

Finance and Resources Committee

10.00am, Thursday 23 May 2019

Present

Councillors Rankin (Convener), Cameron (Vice-Convener), Corbett, Dixon (substituting for Councillor Gordon), Hutchison, Johnston, Laidlaw (substituting for Councillor Whyte), Lang (substituting for Councillor Neil Ross), Miller, Munn and Watt (substituting for Councillor Child).

1. Managing Change Policy

a) Deputation from UNISON

The Committee agreed to hear a deputation from Gerry Stovin and David Harrold of UNISON in relation to the report on the Managing Change Policy.

The deputation reported that following further consultation and discussions between the trade unions and management a resolution had been arrived at in respect of the Managing Change Policy.

The deputation asked the Committee to recognise the importance of management and trade unions continuing to work together to provide top class services for the people of Edinburgh.

The Convener thanked the deputation and invited them to remain for the Committee's consideration of the report by the Executive Director of Resources.

b) Report by the Executive Director of Resources

Details were provided on the proposed Managing Organisational Change Policy which set out the Council's approach to drive continual improvement when a significant requirement for change was identified. The Policy aimed to ensure that colleagues were engaged early in the design process and that they were engaged and supported throughout the process.

The Managing Organisational Change Policy replaced the Council's policies covering Organisational Reviews, Redeployment and Redundancy, which were approved at Committee on 1 March 2011, 4 February 2010 and 28 January 2010 respectively.

Decision

To approve the new Managing Change Policy subject to the multiplier set out in paragraph 4.9 of the report by the Executive Director of Resources being implemented from 1 April 2020.

(References – Finance and Resources Committee 7 March 2019 (item 2); report by the Executive Director of Resources, submitted.)

2. Retirement Policy

a) Deputation from Unison

The Committee agreed to hear a deputation from Gerry Stovin of Unison in relation to the report on the Retirement Policy.

The deputation expressed concern at the proposal to remove the 13 wind down days when an employee voluntarily retired and the omission of any cost savings in the report.

The Convener thanked the deputation and invited them to remain for the Committee's consideration of the report by the Executive Director of Resources.

b) Report by the Executive Director of Resources

The Committee had previously approved the revised Retirement Policy with the exception of the proposal to remove the 13-day winding down provision available to employees when they voluntarily retired.

Further information was provided in relation to the removal of the 13-day winding down provision.

Decision

To approve the removal of a 13-day winding down provision which applied when an employee voluntarily retired from the organisation to be implemented from 1 April 2020.

(References – Finance and Resources Committee 7 March 2019 (item 3); report by the Executive Director of Resources, submitted.)

3. Minutes

Decision

To approve the minute of the Finance and Resources Committee of 7 March 2019 as a correct record.

4. Finance and Resources Committee Work Programme

The Finance and Resources Committee Work Programme was submitted.

Decision

To note the Work Programme.

(Reference – Finance and Resources Committee Work Programme, submitted.)

5. Rolling Actions Log

The Finance and Resources Committee Rolling Actions Log for May 2019 was submitted.

Decision

- 1) To agree to close the following actions:
 - Action 1 – Strategic Direction for Tackling Homelessness
 - Action 7 – Variation to Care at Home Contract
 - Action 9 – Capital Monitoring 2018/19 – Half-Year Position
 - Action 10 – Workforce Dashboard
 - Action 11 – Edinburgh Targeted and Integrated Employability Service
 - Action 13 – Revenue Monitoring 2018/19 – Month Nine Position
 - Action 16 – Accounts Commission: Local Government in Scotland – Financial Overview 2017/18
 - Action 17 – Revenue Budget Framework 2019/24 – Progress Update
 - Action 18 – Capital Strategy 2019-24
 - Action 19 – Managing Organisational Change Policy
 - Action 20 – Retirement Policy
 - Action 21 – Fountainbridge Development – Outline Business Case
- 2) To amend the expected completion date for Action 6 to August 2019
- 3) To otherwise note the Rolling Actions Log.
(Reference – Rolling Actions Log, submitted.)

6. Business Bulletin

The Finance and Resources Committee Business Bulletin for May 2019 was submitted.

Decision

To note the Business Bulletin.

(Reference – Business Bulletin, submitted.)

7. Workforce Control Annual Report

Details were provided on workforce metrics for the core and flexible workforce (agency and overtime), absence, and transformation/redeployment for the 2018 calendar year.

Decision

- 1) To note the progress made to date and the workforce trends over the period January to December 2018.
- 2) To refer the report to the Governance, Risk and Best Value Committee as part of its work programme.

(Reference – report by the Executive Director of Resources, submitted.)

