to manage and deliver the ATIP and to have these resources in place by October 2021.
- 5.3 As part of the transition arrangements, the Council team will continue to work closely with Turner and Townsend and Anturas on the existing programme and on developing a transition plan for implementation from October 2021. It is hoped that the handover on the ATIP programme will be complete by the end of this calendar year, with support on CCWEL continuing until the end March 2022.

6. Financial impact

- 6.1 The total cost of this contract extension is £411,650.
- 6.2 These costs are based on SXL Framework rates at the beginning of the commission in May 2019. However, the rates have not been subject to inflation or salary related rises since then. This has been negotiated and agreed with the consultants.
- 6.3 The cost of this contract extension will be met from the ATINP budget for financial year 2021/22. This funding includes capital funding from the Council, Sustrans match funding from their Places for Everyone (PfE) programme and the Scottish Government's annual Cycling Walking Safer Routes (CWSR) grant.

7. Stakeholder/Community Impact

- 7.1 There are no equalities impacts arising from this contract extension. There is potential for procurement challenge, given the overall value/scope of the commission by Direct Award through the SXL Framework.
- 7.2 However, this risk is considered to be low and the extension is in the Council's best interests at this time giving cognisance to the current Covid-19 situation, the highly developed knowledge and experience of the individuals involved in relation to scoping the programme to date and understanding of the governance procedures moving forward.
- 7.3 As suppliers under the SXL Framework, Turner and Townsend produce quarterly Community Benefits (CB). A summary of these are outlined below, with fundraising and volunteering included in Appendix 1.
- 7.4 As suppliers under the SXL Framework, Turner and Townsend produce quarterly Community Benefits (CB) reports as part of their commitment to increase social value. KPIs associated with CBs may include:
 - 7.4.1 Delivery of/assistance with small scale community-based projects.
 - 7.4.2 Delivery of educational initiatives with schools / further / higher education establishments.
 - 7.4.3 Creation of opportunities training to local community.
 - 7.4.4 Provision of corporate support to the local community.
- 7.5 Specifically, in Scotland, Turner and Townsend are supporting #TT5000Futures as follows:
 - 7.5.1 With the National Literacy Trust they run workshops designed to instil a love of reading, and to raise children's aspirations. They are working with schools in Edinburgh, Glasgow and Stirling.
 - 7.5.2 With Action for Children, they have used their education fund to issue grants to purchase school essentials, to help children and young people overcome barriers to education.

7.5.3 Turner and Townsend embrace the Modern Apprenticeship programme and employ a number of apprentices in Scotland.

7.5.4 Their Science, Technology, Engineering and Mathematics (STEM) ambassador programme has a specific focus on encouraging women into these industries to stimulate a more diverse workforce.

7.6 As part of this commission, Turner and Townsend are collaborating with Anturas Consulting, an Edinburgh based SME, in this commission. All the team members of Anturas Consulting are part of the STEM ambassador programme and participate actively in STEM activities.

7.7 There are a range of recognised, evidence-based benefits resulting from increased investment in cycling and walking infrastructure.

8. Background reading/external references

8.1 None.

9. Appendices

9.1 Appendix 1 – Community Benefits

Appendix 1 – Community Benefits

Fundraising FY 2019/20		Fundraising FY 2020/21	
Organisation	Value	Organisation	Value
Action for Children	£1,646.54	Pancreatic Cancer Research (10k/365days)	£1,550
SANDs (Now Held in Your Hearts)	£183.00	Held in our Hearts	£280
Cash for Kids	£1,534.00		
The Earl Grey Saxs	£41.05		
Harmeny House	£2,455.92		
Movember for Men's Health	£3,000.00	Movember for Men's Health	£984.00
Volunteering FY 2019/20		Volunteering FY 2020/21 *	
Organisation	Time	Organisation	Time
Fairview School	232 hours		
Harmeny House			
Mission Christmas			
NLT at Canal View Primary			
ICE Reviewer	60 hours (2020)	ICE Reviewer	25 hours (2021)
Other Activities			
Milk Bottle Tops (collected for Cancer Research)	N/A		
Blood Donations (various)	N/A		

* Impacted by COVID-19