

10.00am, Thursday 30 June 2022

Appointment of Members to Committees, Boards and Joint Boards

Item number	
Executive/routine	Executive
Wards	All
Council Commitments	

1. Recommendations

The Council is asked:

- 1.1 To specify its appointments to the following positions for 2022/23:
 - 1.1.1 The Convener of the Governance Risk and Best Value Committee
 - 1.1.2 The Convener of the Pensions Committee
 - 1.1.3 The Convener of the Committee on the Jean F Watson Bequest
 - 1.1.4 The Convener of the Committee on Discretionary Rating Appeals
 - 1.1.5 The Convener of the Personnel Appeals Committee
 - 1.1.6 The Convener of the Committee on Pupil Student Support
 - 1.1.7 Membership of the Recruitment Committee
 - 1.1.8 2 Members of the Licensing Board
 - 1.1.9 Members of the Edinburgh and South East Scotland City Region Deal Joint Committee, Elected Member Oversight Group
 - 1.1.10 One member of SESPlan Joint Committee
 - 1.1.11 Members of the Pentland Hills Joint Committee and
 - 1.1.12 Members of the Pentland Hills Consultative Forum
- 1.2 To note that the Chief Executive in consultation with each political group would develop political management arrangements proposals for consideration by Council in August/September 2022.

- 1.3 To agree that the findings of the Effectiveness Review of the Governance, Risk and Best Committee should be taken into consideration when agreeing the new Political Management Arrangements

Richard Carr

Interim Executive Director of Corporate Services

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Appointment of Members to Committees, Boards and Joint Boards

2. Executive Summary

- 2.1 This report details the outstanding appointments required to be made by Council and an approach to reviewing the Council's political management arrangements.

3. Background

- 3.1 On 26 May 2022 the Council made appointments to a range of committees, boards and joint boards.
- 3.2 A number of vacancies on committees etc were outstanding following the Council's initial appointments at its 26 May 2022 meeting.
- 3.3 Councillors McNeese Mechan and Frank Ross have resigned from their positions on the Licensing Board and the Council is asked to appoint members in their place.

4. Main report

- 4.1 The appointment of committees, joint committees and joint boards is a reserved matter for full Council.
- 4.2 At its meeting on 26 May 2022 the Council made appointments to a range of committees, boards and joint boards. A number of vacancies on committees etc were outstanding following the Council's initial appointments at its 26 May 2022 meeting. The attached list at Appendix 1 details the Convener vacancies and Appendices 2 and 3 detail the committees etc vacancies.
- 4.3 The Recruitment Committee membership is listed as Leader of Council (Convener), Deputy Leader of the Council, Convener of the Finance and Resources Committee and the appropriate Executive Committee Convener and relevant opposition spokespersons (or nominees). Currently, the Deputy Leader of the Council and the Convener of the Finance and Resources Committee are the same person and therefore the Council should appoint another member.

Licensing Board

- 4.4 Councillors McNeese Mechan and Frank Ross have resigned from their positions on the Licensing Board and the Council is asked to appoint members in their place.

- 4.5 The Licensing (Scotland) Act 2005 states that any member appointed to the Licensing Board cannot take their place on the Board until they have completed an external training course and passed an examination.
- 4.6 A Councillor who is a premises licence holder, or the employee of a premises licence holder and works as such in licensed premises, whether alone or in partnership with another person engaged in the business of producing or selling alcohol, or a director or other officer of a company so engaged or an employee of any person so engaged and working as such in that business, shall not act as a member of a Licensing Board for any purpose under the Act.

Political Management Arrangements

- 4.4 The current political management arrangements system has been adapted and refined over a number of years. The system is functioning well and facilitates competent and lawful decision making, however, there are strains in the system.
- 4.5 This report outlines that the Chief Executive, in consultation with each political group, will explore options and develop proposals for political management arrangements for consideration by Council in August/September 2022. Consideration should be given to structure, membership, scrutiny arrangements, supporting processes, and take into account the findings of the Effectiveness Review of the Governance, Risk and Best Value Committee.

5. Next Steps

- 5.1 Training will be provided to members as necessary.
- 5.2 The Corporate Governance Team will schedule a series of meetings with group leaders (or their representatives) over July and August and support the review of political management arrangements.

6. Financial impact

- 6.1 There is no direct financial impact of this report.

7. Stakeholder/Community Impact

- 7.1 All Joint Committees, Joint Boards and Partnerships are aware of the appointments process.

8. Background reading/external references

- 8.1 [Review of the Effectiveness of Scrutiny of Governance, Risk and Best Value Committee - implementation of findings](#), Governance, Risk and Best Value Committee, November 2021

9. Appendices

- 9.1 Appendix 1 - List of Committees with a Convener to be appointed.

9.2 Appendices 2 and 3 - List of Committees etc with the number of members to be appointed based on the political balance of the full Council.

