

# Rolling Actions Log

## Culture and Communities Committee

29 February 2024

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	31.05.18 (Council)	<a href="#">Fair Fringe and Fair Hospitality Charter Guidelines</a>	Calls for report on the Charter's efficacy to go to Culture and Communities Committee after August 2019.	Executive Director of Place  Lead Officer David Waddell	16 May 2024		This will be included in the Festivals Scorecard report for Committee in May 2024.  Previous update <a href="#">11 May 2023</a> .  Link to action 21 (a) in the Rolling Actions Log.
2	11.12.18 (Education, Children and Families Committee)	<a href="#">Petition for Consideration - Edinburgh Central Library vs Virgin Hotel</a>	To request that the annual report on the Lifelong Learning Plan scheduled for October 2019, includes within it, options for the Central Library, drawing on past and current studies and feasibility exercises and a	Executive Director of Place  Lead Officer Evelyn Kilmurry	December 2024		It would not be appropriate to incorporate options for the Central Library into the Lifelong Learning Plan. However, it is proposed to bring forward a report on these options to

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			clear vision for its role in the city's cultural landscape.				Committee by the end of calendar year 2024
3	10.09.19	<a href="#">City Centre Hostile Vehicle Mitigation Measures Update Report</a>	<p>1) To note that a further update report will be prepared following return to normal working conditions to outline the findings from the working group and to provide details of the anticipated cost and how it will be funded.</p> <p>2) To agree to update Committee on City Centre Hostile Vehicle Mitigation (HVM), and possibilities that HVM assets which were located in Edinburgh, may need to be reallocated in line with national policing priorities.</p>	<p>Executive Director of Place</p> <p>Lead Officer Claire Miller</p>	On-going		<p>An update on HVM is included in the Business Bulletin on 7 March 2023. The update highlights that longer term and more permanent protection will be considered alongside the introduction of a Transient Visitor Levy.</p> <p>An update on the Visitor Levy (Scotland) Bill was presented to the Council on <a href="#">22 June 2023</a> and a further update is planned for Policy and Sustainability Committee later in August 2023.</p>

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4	26.04.22	<a href="#"><u>Management Rules for Public Parks and Greenspace 2023-2033</u></a>	<ol style="list-style-type: none"> <li>1) To agree that when the Council was developing management rules, to liaise with Legal Services to ensure clarity of regulations and that they complied with legislation and that signs reflecting the rules would be bespoke for individual parks.</li> <li>2) To agree to clarify which department or service was responsible for handling enforcement and complaints in the follow up report which would be presented to Culture and Communities or a successor committee.</li> <li>3) To agree to work with Active Travel regarding cycle infrastructure and to consider ways to</li> </ol>	<p>Executive Director of Place</p> <p>Lead Officer Andy Williams</p>	16 May 2024		

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			<p>deal with issues such as abandoned cycles.</p> <p>4) To agree that there would be public engagement and an update provided on the issue of barbeques.</p> <p>5) To agree to give consideration to the use of bollards to deter illegal parking at Saughton Park and to provide an update to committee.</p> <p>6) To agree to provide an update to Members on CCTV and security in parks.</p> <p>7) To agree to consider controls which would address noise and surface erosion associated with outdoor exercise classes.</p>				

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			8) To agree to update Councillor Fullerton on the staffing at Saughton Park on 25.04.22.				
5	26.04.22	<a href="#">City Centre Street Hockey and Skating Facility</a>	To improve facilities of existing parks, such as Burdiehouse Valley Park and to consider creating facilities in others.	Executive Director of Place  Lead Officer Andy Williams	29 February 2024		<b><u>Recommended for closure</u></b>  An update is included in the Playparks Investment report on 29.02.2024.
6	16.08.22	<a href="#">Edinburgh Biodiversity Action Plan – Meadows and Bruntsfield Links</a>	To request the Executive Director of Place to report in two cycles on the Edinburgh Biodiversity Action Plan focussing on the naturalisation of the Meadows and Bruntsfield Links and to invite the Friends of Meadows and Bruntsfield Links to make a presentation on the matter.	Executive Director of Place  Lead Officer Andy Williams	Date to be confirmed		<b><u>Update February 2024</u></b>  This briefing is currently being arranged.  This forms part of the Council's approach to Living Landscapes. Officers will continue to engage with the Friends of the Meadows and Bruntsfield Links and will organise for them to be involved in discussions

