

# City of Edinburgh Council

10.00am, Thursday 16<sup>th</sup> December

## Appointment of Executive Director, Corporate Services

Executive/routine Wards Council Commitments	Executive All
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### 1. Recommendations

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1.1 It is recommended that Council approve:

1.1.1 Delegation of authority to the Chief Executive to recruit an interim Executive Director, Corporate Services.

1.1.2 The permanent recruitment of an Executive Director, Corporate Services at an appropriate time after local government elections in May 2022.

**Andrew Kerr**  
Chief Executive

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# Report

## 2. Executive Summary

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- 2.1 Following the resignation of the current incumbent, it is proposed to recruit an Executive Director, Corporate Services exploring both an interim arrangement and a fixed term contract.
- 2.2 It is proposed that the recruitment of a permanent candidate will commence post May 2022 and will be undertaken in line with the Council's Chief Officer Recruitment Policy.

## 3. Background

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- 3.1 Following the resignation of the current Executive Director, Corporate Services last working date of 11<sup>th</sup> February 2022, there is a requirement to backfill this post.
- 3.2 With elections in May 2022, it is proposed to recruit an interim Executive Director, Corporate Services exploring both interim arrangements and fixed term contract.
- 3.3 Recruitment of a permanent candidate will commence after the elections and will be in accordance with the Council's agreed Chief Officer Recruitment Policy.

## 4. Main report

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- 4.1 Council are asked to approve required delegated authority to the Chief Executive to recruit an interim Executive Director, Corporate Services. To ensure the best possibility of attracting candidates, both interim arrangements and fixed term contract will be explored.
- 4.2 It is proposed to appoint a specialist organisation to assist with this search and that this search will commence immediately.
- 4.3 It is proposed that the recruitment of this interim post will be supported by the Leader, the Depute Leader, the Convener and the Vice-Convener of Finance and Resources Committee.
- 4.4 Recruitment of a permanent candidate will commence at an appropriate time post elections in May 2022, in accordance with the Council's agreed Chief Officer Recruitment Policy.

## 5. Next Steps

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- 5.1 Subject to Council approval, the recruitment of an interim Executive Director, Corporate Services will commence immediately, supported by a specialist organisation.
- 5.2 At an appropriate time post elections in May 2022, the recruitment of permanent Executive Director, Corporate Services will commence in accordance with our Chief Officer Recruitment Policy.

## 6. Financial impact

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- 6.1 The post of Executive Director, Corporate Services is funded as part of agreed budgets.

## 7. Stakeholder/Community Impact

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- 7.1 Not applicable.

## 8. Background reading/external references

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- 8.1 [Chief Officer Recruitment and Selection Policy](#)

## 9. Appendices

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- 9.1 Not applicable.

**Andrew Kerr**  
Chief Executive

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