

REPORT

Committee Update Report

Edinburgh Integration Joint Board

22 March 2022

Executive Summary

The purpose of this report is to provide the Edinburgh Integration Joint Board with an update on the business of Committees in February 2022.

Recommendations

It is recommended that the Edinburgh Integration Joint Board:

1. Notes the work of the Committees.

Report Overview

1. This report gives an update on the business of the committees covering February 2022. This report has been compiled to support the Edinburgh Integration Joint Board (EIJB) in receiving timeous information in relation to the work of its committees and balances this with the requirement for the formal note of committees to have undertaken due process and agreement by those committees. All reports are stored in the EIJB document library for information.

Clinical and Care Governance Committee – 17 February 2022

2. **Annual Cycle of Business** – the committee were presented with the updated annual cycle of business.
3. **Outstanding Actions** – the committee considered the outstanding actions from previous meetings.
4. **Learning Disabilities** – the committee were presented with a report with the detail around the levels of assurance across our services for people with a learning disability prior to and during the pandemic.

5. **Health and Safety Update** – the committee were presented with a report which provided an update on Health and Safety matters within the Edinburgh Health and Social Care Partnership.
6. **Terms of Reference** – the committee were presented with an updated terms of reference for consideration and noted the EIJB Regulations and Legaslitive log.
7. **Vaccination Programme Update** – the committee were presented with a verbal update on the Vaccination Programme.

Audit and Assurance – 18 February 2022

8. **Annual Cycle of Business** – the committee were presented with the updated Annual Cycle of Business.
9. **Outstanding Actions** – the committee considered the outstanding actions from previous meetings.
10. **External Audit Annual Plan 2021-22** – the committee were presented with the External Audit Annual Plan 2021-22.
11. **EIJB Risk Register** – the committee were presented with the latest EIJB Risk Register.
12. **Set-Aside Risk Profile**– the committee were presented with a report providing information on set-aside and an analysis of the high-level risks associated with this area of the EIJB’s budget and services.
13. **Internal Audit Update** – the committee were presented with a report on Internal Audit assurance activity on behalf of the EIJB.
14. **Internal Audit: Principles to Underpin the Working Relationship between the EIJB Audit and Assurance (A&A) Committee and the Councils Governance Risk and Best Value (GRBV) Committee** – the committee were presented with a report around the principles and operational arrangements designed to formalise an established relationship between the EIJB A&A Committee and the Councils GRBV committee.
15. **Board Assurance Framework** – the committee were presented with the revised Board Assurance Framework.

16. **Review of Terms of Reference** – the committee were presented with an updated terms of reference for consideration and noted the EIJB Regulations and Legislative Log.

Forward Planning – March and April 2022

17. Performance and Delivery Committee – 2 March 2022
18. Strategic Planning Group – 23 March 2022
19. Futures – 31 March 2022
20. Performance and Delivery Committee – 4 April 2022

Report Author

Judith Proctor

Chief Officer, Edinburgh Integration Joint Board

Contact for further information:

Name: Jay Sturgeon, Senior Executive Assistant

Email: Jay.Sturgeon2@edinburgh.gov.uk Telephone: 0131 529 5350