APPENDIX 1

THE CITY OF EDINBURGH COUNCIL

APPOINTMENTS FOR 2022/23

CONVENERS AND VICE CONVENERS OF COMMITTEES

COMMITTEES		
Governance, Risk and Best Value	Convener:	Councillor
Pensions	Convener:	Councillor
Committee on the Jean F Watson Bequest	Convener:	Councillor

APPEALS		
Committee on Discretionary Rating Appeals	Convener:	Councillor
Personnel Appeals Committee	Convener:	Councillor
Committee on Pupil/Student Support	Convener:	Councillor

APPENDIX 2

THE CITY OF EDINBURGH COUNCIL

APPOINTMENTS FOR 2022/23

MEMBERSHIP OF COMMITTEES, BOARDS AND JOINT BOARDS

EXECUTIVE COMMITTEES	
Policy and Sustainability Committee (17 members: (including Leader of the Council (Convener) and Depute Leader of the Council - 5SNP, 4L, 3SLD, 3G, 2C)	
Councillor Campbell Councillor Macinnes Councillor McVey Councillor Frank Ross Councillor Biagi Councillor Day (Convener) Councillor Griffiths Councillor Meagher Councillor Watt	Councillor Beal Councillor Dijkstra-Downie Councillor Lang Councillor Burgess (Interim) Councillor Miller (Interim) Councillor GREEN TBC Councillor Doggart Councillor Whyte
Culture and Communities Committee (11 members:- 3SNP, 2L, 2SLD, 2G, 2C)	
Councillor Glasgow Councillor McFarlane Councillor McNeese Mechan Councillor Meagher Councillor Walker (Convener) Councillor Osler	Councillor Thornley Councillor GREEN TBC Councillor GREEN TBC Councillor Mitchell Councillor Munro
Education, Children and Families Committee (11 members:- 3SNP, 2L, 2SLD, 2G, 2C)	
Councillor Key Councillor Kumar Councillor Mattos Coelho Councillor Griffiths (Convener) Councillor Walker Councillor Davidson	Councillor Young Councillor Heap (Interim) Councillor GREEN TBC Councillor Cowdy Councillor Jones

Added Members for Education Matters	
Church of Scotland Representative Roman Catholic Representative	Third Religious Representative Parent Representative – non-voting
Finance and Resources Committee (11 members:- 3SNP, 2L, 2SLD, 2G, 2C)	
Councillor Biagi Councillor Hyslop Councillor Nicolson Councillor Griffiths Councillor Watt (Convener) Councillor Neil Ross	Councillor Younie Councillor Mumford (Interim) Councillor Staniforth (Interim) Councillor Bruce Councillor Doggart
Housing, Homelessness and Fair Work Committee (11 members:- 3SNP, 2L, 2SLD, 2G, 2C)	
Councillor Campbell Councillor Dobbin Councillor Kumar Councillor Meagher (Convener) Councillor Watt Councillor Caldwell	Councillor Flannery Councillor Parker (Interim) Councillor Rae (Interim) Councillor Bruce Councillor Whyte
Transport and Environment Committee (11 members:- 3SNP, 2L, 2SLD, 2G, 2C)	
Councillor Aston Councillor Macinnes Councillor Work Councillor Arthur (Convener) Councillor Graham Councillor Dijkstra-Downie	Councillor Lang Councillor GREEN TBC Councillor GREEN TBC Councillor Cowdy Councillor Munro

Other Committees	
<p>Governance, Risk and Best Value Committee (11 members:- 3SNP, 2L, 2SLD, 2G, 2C)</p> <p>Note: The Conveners and Vice Conveners of the following Committees shall not be eligible to serve as members of the Governance, Risk and Best Value Committee:</p> <p>The Policy and Sustainability Committee The Culture and Communities Committee The Education, Children and Families Committee The Finance and Resources Committee The Housing, Homelessness and Fair Work Committee The Transport and Environment Committ</p>	
<p>Councillor Campbell Councillor Dixon Councillor Nicolson Councillor Faccenda Councillor Jenkinson Councillor Thornley</p>	<p>Councillor Younie Councillor Miller (Interim) Councillor Parker (Interim) Councillor Mowat Councillor Rust</p>
<p>Pensions Committee (5 members –1SNP, 1L, 1SLD, 1G, 1C)</p> <p>(plus 2 external members representing the employers and the members in the pension funds</p>	
<p>Councillor Biagi Councillor Watt Councillor Neil Ross</p>	<p>Councillor Burgess (Interim) Councillor Doggart</p>
External Members	
<p>John Anzani</p>	<p>Richard Lamont</p>
<p>Planning Committee and Development Management Sub-Committee (11 members:- 3SNP, 2L, 2SLD, 2G, 2C)</p>	
<p>Councillor Gardiner Councillor Hyslop Councillor McNeese-Mechan Councillor Lezley Marion Cameron Councillor Dalgleish (Convener of Planning Committee) Councillor Beal</p>	<p>Councillor Osler (Convener of Development Management Sub) Councillor Booth (Interim) Councillor O'Neill (Interim) Councillor Jones Councillor Mowat</p>