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							with Committee at the appropriate time.
7	13.10.22	<a href="#"><u>Terms and Conditions for Operating Events in Parks: West Princes Street Gardens and Ross Bandstand</u></a>	Provide a briefing note to members concerning the nature of rockfall from the Castle and to liaise with Historic Environment Scotland about the impact of fireworks on rockfall and relay this information to members.	Executive Director of Place  Lead Officer Gareth Barwell / Alison Coburn	On-going		Briefing note was circulated on 10.08.2023. Action to remain open as the issue is ongoing.
8	13.12.22	<a href="#"><u>Custom House – Recommendation for Development by the Scottish Historic Buildings Trust</u></a>	To note that Scottish Historic Buildings Trust welcomes the advice and input offered from the Council’s Museums and Galleries Service to jointly develop the heritage element of the project and that a report will be brought back to Committee in six months to fully define this element and the long-term partnership arrangements and	Executive Director of Place  Lead Officer Gillian Findlay	May 2024		<b>Update – February 2024</b>  A new Chief Executive of SHBT has been appointed and officers are engaging with the Board of Trustees to set up a meeting to discuss heritage elements.  <b>Previous updates:</b>  <a href="#"><u>05.10.2023</u></a> ; <a href="#"><u>05.12.2023</u></a>

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			community engagement.				
9	13.12.22	<a href="#">Changes to Legislation on the Sale and Use of Fireworks in Scotland</a>	To note that a further report would be submitted in Autumn 2023 providing a more detailed update on the legislative changes and implications for the City of Edinburgh Council.	Executive Director of Place  Lead Officer Tom Veitch/Simon Porteous	On-going		Previous update: <a href="#">05.10.2023</a> . A further update will be provided when the implementation plan for legislative changes is published.
10	13.12.22	<a href="#">Community Empowerment Update</a>	1) Agree to receive a further report in one cycle on the detail of the community centre approach before giving approval to the Strategy	Executive Director of Place  Lead Officer Andrew Field	March 2023	7 March 2023	<b>Closed</b>  A report on the development of a new Community Centre Strategy was approved by Committee on 7 March 2023 and Appendix 1 included the briefing note requested in action 4.
			2) Agree that management committees must be consulted as part of	Executive Director of Place	16 May 2024		

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			this approach and their feedback included in the report	Lead Officer Andrew Field			
11	13.12.22	<a href="#"><u>Response to Motion by Councillor Osler - Trees</u></a>	1) To agree that an update be brought to Committee in two cycles on the progress and delivery of the approach set out in paragraphs 4.9 to 4.19 for tree management and maintenance and the approach set out in paragraphs 4.21 to 4.25 for engaging with residents and businesses and any future actions to be explored.	Executive Director of Place  Lead Officer Steven Cuthill	16 May 2024		Policies 48 and 49 in the Trees in the City Policies highlight the support that the Council will provide to residents and maintaining newly planted trees. A further update will be included in the annual Edinburgh Million Tree City update for Committee on 16 May 2024.



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			2) To recognise that an understanding of tree mortality rates was important to be able to identify problems with trees in the city and to identify solutions to those problems.	Executive Director of Place  Lead Officer Steven Cuthill	16 May 2024		This will be incorporated into the annual update on Edinburgh Million Tree City on 16 May 2024.
			3) To request a briefing note with further detail from officers about how this could be recorded in the future, what additional resources would be required for this (if any) and details of a proposed process for reporting against tree mortality in the city on a regular basis to ensure that this issue remained high on the Council's agenda.	Executive Director of Place  Lead Officer Steven Cuthill	16 May 2024		This will be incorporated into the annual update on Edinburgh Million Tree City on 16 May 2024.

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12	15.12.22 <a href="#">(Council)</a>	<b>Eurovision 2023 Bid – Motion by Councillor Biagi</b>	Agree that officers should bring a scoping paper to the Culture and Communities Committee in three cycles which seeks to use the experience from other cities and sets out options on the necessary stakeholder engagement and possible funding models for delivering the kind of new arena which would be required to deliver major events.	Executive Director of Place  Lead officer: David Cooper	On-going		Previous updates: <a href="#">10.08.2023; 05.10.2023</a>
13	09.02.23 <a href="#">(Council)</a>	<b>Motion by Councillor Nicolson – Non-Council Run Community Spaces</b>	1) Council agrees: <ul style="list-style-type: none"> <li>To commission the previously requested report within one cycle identifying what can be offered in the way of strategic and financial support</li> </ul>	Executive Director of Place  Lead officer: Andrew Field	16 May 2024		An update on this is included in the Community Centre Strategy report which is being considered by Committee on 7 March 2023. The report proposes to progress these actions through the development of a new Community Centre Strategy.