8. Workforce Dashboard

A summary was provided of workforce metrics for the core and flexible workforce, absence, transformation/redeployment, risk, and performance, as detailed on the Finance and Resources Committee Workforce Dashboard, for February 2019.

Decision

To note the workforce information contained in the dashboard.

(Reference – report by the Executive Director of Resources, submitted.)

9. Stress Management Policy

Details were provided of a proposed Stress Management Policy which set out the Council's approach to providing guidance, tools and support for both employees and managers encouraging a more effective and preventative approach to the management of stress.

Decision

To approve the new Stress Management Policy.

(Reference – report by the Executive Director of Resources, submitted.)

10. Diversity and Inclusion Strategy and Plan - Progress Report

The Committee had agreed that a draft Diversity and Inclusion Strategy be brought back to Committee for consideration and approval.

Details were provided on a proposed draft council-wide Diversity and Inclusion Strategy together with key strategic themes to focus on as a priority which had been identified and the next steps to be taken in the development of a detailed action plan to support the strategy.

Decision

- 1) To note the draft Diversity and Inclusion Strategy.
- 2) To note the initial 'building blocks' that had been identified as priority areas to implement the strategy.
- 3) To agree that the final strategy and supporting action plan based on the 'building blocks' be brought back to this committee in September 2019 for formal approval.

(References – Finance and Resources Committee 4 December 2018 (item 14); report by the Executive Director of Resources, submitted.)

11. Revenue Budget Framework 2019/2024 – Progress Update

The Finance and Resources Committee had previously considered an update report on the revenue budget. Details were provided on work which had been carried out to develop savings implementation plans and identify potential measures to address the residual service pressure.

An update was provided on work being undertaken to address the following four key areas:

- i) Development of robust implementation plans for the specific savings actions totalling £29.2m which were approved for delivery in 2019/20.
- ii) Development of detailed and specific proposals to address the £9.5m efficiency savings target which was also approved as part of the 2019/20 budget.
- iii) Identification of mitigating actions to address estimated combined residual pressures of £8.8m across the Communities and Families, Place and Resources Directorates.
- iv) Agreement, through the Edinburgh Integration Joint Board, of specific plans to address its estimated budget gap in 2019/20.

Motion

- 1) To note the significant progress made in developing savings implementation plans for those measures approved as part of the 2019/20 revenue budget.
- 2) To note the specific actions set out in Appendices 2 and 3 as a contribution towards delivering the Council-wide efficiencies target and managing service pressures.
- 3) To note that release of the £2.5m Council Priorities Fund (CPF) contribution approved as part of the Council's 2019/20 budget remains subject to sustained performance improvement and the bringing forward of a balanced budget by the EIJB including this contribution.
- 4) To agree, subject to both confirmation of the provisional 2018/19 outturn and ratification by Council on 30 May, earmarking up to £5m from the Council Priorities Fund as an additional contribution to the 2019/20 budget, pending development of sustainable measures to address this savings requirement on a recurring basis.
- 5) To note, nonetheless, that further measures are urgently required to achieve financial balance in 2019/20 and, to this end, instruct Executive Directors to develop proposals of sufficient value to address the remaining overall estimated shortfall, including curtailing all discretionary expenditure.
- 6) To note the options considered in other local authorities as set out in Appendix 5 but further note that specific proposals, taking into account the 2018/19 outturn and updates concerning a number of other relevant factors included within the budget framework, will be brought forward as part of the first quarter's monitoring report to the Committee on 15 August 2019.
- 7) To approve the changes to building fees for site inspections and completion of work certificates as set out in Appendix 7 with effect from 1 July 2019 for onward ratification by Council on 30 May 2019.

- 8) To approve use of Spend to Save funding of £0.153m to take forward the 3G pitch improvements at Leith Academy, subject to onward ratification by Council on 30 May 2019.

