

Motion by Councillor Main

Governance Risk and Best Value Committee

9 November 2021

Item 7.1 – Business Bulletin

Committee:

- 1 Notes that a recommendation for committee decisions is given in the Business Bulletin and agrees that in future the Business bulletin should be used for information only, and that recommendations by officers should always be presented in a report, however short that report be.
- 2 Requests a written report on the outcomes of the review of the Policy Register be brought to committee in one cycle to be considered at the same meeting as the Committee Decisions Report.

Requests that the Committee Decisions report be reinstated on the committee workplan
- 3.1 Notes that in August 21, GRBV 'noted the proposed refreshed first line governance model structure and the next steps and implementation timeframes for the refreshed model', that each Executive Director committed to have in place by the end of September 21 the priority line 1 capacity and that the first quarterly cycle of reporting on assurance activities through Directorate and the CLT was to have been completed by March 22.
- 3.2 Notes the business bulletin notes some progress but suggests that some work is not on schedule.
- 3.3 Requests a written briefing for GRBV members on progress against each of the Next Steps by each directorate and the commitment by each Director to have in place priority 1 capacity as outlined in the August report before the next GRBV meeting in December.
- 3.4 Agrees that a report is brought to GRBV in March '22 on progress on assurance activities as outlined in Appendix one of the August report, highlighting any agreed changes to the framework by directors and clearly indicating responsibility.

Moved by: Councillor Main
Seconded by: Councillor

Addendum by Councillor Mowat

Governance, Risk and Best Value Committee

9 November 2021

Item 8.1 – Annual Audit Report to the Council and the Controller of Audit

Accepts all recommendations and adds after 1.1.4:

1.1.4.i That items 1,2,3,4 and 5 shall have regular updates to the Executive Committees via their business bulletins on progress and full reports at implementation date detailing completion or outstanding actions; and

1.1.4.ii That Item 6 Implementation of BVAR recommendations will be reported to each meeting of GRBV under the Business Bulletin to monitor progress (tabular form acceptable) towards completion dates;

1.1.4.iii That reports are prepared in the following terms on the areas listed below:

Common Good – a report reviewing progress towards completion of 2017/18 recommendations on the Common Good Asset Register and what outstanding work there is to complete this and what resource is required (in officer hours) in one cycle and copied to the relevant Executive Committee;

Framework for collaboration with community councils – a report detailing current arrangements, funding and how this links into wider community planning responsibilities with any actions for improvement identified and reporting framework detailed in one cycle and copied to the relevant Executive Committee;

Community Asset Transfer – short report on current process and timescales to include a table on number of requests received and stage in process with time taken to get to that point.

Moved by: Councillor Mowat

Seconded by: