

The City of Edinburgh Council

10am, Thursday 24 June 2021

Council Outline Diary 2022/23

Executive/routine
Wards
Council Commitments

1. Recommendations

- 1.1 To agree the recess and Council meeting dates for August 2022 to August 2023 as set out in appendix 1.
- 1.2 To note the current position in relation to the Spring Bank Holiday 2022.

Andrew Kerr

Chief Executive

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Report

Council Outline Diary 2022/23

2. Executive Summary

- 2.1 This report proposes meeting dates for The City of Edinburgh Council and recess dates from August 2022 to August 2023. School term dates for this period have already been considered and agreed to at the Education, Children and Families Committee at 18 May 2021.
- 2.2 The report also notes the current position in relation to progress made to agree the Spring Bank Holiday 2022.

3. Background

- 3.1 Standing Order 3.1 states that, if circumstances allow, a meeting of the Council will be held at 10am on every fourth Thursday.
- 3.2 Standing Order 3.4 states that during any recess, no meetings of the Council, Executive Committees or the Governance, Risk and Best Value Committee will be held.

4. Main report

Council Outline Diary

- 4.1 It is normal practice for the Council to agree the timing of recess periods and Council meetings a year in advance. The proposed recess periods and Council meeting dates for August 2022 to August 2023 are included at appendix 1.
- 4.2 In February 2021, Council agreed the Council Diary 2021/22. The Council outline diary for the following year would normally be presented alongside this report.
- 4.3 Due to a delay in the consultation with parents/carers, pupils and staff as a result of the Covid-19 pandemic, this paper was not presented as usual

alongside the Council Diary 2021/22 Report at the Council's February meeting.

- 4.4 School term dates for 2022/23 (and 2023/24, 2024/25) have been agreed by the Education, Children and Families Committee at their May meeting and the recess periods reflect these.
- 4.5 The proposed Council meeting dates broadly follow the standard cycle of being held at 10am on every fourth Thursday, as per Standing Order 3.1.

Public Holiday 2022

- 4.6 In November 2020, Council agreed the Public Holidays 2021 – 2027. The report noted that further work was required to consider the full implications of the UK Government announcement (November 2020) regarding the May Bank Holiday Weekend in 2022 to celebrate Her Majesty the Queen's Platinum Jubilee.
- 4.7 In Edinburgh, the May Bank holiday noted above has traditionally not been observed at the end of May. The equivalent Spring Holiday in Edinburgh is normally the third Monday in April and this date still requires to be agreed for 2022.
- 4.8 It is normal practice for public holidays to be agreed one year in advance however, to date there is still no national position agreed. Officers have engaged with COSLA on this matter and subsequently, a survey is currently being carried out with other authorities to determine implications.
- 4.9 Officers will continue to engage with COSLA and a further report on this matter will be brought to Council in due course.

5. Next Steps

- 5.1 The meeting schedule will be implemented from August 2022.

6. Financial impact

- 6.1 None

7. Stakeholder/Community Impact

- 7.1 Consultation was undertaken with parents/carers, staff and pupils to agree the proposed recess periods.

8. Background reading/external references

- 8.1 The City of Edinburgh Council – [Council Diary 2021/22](#)
- 8.2 Education, Children and Families Committee 18 May 2021 – [School Session Dates 2022 – 2025](#)
- 8.3 The City of Edinburgh Council – [Public Holidays 2021-2027](#)

9. Appendices

- 9.1 Proposed Outline Diary 2022/23

Outline Diary 2022-23			
W/C	Month	Year	Week
1	August	2022	5
8	August	2022	6
15	August	2022	7
22	August	2022	8 Council Meeting on 25 August
29	August	2022	1
5	September	2022	2
12	September	2022	3
19	September	2022	4 Council Meeting on 22 September
26	September	2022	5
3	October	2022	6
10	October	2022	7
17	October	2022	<i>Recess (Schools Week)</i>
24	October	2022	8 Council Meeting on 27 October
31	October	2022	1
7	November	2022	2
14	November	2022	3
21	November	2022	4 Council Meeting on 24 November
28	November	2022	5
5	December	2022	6
12	December	2022	7 Council Meeting on 15 December
19	December	2022	<i>Recess (Schools Week)</i>
26	December	2022	<i>Recess (Schools Week)</i>
2	January	2023	<i>Recess (Schools Week)</i>
9	January	2023	8
16	January	2023	1
23	January	2023	2 Council Meeting (Budget) on 26 January
30	January	2023	3
6	February	2023	4 Council Meeting on 9 February
13	February	2023	<i>Recess (Schools Week)</i>
20	February	2023	5
27	February	2023	6
6	March	2023	7
13	March	2023	8 Council Meeting on 16 March
20	March	2023	1
27	March	2023	2
3	April	2023	<i>Recess (Schools Week)</i>
10	April	2023	<i>Recess (Schools Week)</i>
17	April	2023	3
24	April	2023	4 Council Meeting on 27 April
1	May	2023	5
8	May	2023	6
15	May	2023	7
22	May	2023	8 Council Meeting on 25 May
29	May	2023	1
5	June	2023	2
12	June	2023	3
19	June	2023	4 Council Meeting on 22 June
26	June	2023	<i>Recess (Schools Week)</i>
3	July	2023	<i>Recess (Schools Week)</i>
10	July	2023	<i>Recess (Schools Week)</i>
17	July	2023	<i>Recess (Schools Week)</i>
24	July	2023	<i>Recess (Schools Week)</i>