- moved by Councillor Rankin, seconded by Councillor Cameron

Amendment

- 1) To note the significant progress made in developing savings implementation plans for those measures approved as part of the 2019/20 revenue budget.
- 2) To note the specific actions set out in Appendices 2 and 3 as a contribution towards delivering the Council-wide efficiencies target and managing service pressures.
- 3) To note that release of the £2.5m Council Priorities Fund (CPF) contribution approved as part of the Council's 2019/20 budget remains subject to sustained performance improvement and the bringing forward of a balanced budget by the EIJB including this contribution.
- 4) To agree, subject to both confirmation of the provisional 2018/19 outturn and ratification by Council on 30 May, earmarking up to £5m from the Council Priorities Fund as an additional contribution to the 2019/20 budget, pending development of sustainable measures to address this savings requirement on a recurring basis.
- 5) To note, nonetheless, that further measures are urgently required to achieve financial balance in 2019/20 and, to this end, instruct Executive Directors to develop proposals of sufficient value to address the remaining overall estimated shortfall, including curtailing all discretionary expenditure.
- 6) To note the options considered in other local authorities as set out in Appendix 5 but further note that specific proposals, taking into account the 2018/19 outturn and updates concerning a number of other relevant factors included within the budget framework, will be brought forward as part of the first quarter's monitoring report to the Committee on 15 August 2019.
- 7) To approve use of Spend to Save funding of £0.153m to take forward the 3G pitch improvements at Leith Academy, subject to onward ratification by Council on 30 May 2019.
- 8) Not to approve the changes to building fees for site inspections and completion of work certificates as set out in Appendix 7 with effect from 1 July 2019 and to ask the Executive Director of Resources to report back to Committee on fee charges.

- moved by Councillor Johnston, seconded by Councillor Hutchison

Voting

The vote was as follows:

For the motion	-	8 votes
For the amendment	-	3 votes

(For the motion – Councillors Cameron, Corbett, Dixon, Lang, Miller, Munn, Rankin and Watt.

For the amendment – Councillors Hutchison, Johnston and Laidlaw.)

Decision

To approve the motion by Councillor Rankin.

(References – Finance and Resources Committee 7 March 2019 (item 9); joint report by the Chief Executive and the Executive Director of Place, submitted.)

12. Adoption of Framework to Provide an Online Booking Service for Emergency Accommodation for Homelessness Services

Approval was sought for the Council to adopt Lot 2 “Online Accommodation Booking” of the Crown Commercial Services Public Sector Travel and Venue Solutions Framework to provide an online booking portal for temporary accommodation where alternative contracts did not have the capacity to deliver.

Decision

- 1) To agree to adopt Lot 2 “Online Accommodation Booking” of the Crown Commercial Services Public Sector Travel & Venue Solutions Framework, to provide an online booking portal for temporary accommodation where alternative contracts do not have the capacity to deliver.
- 2) To note that the Framework would expire on 28 February 2021, with an option to extend for twelve months.
- 3) To note that based on current requirements the estimated value of call offs against this framework would be £560,000, however, the framework would only be used when required and the Council would have no commitments regarding volume and expenditure.

(Reference –report by the Executive Director for Communities and Families, submitted.)

Declaration of Interests

Councillor Corbett declared a financial interest in the above item as an employee of Shelter Scotland.

13. Award of Contracts to the Open Framework for Homelessness with Support for Adults and Young People

As part of the strategic development of the provision of temporary accommodation which was being overseen by the Council’s Homelessness Task Force, the Committee had agreed to re-tender these contracts to ensure that services met future requirements.

Details were provided on the framework which had been awarded under the Council’s Urgency Procedure, in order to secure additional supported temporary accommodation, reduce the need for noncontracted spend and to reduce costs to the Council.

Decision

- 1) To note the appointment of 12 providers to the Open Framework for Homelessness Accommodation with Support for Adults and Young people under the Urgency Procedure, paragraph 4.1 of the Committee Terms of Reference and Delegated Functions.
- 2) To note that the contract duration would be for 36 months, with an option to extend for a further period of 12 months. Each contract start date would be 17th June 2019.
- 3) To note that the total estimated value of call off contracts to the Council, including extensions, was £17,564,828. This might vary based on usage.

(References – Finance and Resources Committee of 23 February 2017 (item 8); report by the Executive Director for Communities and Families, submitted)

Declaration of Interests

Councillor Corbett declared a financial interest in the above item as an employee of Shelter.

14. Water of Leith Flood Protection Phase 2 Underspend

The Governance, Risk and Best Value Committee had requested that information on the underspend on the Water of Leith Flood Protection Phase 2 capital project be brought to the Finance and Resources Committee and consideration given to funding of work at the Water of Leith Basin.

Decision

- 1) To note that the underspend on the Water of Leith Flood Protection Phase 2 capital project had been reverted to the Carriageways and Footways block budget in accordance with the conditions of the original funding approved by the Transport and Environment Committee.
- 2) To note the findings previously reported to the Transport and Environment Committee on the likelihood of occurrence of a flood event and the responsibilities of the various parties on the operation of the docks, flood risk and siltation at the Water of Leith Basin.
- 3) To note that the underspend on the capital project could be allocated for river dredging work as this was revenue maintenance and not capital enhancement.

(References – Governance, Risk and Best Value Committee 19 February 2019 (item 8); report by the Executive Director of Resources, submitted.)

