

Notice of meeting and agenda

Licensing Forum

14:00, Friday 3 March 2023 – Dunedin Room, City Chambers and by Teams

This is a public meeting and members of the public are welcome to attend

Contact

Email: isla.burton@edinburgh.gov.uk

1(a) Agenda

1. Introductions inc. welcome to new members
2. Sharing of contact details for correspondence and publication of names on Forum documents (new members)
3. Licensing Policy consultation.
4. Licensing Standards – Tom Veitch
5. Police Scotland – Greig Stephen
6. Clerk to the Licensing Board – Nick Fraser
7. Dates for meetings 2023
8. AOCB
9. DONM

2. Forum Members as at 3 March 2023

Licensing Standards Officer

- Veronica Macmillan

Licence Holders and Persons with Relevant Interests

- Paul Togneri (Scottish Beer and Pub Association)
- Luke McGarty (Scottish Grocers' Federation)
- Louise Maclean (Signature Pub Company)
- Hal Prescott
- Barbara Sallaiova
- Brian Dobie
- Jane Corrigan

Police Scotland

- Sgt Greig Stephen

Health

- Avril Mackay

Social Work

- Angela Voulgari

Edinburgh Association of Community Councils

- Roger Colkett

Residents

- Samuel Piacentini (Old Town CC)
- George Fyvie (Craighentinny & Meadowbank CC)
- Neil Logan
- Elizabeth Horsfall
- Annick Gaillard (New Town and Broughton CC)
- Kenneth Baird (Gilmerton CC)

3. Terms of reference of the Forum

- 3.1 To keep the liquor licensing system in the Council area under regular review and to seek to stimulate debate on matters relevant to the system.
- 3.2 To respond to consultation exercises undertaken by the Board and the Scottish Executive.
- 3.3 To consider the implications of relevant local data and statistics for the liquor licensing system in the Council area.
- 3.4 To meet the Board at least once per year.
- 3.5 To give advice and make recommendations to the Board on relevant matters, except individual licensing applications.

Information about the Licensing Forum

The Licensing (Scotland) Act 2005 requires each council to establish a Local Licensing Forum. The Licensing Forum represents the views of people concerned with the operation of the alcohol/liquor licensing system in the City of Edinburgh.

The Forum keeps under review the operation of the alcohol licensing system and gives advice and makes recommendations to the Licensing Board. However, it can not give advice or make recommendations on any individual case or the Licensing Board's consideration of any individual application.

The Forum is appointed to represent the views of organisations and the citizens of people in the City of Edinburgh Council area.

Further information

If you have any questions about the agenda or meeting arrangements, please contact Isla Burton, Place Development, City of Edinburgh Council at isla.burton@edinburgh.gov.uk.

A copy of the agenda and any papers for this meeting will be available for inspection prior to the meeting by contacting Isla Burton (details above).

The agenda, minutes and public reports for this meeting can be viewed online by going to <http://www.edinburgh.gov.uk/cpol>.

Licensing Forum Meeting

14.00 Friday 2 December 2022 – Diamond Jubilee Room, City Chambers

In Attendance

Andrew Mitchell (AM), Isla Burton (IB), Roger Colkett, Avril Mackay, Louise Maclean, Paul Togneri (PT), Neil Logan, Annick Gaillard, Jason Rust (JR), Nick Fraser (NF), Veronica Macmillan, Ken Baird, Greig Stephen, Elizabeth Horsfall, Luke McGarty, Barbora Sallaiova

1. **Apologies** – Sam Piacentini (SP), George Fyvie (GF)
2. **Licensing Forum Convener/Vice Convener** – the Forum members present elected Paul Togneri as Convener and Annick Gaillard as Vice Convener.
3. **Board Policy Consultation** – JR and NF gave an overview of the current [consultation](#). The consultation is a two stage process. Responses to the first stage will be accepted until 20 December 2022. NF confirmed that individual responses from Forum members are valid, but a Forum response is also encouraged. IB volunteered to collate responses from Forum members and submit to PT to allow an initial Forum response to be submitted by 20/12. A more detailed further response will be discussed in the new year. NF undertook to confirm the closing date for this response.

JR confirmed that the Board was keen to meet Forum members more often than the statutory annual meeting.

ACTION – all to email views on the [existing policy](#) to IB by 13 December 2022

4. **Data protection** – the Forum members present agreed that their email addresses could be shared with other members for the purpose of facilitating Forum business.

ACTION – SP, GF, Hal Prescott to confirm that their email addresses can be shared with other members for the purpose of facilitating Forum business

5. **Date of next meeting** – the members present agreed that Friday afternoons were generally a convenient time for meetings. The next meeting would be arranged for spring 2023.