

REPORT

Chief Officer Appointment for the Edinburgh Integration Joint Board and Health and Social Care Partnership

Edinburgh Integration Joint Board

13 June 2023

Executive Summary	The purpose of this report is to seek approval from the Edinburgh Integration Joint Board (EIJB) on the recruitment process for the permanent appointment of the Chief Officer position.
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Recommendations	<p>It is recommended that the Edinburgh Integration Joint Board:</p> <ol style="list-style-type: none"> 1. Note that following the departure of Judith Proctor there is a requirement for permanent arrangements to be put in place in relation to the role of Chief Officer for the Edinburgh Integration Joint Board. 2. Approve the proposed recruitment arrangements. 3. Appoint 2 IJB members to participate in the recruitment committee.
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Directions

Direction to City of Edinburgh Council, NHS Lothian or both organisations		
	No direction required	✓
	Issue a direction to City of Edinburgh Council	
	Issue a direction to NHS Lothian	
	Issue a direction to City of Edinburgh Council and NHS Lothian	

Report Circulation

1. This report has not been circulated to any other governance committees prior to submission to the EIJB.

Main Report

2. Following the departure of Judith Proctor, there is a requirement for permanent arrangements to be put in place for the role of Chief Officer for the Edinburgh Integration Joint Board.
3. The Public Bodies (Joint Working) (Scotland) Act 2014 requires Integration Joint Boards to appoint a Chief Officer who will be employed by either the City of Edinburgh Council or NHS Lothian.

Permanent Appointment

4. Detailed below is a proposed recruitment timetable for the permanent appointment of the Chief Officer vacancy.

13 June 2023	Integration Joint Board Meeting
15 June 2023	Finalisation of Recruitment Pack
16 June 2023	Role Advertised
7 July 2023	Closing Date for Applications
w/c 17 July 2023	<i>Longlist Application Review*</i>
w/c 17 July 2023	Assessment Centre
w/c 24 July 2023	<i>Longlist Interviews*</i>
w/c 31 July 2023	Recruitment Panel Shortlisting Meeting
w/c 7 August 2023	Interviews
8 August 2023 26 September 2023	IJB Meeting.

** If required.*

All dates are tentative and required to be agreed by the confirmed Panel.

5. The recruitment panel should be made up of representatives from the following:
 - Chair of IJB Chair (Recruitment Panel Chair)
 - Vice Chair of IJB
 - IJB Members (2 members)
 - Chief Executives of the City of Edinburgh Council and NHS Lothian
 - City of Edinburgh Council and NHS HR Advisor to the Panel
6. The IJB is asked to nominate 2 members to sit on the Recruitment Committee along with the Chair, Vice Chair and Chief Executives of the City of Edinburgh Council and NHS Lothian.

Implications for Edinburgh Integration Joint Board

Financial

7. Budget will be utilised from the vacant Chief Officer post.

Legal / risk implications

8. Risk that no suitable candidates available or limited/poor response to permanent advert. This will be discussed with the Recruitment Committee when interest has been gauged.

Equality and integrated impact assessment

9. N/A

Environment and sustainability impacts

10. N/A

Quality of care

11. N/A

Consultation

12. N/A

Report Author

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