15. Albion Equity Ltd – Disposition of Council's Preference Shares

Approval was sought to redeem the Council's shares to facilitate necessary investment in the Norton Park Conference Centre which was owned by the Albion Trust and contribute positively to the ongoing success of this valued community resource.

The Council's preference shareholding also retained modest attendant rights with regard to the company's decision-making processes but there was no Council representation on the Trust's board.

It was proposed to approve the Trust's request but with a stipulation that the premises, and the Trust's wider activities, continued to prioritise support to the third sector and the wider local community through the provision of affordable and accessible office and accommodation facilities.

Decision

- 1) To approve disposition of the Council's preference shares in Albion Equity Ltd.
- 2) To refer the report to the Council for ratification.

(Reference – report by the Executive Director of Resources, submitted.)

16. Programme Support – Award of Contracts

In order to provide additional capacity, additional programme and project management support has been commissioned on an interim basis from Turner and Townsend under the Scotland (SXL) Engineering and Technical Consultancy Services Framework.

Decision

- 1) To note the action taken by the Executive Director of Place in consultation with the Convener under urgency provisions set out in paragraph 4.1 of the Committee Terms of Reference and Delegated Functions, to extend the initial appointment of Turner and Townsend under the Scotland (SXL) Engineering and Technical Consultancy Services Framework to provide programme and project management capability and capacity to support the delivery of Granton Waterfront Regeneration, Active Travel and City Deal West Edinburgh Transport Improvements (CDWETI) and Local Development Plan (LDP) Action Programme.
- 2) To award short term extensions to these appointments in respect of the above-mentioned projects to a value of £457,400.

(Reference – report by the Executive Director of Place, submitted.)

17. New Building Housing Framework Agreement Lot 1

Approval was sought to award Lot 1 of the New Build Housing Framework Agreement to six contractors to support the delivery of these new affordable homes. The Framework was expected to deliver a range of benefits; including innovation and modern methods of construction in house building, jobs, apprenticeships and training opportunities as well as support for the local economy.

Decision

- 1) To approve the award of Lot 1 of the New Build Housing Contractor Framework Agreement to the following six Contractors:
 - CBC (Glasgow) Ltd
 - CCG (Scotland) Ltd

- ENGIE Regeneration
 - John Graham Construction Ltd
 - Hart Builders (Edinburgh) Ltd
 - McTaggart Construction Ltd;
- 2) To note that the Framework Agreement was for a period of three years, with the option to extend for a further one year.
 - 3) To note the total estimated value of contracts, over the maximum four-year period, the Framework Agreement at between £250 million and £400 million.
 - 4) To delegate authority to the Executive Director of Place and the Head of Place Development in line with the Scheme of Delegation for the awarding of contracts which were undertaken using the framework and to note that these awards would be reported to the Finance and Resources Committee under the quarterly procurement report for Awards of Contract.

(Reference – report by the Executive Director of Place, submitted.)

18. Education and Health and Social Care Transport Framework Agreement

Approval was sought to award an Education and Health & Social Care Transport Framework Agreement. It was recommended that 66 contractors were awarded onto the framework agreement over four Lots and the duration of the framework agreement would be three years, with an option to extend for an additional 12-month period.

Decision

- 1) To approve the award of the Education and Health & Social Care Transport Framework Agreement to 66 contractors over four lots.
- 2) To approve the total estimated value of contracts, over the four-year period, that shall be awarded under the framework agreement, including extensions, was estimated to be up to £32million. Per lot this equated to:
 - Lot 1 - £9,600,000.00
 - Lot 2 - £9,600,000.00
 - Lot 3 - £9,600,000.00
 - Lot 4 - £3,200,000.00
- 3) To approve the commencement of the framework agreement on 03 July 2019 for a period of three years, with the option to extend for an additional 12 months.

(Reference – report by the Executive Director for Communities and Families, submitted.)

19. Asset Management Works Programme – 2018/19 Update

The Committee had approved a new five-year Asset Management Works (AMW) Programme to upgrade property condition, running from 2018/19 to 2022/23. This had been designed to, first stabilise, and then upgrade the condition of the Council's operational estate to a safe and satisfactory condition and to address the backlog of maintenance issues.

An update was provided on the improvements achieved through the first year of the AMW Programme and its positive impact on the condition of the Council's operational estate.

Decision

- 1) To note the positive impact of the Asset Management Works (AMW) Programme on the Council's operational estate, by creating much improved environments for users, particularly primary schools.
- 2) To note the expected improvement in asset condition of the operational assets and the benefit it brings to stakeholders.
- 3) To note the full budget spend for 2018/19 with an outturn of 121% against budget.
- 4) To note the improved risk profile for upgraded properties.
- 5) To note the current financial position and overall status of the AMW Programme and the forecast position moving forward.
- 6) To note the main challenges and risks facing the AMW Programme in the future and the measures being taken to mitigate these risks.