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			<p>for such organisations.</p> <ul style="list-style-type: none"> <li>This report should come to the Culture and Communities Committee and include details regarding the process which must be undertaken when financial support is agreed and what requirements to secure it are placed upon management committee.</li> </ul>				
14	16.03.23 <a href="#">(Council)</a>	<b>Motion by Councillor Heap – Gorgie Farm (Arrangements for the Care of Animals)</b>	<p>Requests that officers report back:</p> <p>a) via a member briefing on what has or can be done to provide financial support to</p>	<p>Executive Director of Place</p> <p>Lead officer: Andrew Field</p>	29 February 2024		<p><b><u>Recommended for closure</u></b></p> <p>A report on Gorgie Farm is included on the agenda on 29.02.2024</p>

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			<p>staff and volunteers looking after animals at their own expense and the possible role in the Partnership Steering Group and EVOC in facilitating this.</p> <p>b) via member briefings on the progress of the Partnership Steering Group chaired by EVOC.</p>				<p>Previous updates:  <a href="#">10.08.2023; 07.12.2023</a></p>
			<p>c) via a report to Culture and Communities Committee information on spend so far from the £150,000 support fund approved by the Education, Children and Families Committee on 31 January 2023 and a plan for the remaining budget.</p>				<p><b><u>Recommended for Closure</u></b></p> <p>A report on Gorgie Farm is included on the agenda on 29.02.2024</p> <p>Previous updates:  <a href="#">10.08.2023; 07.12.2023</a></p>

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15	11.05.23	<a href="#">Business Bulletin Fringe Society</a>	To agree the fringe society would be invited to a briefing session with members.	Executive Director of Place  Lead officer: David Waddell	Date to be confirmed		It is hoped to arrange this briefing in advance of Committee on 16.05.2024.  This links to action 1 of the Rolling Action Log.
16	11.05.23	<a href="#">Third Party Cultural Grants Funding 2023-24</a>	<p>1) Briefing note to be circulated to members providing more information on targeted methods in place to develop fair work practices for artists employees and volunteers.</p> <p>2) To request a presentation from one of the creative community hubs on how the funding was being utilised.</p> <p>3) Briefing note to be circulated to all councillors on how</p>	<p>Executive Director of Place  Lead Officer: Lindsay Robertson</p> <p>Lindsay Robertson</p> <p>Lindsay Robertson</p>	<p>29 February 2024</p> <p>06.02.2024</p>		<p><b><u>Recommended for Closure</u></b></p> <p>Actions 1) – 3) Briefing took place on 06.02.2024.</p> <p>4) Link provided on 07.02.2024.</p> <p>5) It is hoped to arrange this presentation for mid-2024.</p>

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			resources are being shared across the city. 4) Officers to share video link with members. 5) Officers to invite Dancebase to make a presentation to a future meeting.	Lindsay Robertson  Lindsay Robertson	29 February 2024  May/June 2024		
17	11.05.23	<a href="#">Edinburgh Cemetery Tour Registration Scheme - Update</a>	Further engagement with tour guide representatives to explore improvements to compliance with the donation scheme to be reported back to the Culture and Communities Committee by the end of the year.	Executive Director of Place  Lead officer: Andrew Mitchell	29 February 2024		<b><u>Recommended for Closure</u></b>  Report on the agenda on 29.02.2024  An update report was included in the meeting papers for Committee on <a href="#">05.10.2023</a> .
18	11.05.23	<a href="#">Response to Motion by Councillor Osler – Tree Protection in East and West</a>	1) A revised briefing note with full details to be circulated amongst committee and appended to the	Lead officer: David Waddell	March 2024		This information will be circulated to Committee as soon as possible

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		<a href="#"><u>Princes Street Gardens</u></a>	<p>Business Bulletin for the next meeting, which should include:</p> <ul style="list-style-type: none"> <li>i) a copy of minutes and action points captured from the various site meetings held throughout October, November and December 2022, and full, specific details of which breaches were / were not addressed and why</li> <li>ii) a copy of the holding statement from Unique Assembly in November 2022 which details their promise to bring forward a</li> </ul>				

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			<p>complete Tree Protection Management Plan, confirmation of the date when this holding statement was published, confirmation of when the complete Tree Protection Management Plan was received by the Council, and a copy of this plan.</p> <p>iii) full details of planning enforcement action, including when notification of breaches of tree protection zones were first reported and then investigated.</p>				