<p>Planning Local Review Body All members of the Planning Committee (other than its Convener) comprising two panels of five.</p>	
<p>Panel 1 (5 members)</p>	
<p>Councillor Beal Councillor Lezley Marion Cameron Councillor Gardiner</p>	<p>Councillor Jones Councillor O'Neill (Interim)</p>
<p>Panel 2 (5 members)</p>	
<p>Councillor Booth (Interim) Councillor Hyslop Councillor McNeese-Mechan</p>	<p>Councillor Mowat Councillor Osler</p>
<p>Regulatory Committee and Licensing Sub-Committee (9 members:- 3SNP, 2L, 2SLD, 1G, 1C)</p>	
<p>Councillor Dixon Councillor Mattos Coelho Councillor Frank Ross Councillor Dalgleish Councillor McKenzie</p>	<p>Councillor Caldwell Councillor Neil Ross (Convener of Regulatory) Councillor Rae (Interim) Councillor Mowat (Convener of Licensing Sub)</p>
<p>Leadership Advisory Panel (5 members of the Council plus 3 statutory representatives, appointed by the committee dealing with education, when considering education business – a group leader from each of the 5 groups))</p>	
<p>SNP Group Leader – Councillor McVey Labour Group Leader – Councillor Day Scottish Liberal Democrat Group Leader – Councillor Lang</p>	<p>Green Group Leader – Councillors Burgess/Miller Conservative Group Leader – Councillor Whyte</p>
<p>Administration of Trust Funds</p>	
<p>Committee on the Jean F Watson Bequest (8 members - 2SNP, 2L, 2SLD, 1G, 1C) plus one nominee of Friends of the City Arts Centre and two nominees of Executive Director of Corporate Services</p>	
<p>Councillor Fullerton Councillor McNeese-Mechan Councillor Meagher Councillor Walker</p>	<p>Councillor Osler Councillor Thornley Councillor GREEN TBC Councillor Mitchell</p>

Reviews and Appeals

Committee on Discretionary Rating Relief Appeals

(5 members –1SNP, 1L, 1SLD, 1G, 1C)

Councillor Biagi
Councillor Day
Councillor Beal

Councillor GREEN TBC
Councillor Cowdy

Personnel Appeals Committee

(9 members – 3SNP, 2L, 2SLD, 1G,1C)

Councillor Dobbin
Councillor McFarlane
Councillor McNeese-Mechan
Councillor Griffiths
Councillor Meagher

Councillor Dijkstra-Downie
Councillor Flannery
Councillor GREEN TBC
Councillor Mowat

Committee on Pupil Student Support

(5 members and one religious representative –1SNP, 1L, 1SLD, 1G, 1C)

Councillor Key
Councillor Meagher
Councillor Davidson

Councillor GREEN TBC
Councillor Jones

Placing in Schools Appeal Committee

(3 persons drawn from three Panels as described in Committee Terms of Reference and Delegated Functions no.17)

Panel 1 – All members of Council and religious representatives on the committee dealing with education business

Recruitment Committee

Leader of Council (Convener), Deputy Leader of the Council, Convener of the Finance and Resources Committee and the appropriate Executive Committee Convener and relevant opposition spokespersons (or nominees)

APPENDIX 3

THE CITY OF EDINBURGH COUNCIL

APPOINTMENTS FOR 2022/23

JOINT COMMITTEES AND BOARDS, THE LICENSING BOARD

Lothian Valuation Joint Board/Lothian Electoral Joint Committee (9 members – 3SNP, 2L, 2SLD, 1G, 1C)	
Councillor Dixon Councillor Glasgow Councillor McFarlane Councillor LABOUR TBC Councillor LABOUR TBC	Councillor Beal Councillor Caldwell Councillor Booth (Interim) Councillor Mitchell
Licensing Board (9 members: 3 SNP, 2 L, 2 SLD, 1G, 1 Conservative)	
Councillor McNeese-Mechan Councillor Frank Ross Councillor Work Councillor Lezley Marion Cameron Councillor Graham	Councillor Flannery Councillor Young (Convener) Councillor Booth (Interim) Councillor Rust (Vice-Convener)
Integration Joint Board (5 members: 1SNP, 1L, 1SLD, 1G, 1C))	
Councillor Nicolson Councillor Pogson (Chair/Vice Chair) Councillor Davidson	Councillor GREEN TBC Councillor Mitchell
Edinburgh and South East of Scotland City Region Deal Joint Committee (1 member)	
Council Leader – Councillor Day	

SEStran (South East of Scotland Regional Transport Partnership) (5 members – 1SNP, 1L, 1SLD, 1G, 1C)	
Councillor Macinnes Councillor Arthur Councillor Lang	Councillor GREEN TBC Councillor Munro
SESPlan Joint Committee (South East Scotland Regional Joint Committee – Planning) (2 members)	
Councillor Arthur	Councillor TBC
Pentland Hills Regional Park Joint Committee (3 members)	
Councillor Jenkinson Councillor	Councillor
Pentland Hills Regional Park Consultative Forum (2 members)	
Councillor Jenkinson	Councillor

Edinburgh and South East of Scotland Region – Elected Member Oversight Committee (2 members – previously the Leader and Depute Leader)	
Councillor	Councillor

BAILIES

SNP – McNeese-Mechan
L – TBC
SLD – Flannery
G – Rae
C - TBC