(Reference – report by the Executive Director of Resources, submitted.)

20. Edinburgh Shared Repairs Service Progress Report – Financial Year 2018/19

An update was provided on the operational progress of the Edinburgh Shared Repairs Service (ESRS) for the financial year 2018/19

Decision

- 1) To note the update on the progress of Edinburgh Shared Repairs Service (ESRS) in the financial year 2018/2019
- 2) To note the performance summary Appendix 1 to the report by the Executive Director of Resources.
- 3) To note the examples of Customer Feedback detailed in Appendix 2 to the report.

(Reference – report by the Executive Director of Resources, submitted.)

21. Council Commercial Property Portfolio – Update Report

Details were provided on the Council's commercial property investment portfolio which extended to over 1,150 interests within 10 asset classes. To assist with Council budget targets a strategy had been developed to consider the disposal of certain assets in order to reduce borrowing costs or acquire assets which would contribute to an improved net revenue position.

Decision

- 1) To note the current status of the commercial property investment portfolio.
- 2) To note the approach and strategy moving forward

(Reference – report by the Executive Director of Resources, submitted.)

22. Changes to the Operational Property Estate: Lifecycle Costs Forecast

Details were provided on the overall change to the Council's operational property portfolio and the implications for the construction and running costs for that property over its lifetime.

Decision

- 1) To note the current and forecast revenue cost increases associated with new buildings identified in the report by the Executive Director of Resources.
- 2) To note that provision had been included within the Council's financial framework in respect of additional early years, rising pupil rolls, Wave 4 schools and Local Development Plan-related premises running cost expenditure.
- 3) To note that the additional revenue cost implications of new, modified or replacement Council properties would continue to be considered as part of all material changes to the corporate estate.
- 4) To refer the report to the Education, Children and Families Committee for its information given the scale of the implications generated by this sector of the estate.

(Reference – report by the Executive Director of Resources, submitted.)

23. A Review of Health and Safety Groups within the Council

In response to a motion by Councillor Cameron, an overview was provided on the Council's health and safety groups together with an update on progress since October 2018 and recommendations for further enhancements including increased engagement and collaboration with Trades Unions.

Decision

- 1) To note the outcomes of the review of health and safety groups within the Council.
- 2) To approve the recommendations for improvements, as detailed in the 'next steps' section of the report by the Executive Director of Resources.

(References – Act of Council No 1 of 13 December 2018; report by the Executive Director of Resources, submitted.)

24. Whistleblowing Policy

The current Whistleblowing Policy had been approved by Committee on 27 March 2018. Approval was sought for a revised policy, in order to meet the annual review requirement of the Council's policy framework.

Decision

- 1) To approve the revised Whistleblowing Policy.
- 2) To implement the revised policy with immediate effect.

(References – Finance and Resources Committee 27 March 2018 (item 12); report by the Chief Executive, submitted.)

Declaration of Interests

Councillor Lang declared a financial interest in the above item as an employee of the Law Society of Scotland.

25. Information and Communications Technology Acceptable Use Policy 2019

The Policy Statement on Information and Communications Technology Acceptable Use Policy 2019 was being updated to meet the requirement under the Information Security Policy to publish a statement on the Acceptable Use Policy. The updated Policy had been written in line with best practice guidelines encapsulated in the Scottish Government's Cyber Security Resilience Framework and the Cyber Resilience strategy for Scotland.

Decision

To approve the updated Information and Communications Technology Acceptable Use Policy 2019.

(Reference – report by the Executive Director of Resources, submitted.)

26. Accounts Commission – Local Government in Scotland: Challenges and Performance 2019

The Accounts Commission had issued a complementary, forward-looking report assessing councils' readiness to confront the growing challenges that lay ahead. Echoing the recommendations made in previous years, the report emphasised the importance of effective financial and workforce planning and the need for councils to go beyond delivery of efficiencies to embrace service transformation, closer working with partners and greater responsiveness to, and empowerment of, their communities. Given increasing service demand and ongoing decreases in real-terms funding availability, addressing these challenges was also likely to require prioritisation of services, with both members and officers needing to be accountable for those choices.

Decision

- 1) To note the joint report by the Chief Executive and the Executive Director of Resources.
- 2) To refer the report to the Governance, Risk and Best Value Committee for its consideration.

(Reference – joint report by the Chief Executive and the Executive Director of Resources, submitted.)

27. Accounts Commission – Safeguarding Public Money: Are You Getting it Right?

As part of its *How councils work* series, the Accounts Commission has published a good-practice guide highlighting the critical importance of effective risk management, robust internal controls and strong scrutiny and governance to prioritisation of councils' finite resources.

