

Rolling Actions Log

October 2021

No	Agenda item	Subject	Date	Action	Action Owner	Expected completion date	Comments
1	Adult Sensory Support	Provide an update on the Adult Sensory Support contractual arrangements	10-12-19	To agree that an update would be submitted in spring 2021.	Chief Officer	October 2021	Recommended for closure Briefing note providing status of contracts was circulated on 15 th October 2021. Final tenders for the new contractual arrangements have been received and appraised. Officers are undertaking a review of next steps in the context of Covid. Deaf services contracts have been running since October 2020. However, Sight Loss contracts were extended with RNIB to end March 2021, and

No	Agenda item	Subject	Date	Action	Action Owner	Expected completion date	Comments
							new providers will only be commencing in April 2021. It is recommended that the update be delayed to cover both areas after a period of at least 6 months.
2	Bed Based Care – Phase 1 Strategy		17-08-21	To update the board on advice received specifically relating to the IJB undertaking public engagement	Chief Officer	October 2021	Recommended for closure Verbal update will be provided to EIJB on 26 th October
			28-09-21	To request an update to the October meeting of the EIJB on progress in planning the consultation exercise including the extent of engagement with relevant stakeholders.	Chief Officer	October 2021	Recommended for closure Verbal update will be provided to EIJB on 26 th October
				To agree to the Chair and Vice-Chair providing regular updates to Board members on the progress in delivering phase 1 of the Bed Based Care Project.	Chair/Vice-Chair		Recommended for closure The Chair has contacted the Drumbrae Project

No	Agenda item	Subject	Date	Action	Action Owner	Expected completion date	Comments
							Team leads seeking regular meetings and updates for the Chair/Vice Chair.
				To establish a semi-formal arrangement between the Chair, Vice-Chair and the Trade Unions in order to maintain a discourse surrounding the formulation of the consultation framework.	Chair/Vice-Chair		<p>Recommended for closure</p> <p>The Chair has written to the Unison branch Chair and Secretary offering fortnightly meetings / updates to ensure appropriate engagement is taking place.</p>
3	Royal Edinburgh Hospital – Initial Agreement for the Intellectual Disability and National Intellectual Disability Adolescent		17-08-21	To circulate an updated Appendix 2 to Board members as soon as possible.	Service Director, Strategic Planning		<p>Recommended for closure</p> <p>The report recommendations were approved by the EIJB.</p> <p>This request has been overtaken by events as the content is being developed by the REH</p>

No	Agenda item	Subject	Date	Action	Action Owner	Expected completion date	Comments
	Inpatient Unit and the Initial Agreement for an Integrated Mental Health Rehabilitation and Low Secure Centre						<p>Programme Board in the design of the Business Case.</p> <p>EHS CP officers continue to support this work in its development.</p>
				To circulate a briefing before the next meeting of the Board to address the issues raised with the Initial Agreements.	Service Director, Strategic Planning		<p>Recommended for closure</p> <p>The issues raised on the IAs were relayed to the author at NHSL and have been acknowledged and errors rectified. The Business Case is now being developed by the REH Programme Board.</p>
4	Membership Proposal – Referral from the Strategic Planning Group		28-09-21	To agree to continue the report to the October 2021 Board meeting in order to seek further information on how the EACC would involve, represent and	Service Director, Strategic Planning	October 2021	<p>Recommended for closure</p> <p>The EACC referral report from the SPG is to be reconsidered at</p>

No	Agenda item	Subject	Date	Action	Action Owner	Expected completion date	Comments
				communicate to communities throughout Edinburgh.			the October EIJB Service Director Strategy has confirmed that the EACC represents all 44 community councils in Edinburgh. A steering group is in place to ensure engagement and geographical representation including expansion options as required. The EACC holds meetings monthly and has established a website.
				To circulate the EIJB new-member induction pack and the Governance Handbook in order to inform members on the legislation surrounding membership and representation.	Chief Officer		Recommended for closure Circulated to EIJB members on 4 October 2021.