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			2) Officers to explore options to resource on-site supervision during the installation, operation and removal from site during Edinburgh's Christmas 2023, with a proposal for what resourcing requirements will be needed to brought to the relevant committee for decision as soon as possible.	Lead officer: David Waddell	December 2023		<b><u>Recommended for closure</u></b>  This was addressed for Edinburgh's Christmas 2023/24
			3) The Convener to write to Unique Assembly outlining the committee's position on the importance of tree protection, inviting them to address committee and discuss how the Council's requirements for tree protection can align with their	Convener	Date to be confirmed		

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			corporate social responsibilities.				
19	11.05.23	<a href="#"><u>Response to motion by Councillor Thornley – Parks and Greenspace Investment following 2023 Council Budget</u></a>	Briefing note to be provided with regard to accessibility, barriers and how and what money is being used for/on.	Executive Director of Place  Lead officer: Andy Williams	29 February 2024		<b><u>Recommended for Closure</u></b>  This is included in the Parks and Openspace Investment report on 29.02.2024.
20	11.05.23	<a href="#"><u>Lawn Tennis Association Investment in Parks Tennis Courts</u></a>	A review after implementation to be undertaken within a calendar year to consider any possible non-intended barriers to use.	Executive Director of Place  Lead officer: Graham Croucher  Lead officer: Andy Williams	By June 2024		
21	01.06.23	<a href="#"><u>Motion by Councillor</u></a>	1) The Council Leader to work with COSLA	Council Leader	On-going		

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	(Council)	<a href="#"><u>McFarlane – International Overdose Awareness Day</u></a>	<p>leaders to ask that Scottish Government establish a national memorial.</p> <p>2) A report to the Culture and Communities Committee in two cycles on how the Council can establish a policy and process for formal memorials or places of remembrance. A memorial for those who have lost their lives through an overdose being the first to be considered under this policy.</p>	<p>Executive Director of Place</p> <p>Lead officer: Karl Chapman</p>	August 2024		<p>A report on proposals to develop a policy on Monuments and Commemorations was approved by Committee on 10.08.2023. The final policy is expected to be presented to Policy and Sustainability Committee in August 2024.</p> <p>Officers have made an enquiry to SFAAD (Scottish Families Affected by Alcohol and Drugs) for an initial discussion and to inform a response.</p>
22	01.06.23 (Council)	<a href="#"><u>Motion by Councillor Osler – Bowling Greens</u></a>	1) A report will go to Culture and Communities within two cycles looking into what	Executive Director of Place	16 May 2024		An update is included in the Business Bulletin for

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			<p>uses could be provided at these venues including them remaining as Bowling Greens with publicly accessible toilet provision, rest points and water access.</p> <p>2) In addition, the report should consider community projects to repurpose the bowling greens into community growing areas.</p> <p>3) Briefing note requested on other council owned bowling greens at risk of potential closure.</p>	Lead officer: Andy Williams			Committee on 29.02.2024
23	10.08.23	<a href="#"><u>Response to Motion by Councillor Heap - Concessionary Tickets Schemes</u></a>	<p>1) To agree to a further update to Committee within one year on any progress made on paragraph 4) (<b>Paragraph 4</b> - To agree to further</p>	Executive Director of Place Lead officer: Lindsay Robertson	August 2024		

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		<a href="#"><u>for Cultural Events</u></a>	<p>exploration of box office-related local benefit options via Council hosted and/or owned events and activities going forward).</p> <p>2) To agree that officers produce and advertise a webpage which signposted to sources of free and reduced cost access to cultural events in the city and to agree to report back to the Committee should this not prove possible</p>	Executive Director of Place Lead officer: Lindsay Robertson	Date to be confirmed		
24	10.08.23	<a href="#"><u>Response to Motion by Councillor Campbell - Lifelong Learning Review</u></a>	<p>1) To note that the report stated at 5.1: "detailed transition plans have been developed and are being implemented to ensure effective handover of responsibilities". Therefore, to agree that</p>	Executive Director of Place  Lead officers: Andrew Field  Linda Lees	31 October 2023		<p><b><u>Recommended for closure</u></b></p> <p>An update was circulated to Committee in October 2023.</p>

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			<p>the transition plans should be shared with the committee, all elected members and management committees detailing how continuity could be maintained for existing services and groups ensuring that there were no gaps in service.</p> <p>2) To request a further update, by way of a briefing note circulated to all councillors, detailing to which executive committees each of the new service areas (listed at 4.3) reported, and a named lead officer for each</p>				
25	10.08.23	<a href="#"><u>Edinburgh's Winter Festivals –</u></a>	To request a report prior to commencement of the Prime Contractor procurement (or within one	Executive Director of Place	16 May 2024		