Decision

- 1) To note the joint report by the Chief Executive and the Executive Director of Resources.
- 2) To refer the report to the Governance, Risk and Best Value Committee for its consideration.

(References – report by the Executive Director of Resources, submitted.)

28. Award of Framework Agreement – Supply and Distribution of Fresh Fruit, Fresh Vegetables, Bakery Products and Eggs

Approval was sought to award a single supplier Framework Agreement to George Carruthers & Sons Limited for the supply and distribution of Fresh Fruit, Fresh Vegetables, Bakery Products and Eggs. The Framework Agreement would be for a period of three years with the option to extend for one further year.

Decision

To approve the award of a single supplier Framework Agreement to George Carruthers & Sons Limited for the Supply and Distribution of Fresh Fruit, Fresh Vegetables, Bakery Products and Eggs from 1 July 2019 until 30 June 2022 with the option to extend for a further 12 months to 30 June 2023.

(Reference – report by the Executive Director of Resources, submitted.)

29. Summary Report on Property Transactions Concluded Under Delegated Authority

Details were provided of all lease agreements, etc. that had been concluded in terms of the Council's 'Scheme of Delegation to Officers'.

Decision

To note the 27 transactions detailed in the Appendix to the report that had been concluded in terms of the Council's 'Scheme of Delegation to Officers'.

(Reference – report by the Executive Director of Resources, submitted)

30. Planning and Building Standards Improvement Team – Extension to Contracts

Approval was sought for the short-term contract extensions, via waiver, for the Building Standards Improvement Team to provide the necessary support to the next stage of the Building Standards Improvement Plan. This would help to further the considerable improvement in service performance to date. In parallel, this would enable necessary shared expertise, knowledge transfer and support to the Planning Improvement Plan, in accordance with the Planning Committee's decision of 12 December 18 to obtain external advice in this regard. These extensions would enable the final stage of the building service improvement process to be undertaken and the work of the improvement team would come to an end.

Decision

To approve the short-term contract extensions, via waiver, for the Building Standards Improvement Team to provide the necessary support to the next stage of the Building Standards Improvement Plan.

(Reference – report by the Executive Director of Place, submitted.)

31. Framework Agreement for the Hire of Plant with Operator

Approve was sought to award a framework agreement for the Hire of Plant with Operator to 12 suppliers over seven Lots; Wm Hamilton & Sons Limited, Dr Plant Hire [Ratho] Ltd, Galt Transport, John McGeady Ltd, Willsweep Limited, Jarvie Plant Group Ltd, Markon Limited, Hillhouse Quarry Group Ltd, RD Anderson Haulage Limited, A Williamson Haulage Ltd, E & J Douglas & Sons Ltd, NWH Group.

Decision

- 1) To approve the award of a framework agreement for the Hire of Plant with Operator to 12 suppliers over seven Lots; Wm Hamilton & Sons Limited, Dr Plant Hire [Ratho] Ltd, Galt Transport, John McGeady Ltd, Willsweep Limited, Jarvie Plant Group Ltd, Markon Limited, Hillhouse Quarry Group Ltd, RD Anderson Haulage Limited, A Williamson Haulage Ltd, E & J Douglas & Sons Ltd, NWH Group.

- 2) Approves the commencement of the framework on 1 July 2019 for a period of two years, until 30 June 2021, with the option to extend for up to a further two years, at 12-month intervals, until 30 June 2023.

(Reference – report by the Executive Director of Place, submitted.)

32. Land at Newcraighall – Proposed Lease and Lease Extension

South Yorkshire Pensions Authority had made an approach to the Council to acquire a 175-year ground lease of the vacant Council owned 1.90 hectares (4.69 acres) of development land at Newcraighall and also the adjoining Eastern Industrial Estate land to undertake the development of industrial accommodation, effectively expanding the existing Eastern Industrial Estate.

Decision

To approve a 175-year ground lease of 1.89 hectares (4.89 acres) at Newcraighall to South Yorkshire Pensions Authority on the terms outlined in the report and on other terms and conditions to be agreed by the Executive Director of Resources.

(Reference – report by the Executive Director of Resources, submitted)

33. Broughton FP Rugby Club, Granton Road – Proposed Lease Extension

Approval was sought to the grant of a 20-year lease extension to Broughton FP Rugby Club for significant investment into upgrading the clubhouse premises. In addition, an extension to the area of land leased had been requested which would allow the construction of dedicated female changing facilities.

Decision

To approve a 20-year lease extension of land at 109 Granton Road to Broughton FP Rugby Club on the terms outlined in the report and on other terms and conditions to be agreed by the Executive Director of Resources.

