

# Rolling Actions Log

## Finance and Resources Committee

20 May 2021

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	05.11.20	<a href="#">The City of Edinburgh Council Charitable Trusts – Report to Those Charged with Governance on the 2019/20 Audit</a>	1) To agree to provide a briefing on the Council's charitable trusts in relation to membership of the Finance and Resources Committee. A briefing session was requested on how members should fulfil this role.	Chief Executive	March 2021		<b>Update December 2020</b> An update is provided in the Business Bulletin for the December meeting of Committee.
			2) To agree to consider potential further reductions to the	Executive Director of Resources	November 2020	November 2020	<b>Closed on 3 December 2020</b> – Details on this were included in the briefing of additional

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			list of the Council's Charitable Trusts.				information shared with Committee Members on the 24 <sup>th</sup> November 2020.
			3) To agree to provide a briefing with all responses to date on Lauriston Castle.	Executive Director of Resources	January 2021	February 2021	<b>Closed on 4 March 2021</b> – an updated briefing was circulated to Committee on the 23 <sup>rd</sup> February.
2	05.11.20	<a href="#">Consultants Costs 2019/20</a>	To agree to provide further context around the use of consultants.	Executive Director of Resources	November 2021		<b>Update December 2020</b> This information will be included in the next annual report.
3	03.12.20	<a href="#">Revenue Budget 2020/21: Progress Update</a>	To agree to provide an update on the amount which had been spent of the £100k funding allocated to Marketing Edinburgh.	Executive Director of Resources /Place	March 2021		<b>Recommended for Closure</b> – Update circulated on 19 January 2021.

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4	03.12.20	<a href="#">Tron Kirk, Edinburgh</a>	Committee therefore agrees Option A in the report and instructs officers to bring forward a report on the short and longer term future of the building to a future meeting of the Finance & Resources committee.	Executive Director of Resources	May 2021		<b>Recommended for Closure</b> – This report is on the agenda for May 2021; to ensure that full consideration is given to the information provided by interested parties.
5	21.01.21	<a href="#">Rolling Actions Log</a>	To request that it be outlined which trusts members would become trustees of for new appointments to the committee in May.	Chief Executive	May 2021		
6	21.01.21	<a href="#">Award of a Contract for the Provision of Temporary Agency Staff, Permanent, Fixed Term Contract and</a>	1) agrees to request that the Executive Director of Resources provides a report to the Finance and Resources Committee, in 3 cycles, on the opportunities and additional measures that can be	Executive Director of Resources	August 2021		

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		<a href="#">Short-Term Supply Resources</a>	introduced to further reduce agency worker spend by the Council;				
			2) agrees to request a report from the Executive Director of Resources, in 2 cycles, providing an update on the Council's security team and the use of agency workers in this area	Executive Director of Resources	May 2021	March 2021	<b>Closed on 4 March 2021</b> – This report was on the agenda for March.
			3) To agree to provide a briefing note detailing differences in types of living wage.	Executive Director of Resources	March 2021	March 2021	<b>Closed on 4 March 2021</b> – A briefing note was circulated to Committee on 22 <sup>nd</sup> February 2021.
7	21.01.21	Former Royal High School, Regent Road, Edinburgh – Options Paper (B Agenda)	Instructs the Executive Director of Resources to proceed with option 4 as set out in the report, with a further progress paper to be brought to	Executive Director of Resources	May 2021		

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			the Committee on 20 May 2021				
8	21.01.21	Council Commercial Property Portfolio - Update Report (B Agenda)	To note that an update report would be provided to the committee in May.	Executive Director of Resources	May 2021		<b>Recommended for Closure</b> – Report on agenda for May.
9	04.03.21	<a href="#">Annual Treasury Management Strategy 2021/22</a>	To agree to include more detail on the level of borrowing in the six-month period Treasury Management report.	Executive Director of Resources	December 2021		
10	04.03.21	<a href="#">Revenue Budget 2020/21 and 2021/26 Budget Framework Update</a>	Following the setting of a balanced one-year revenue budget by Council on 18 February 2021, a further briefing will be provided to all members once any further implications of the approved Scottish and UK Budgets for the budget framework are known.	Executive Director of Resources	May 2021		

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11	04.03.21	<a href="#">Edinburgh Catering Services - Other Catering Significant Trading Operation (STO) - Update</a>	Agree a report is presented to a future meeting of the Finance and Resources Committee, setting out a business case for re-commencement of Edinburgh Catering Services - Other Catering trading activities.	Executive Director of Resources			
12	04.03.21	<a href="#">Liberton Hospital, Edinburgh – Proposed Acquisition</a>	Notes that a further report will be brought to a future Finance and Resources Committee to provide an update on the progress of the acquisition.	Executive Director of Resources			
13	04.03.21	<a href="#">Workforce Dashboard – December 2020</a>	To agree to provide further clarification on the displaced workforce funding and the £58k unfunded salary cost.	Executive Director of Resources	March 2021	March 2021	<b>Recommended for Closure</b> – email issued with requested information

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14	04.03.21	<a href="#">Health and Safety Performance in 2020</a>	To agree to provide further explanation around the increase in near miss reporting.	Executive Director of Resources			<b>Recommended for Closure</b> – briefing note circulated to members on 11 March 2021
15	04.03.21	<a href="#">Award of Contract for Site Re-development Works at North Cairntow Traveller Site</a>	To agree to provide an update on further opportunities for funding for the project once more detail was known.	Executive Director of Place			