(Reference – report by the Executive Director of Resources, submitted.)

34. 200 Bonnington Road, Edinburgh – Proposed Disposal

Approval was sought for the sale of the former offices at 200 Bonnington Road to Property developer Platform who had secured a legal position for residential development on two adjoining sites and had made an offer to purchase the Council property.

Decision

- 1) To approve the sale of the former offices at 200 Bonnington Road to Platform on the terms and conditions as outlined in the report and on other terms and conditions to be agreed by the Executive Director of Resources; and
- 2) To note that the property had been leased, on a temporary basis, to the Tram to Newhaven Project Team.

(Reference – report by the Executive Director of Resources, submitted.)

35. Land at Cheyne Street, Edinburgh – Proposed Disposal

Approval was sought for the sale of 195 sq m (2,099 sq ft) of land at Cheyne Street to LifeCare Edinburgh on the terms outlined in the report by the Executive Director of Resources

Decision

To approve the sale of 195 sq m (2,099 sq ft) of land at Cheyne Street to LifeCare Edinburgh on the terms outlined in the report and on other terms and conditions to be agreed by the Executive Director of Resources.

(Reference – report by the Executive Director of Resources, submitted)

36. Block 1 Unit 5 Pennywell Town Centre, Edinburgh – Proposed Lease

Approval was sought for a new 10-year lease to Sara Zarar at Block 1 Unit 5 Pennywell Town Centre on the terms outlined in the report by the Executive Director of Resources.

Decision

To approve a new 10-year lease to Sara Zarar at Block 1 Unit 5 Pennywell Town Centre on the terms outlined in the report and on other terms and conditions to be agreed by the Executive Director of Resources.

(Reference – report by the Executive Director of Resources, submitted.)

37. Ground Lease to Leith DIY Skateboard Park

Approval was sought for a ground lease to facilitate the relocation of Leith DIY skateboard park from Melrose Place to an area of open space at Hawthornvale. The current site at Melrose Place was required for the construction of the Tram.

Decision

To approve a Ground Lease of 25 years to Leith DIY Skateboard Park, on land at Hawthornvale, on terms outlined in this report and on other terms and conditions to be agreed by the Executive Director of Resources.

(References – report by the Executive Director of Resources, submitted.)

38. Proposed Lease, The Old Observatory House, Calton Hill

Approval was sought for the lease of The Old Observatory House, Calton Hill to Collective Gallery.

Decision

- 1) To approve the proposed lease of The Old Observatory House, Calton Hill, Edinburgh, to Collective Gallery on the terms set out in the report by the Executive Director of Resources and on such other terms and conditions to be agreed by Executive Director.

- 2) To agree that the income from the Old Observatory House would be ring fenced within the Common Good Fund and allocated to the costs associated with the maintenance of the City Observatory complex.

(Reference – report by the Executive Director of Resources, submitted)

39. Land at Granton Quarry – Proposed Lease

Approval was sought for the lease of Granton Quarry to Edinburgh Wake Ltd to enable them to establish a Wakeboarding Park.

Decision

To approve the proposed lease of Granton Quarry to Edinburgh Wake Ltd, on the terms outlined in the report by the Executive Director of Resources and on other terms and conditions to be agreed by the Executive Director.

(Reference – report by the Executive Director of Resources, submitted.)

40. Award of Taxi Fare Reviews 2019-2022 Mini Competition under the Scotland Excel Consultancy Framework Agreement for Engineering and Technical Consultancy Services Lot2 Transportation and Traffic

Approval was sought to award the contract to carry out reviews of the taxi fare tariff in Edinburgh for the next three taxi tariff reviews which were to be undertaken at eighteen-month intervals or at shorter intervals if required starting from 3 June 2019 until 31 August 2022, to Jacobs UK Limited.

Decision

To approve the award of contract to Jacobs UK Limited to carry out reviews of the taxi fare tariff in Edinburgh for the next three taxi tariff reviews which were to be undertaken at eighteen-month intervals or at shorter intervals if required starting from 3 June 2019 until 31 August 2022.

(Reference – report by the Executive Director of Place, submitted.)

41. Contract Waiver for the Edinburgh Health and Social Care Partnership

Details were provided of actions taken to award a contract, via waiver, under the Urgency Procedure (section 4.1 of the Committee Terms of reference and Delegated Functions) to the Good Governance Institute, to provide support to the Edinburgh Integration Joint Board (EIJB).

Decision

To note the decision taken under urgency provisions, as described in section 4.1 of the Committee Terms of Reference and Delegated Functions, by the Chief Officer of the Edinburgh Integration Joint Board in consultation with the Convenor of the Finance and Resources Committee, to award a contract, via waiver, to the Good Governance Institute to ensure continuity of support.

(Reference – report by the Chief Officer, Edinburgh Health and Social Care Partnership, submitted)

42. Wellbeing Public Social Partnership – Phase Two

Approval was sought for the extension of the current Wellbeing PSP contracts until March 2020 (26 contracts to the 16 providers listed at Appendix 1 covering the period 1 November 2019 to 31 March 2020).

Decision

- 1) To approve the extension of current contract agreements under the Edinburgh Wellbeing Public Social Partnership (PSP) Phase one for an additional five months at maximum total cost of £881,250. This would allow for alignment of all future funding to be combined into a single procurement process with new contracts being in place by 1 April 2020.
- 2) To note the allocation of additional Scottish Government “Action 15” funding to the same providers for a maximum estimated value of £500,000.

(Reference – report by the Chief Officer, Edinburgh Health and Social Care Partnership, submitted.)

43. Vega Building, Clocktower, South Gyle Crescent, Edinburgh – Proposed Lease Restructure Update

The Committee had previously agreed to approve a lease surrender with KUC Properties Limited on the Vega building, Clocktower, South Gyle Crescent and to grant a new 10 year lease to Pulsant Limited, of the first and second floors.

Approval was now sought to lease the whole property at Vega Building, Clocktower, South Gyle Crescent, Edinburgh to Pulsant Limited on a 10-year lease basis.

Decision

To approve the surrender of the lease at the Vega building by KUC Properties Limited and the grant of a new 10-year lease to Pulsant Limited on the terms outlined in the report by the Executive Director of Resources and on other terms and conditions to be agreed by the Executive Director.

(References – Finance and Resources Committee 1 February 2019 (item 24); report by the Executive Director of Resources, submitted.)

44. Internal Audit – Developer Contributions – referral from the Governance, Risk and Best Value Committee

The Governance, Risk and Best Value Committee had referred the Internal Audit Quarterly Update Report: 26 November 2018 to 29 March 2019, which detailed progress with the 2018/19 Internal Audit Plan and the outcomes of the completed audits, to the Finance and Resources Committee for review and scrutiny.

Decision

To note the report by the Governance, Risk and Best Value Committee.

(Reference – Governance, Risk and Best Value Committee, 7 May 2019 (item 5); referral from the Governance, Risk and Best Value Committee, submitted)

45. Cameron House Community Centre - Motion by Councillor Burgess

The following motion by Councillor Burgess was submitted in terms of Standing Order 16:

“In relation to the running of the Cameron House Community Centre, the Finance and Resources Committee;

- 1) Notes that Southside-Newington ward councillors are requesting that:
 - i) The budget held by the Children’s and Families for Cameron House Community Centre be transferred to the South East Localities account;
 - ii) That this budget be maintained at the 2017 level for the duration of this Council term;
 - iii) That all future meetings between council officials and the Management Committee be minuted and circulated to the local councillors. The minute taker to be agreed by both parties.
- 2) Therefore, calls for a report on these issues, including detailing the background to the reason for these requests.”

Decision

To approve the motion by Councillor Burgess.

46. Early Payment to CGI of Deferred Transition and Transformation Charges

The Committee, in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973, excluded the public from the meeting during consideration of the following item of business for the reason that it involved the likely disclosure of exempt information as defined in Paragraphs 6, 8 and 9 of Part 1 of Schedule 7(A) of the Act.

Details were provided on a payment to CGI against projects delivered, but originally forecast and budgeted to be paid over the next 3 years of the contract.

Decision

To note the action taken by the Chief Executive in consultation with the Convener of the Finance and Resources Committee under the Committee Terms of Reference and Delegated Functions to approve the CGI contract change note as detailed in the Confidential Schedule signed by the Convener with reference to this minute.

(Reference – report by the Executive Director of Resources, submitted.)

47. Homelessness Services – Framework Agreement for Private Rented Accommodation

The Committee, in terms of Section 50(A)(4) of the Local Government (Scotland) Act 1973, excluded the public from the meeting during consideration of the following items of business for the reason that it involved the likely disclosure of exempt information as defined in Paragraphs 6, 8 and 9 of Part 1 of Schedule 7(A) of the Act.

Details were provided on the Framework Agreement for Private Rented Accommodation for Homelessness Services.

Decision

To approve the recommendations in the report as detailed in the Confidential Schedule, signed by the Convener, with reference to this minute.

(Reference – report by the Executive Director for Communities and Families, submitted.)

Declaration of Interests

Councillor Corbett declared a financial interest in the above item as an employee of Shelter Scotland.