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		<a href="#">Update on Procurement</a>	cycle thereafter), on mechanisms managing persistent and/or serious non-performance against KPIs, to include development of a remedial plan at the time, supported by termination rights if not duly delivered and available resources	Lead officer:  David Waddell			
26	10.08.23	<a href="#">Parks and Openspace Investment Update</a>	<p>1) To note the update on the Parks and Openspace investment programme and that the next update would be presented to Committee on 29 February 2024, with an update on the additional investment for 2023/24 to be included in the Business Bulletin for Committee on 7 December 2023</p> <p>2) To request a briefing note be circulated to</p>	<p>Executive Director of Place</p> <p>Lead officer: Andy Williams</p> <p>Executive Director of</p>	29 February 2024		<p><b><u>Recommended for Closure</u></b></p> <p>1) The <a href="#">Business Bulletin</a> update was provide in December 2023, with a report on 29.02.2024.</p> <p>2) This is covered in the report on 29.02.2024.</p> <p>3) This is covered in the report on 29.02.2024.</p>

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			<p>committee members detailing the countryside improvement projects referenced at 5.3 in the report by the Executive Director of Place and how they fitted in with the Thriving Greenspace and Biodiversity strategies.</p> <p>3) To note the update at 4.4 in the report regarding the Water of Leith pathway and request a further update in the business bulletin detailing the current accessibility of the Water of Leith pathway, and what necessary work remained outstanding.</p>	<p>Place</p> <p>Lead officer: Andy Williams</p> <p>Executive Director of Place</p> <p>Lead officer: Andy Williams</p>	<p>29 February 2024</p>		



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27	10.08.23	<a href="#">Motion by Councillor Parker - Grass Cutting Standards</a>	<p>1) To request a report to Culture and Communities Committee in 3 cycles to:</p> <p>a) update Committee on the progress of the Living Landscapes initiative against the strategic objectives, measures of success and work programme outlined in the report to Transport and Environment Committee in June 2014 which decided to adopt the initiative.</p> <p>b) explore how the Council could expand the number of Living Landscape</p>	<p>Executive Director of Place</p> <p>Lead officer: Andy Williams</p>	Autumn 2024		A Business Bulletin update is provided on 29.02.2024

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			<p>areas across the city (including across variable environments, not just in naturalised grassland areas);</p> <p>c) explore how the Council could review grass cutting standards across its estate, looking at recategorizing areas to be kept to different maintenance standards – for example, designating recreation areas which had a more intense grass cutting schedule vs “wilder” areas such as greenways / road verges which</p>				

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			<p>had a more relaxed cutting regime.</p> <p>2) To agree that this report would also include consideration of necessary workforce changes and budgetary implications to deliver this, a timeline for implementation and details about how this work could tie in with other Council work / strategies such as the Nature Network, Biodiversity Action Plan, Thriving Greenspace Strategy, 2030 Climate Strategy and Edinburgh Adapts plan.</p>				
28	10.08.23	<a href="#">By Councillor Caldwell - Montgomery Street Park Helter Skelter</a>	1) The Culture and Communities Convener liaise with Officers and the Friends of Montgomery Street Park to explore and	Executive Director of Place/ Convener	29 February 2024		<p><b><u>Recommended for Closure</u></b></p> <p>An update is included in the Playparks Investment</p>



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			<p>facilities in the Portobello/ Craigmillar ward, at Bath Street and Pipe Lane and on the feasibility and cost of building new public toilet and shower facilities located in a central position on the promenade or close to the beach</p>				

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30	05.10.23	<a href="#">Amplification of Sound in Public Places</a>	<p>To therefore agree to a further report in two cycles to the Culture and Communities Committee outlining a formalised approach to busking signage with set locations, time of year for deployment and identifying resource to support a standardised annual approach to their implementation.</p> <p>This report should further outline options for how the Council could consider the more active management of on-street activities referenced in the report. These options should explore direct proposals with costings in advance of the following years budget setting proposals for Groups.</p>	<p>Executive Director of Place</p> <p>Lead officer: Ian Buchanan</p>	29 February 2024		<p><b><u>Recommended for Closure</u></b></p> <p>A Business Bulletin update is provided on 29.02.2024</p>

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31	05.10.22	<a href="#"><u>Trees in the City – Tree Management Policies</u></a>	To request officers work with colleagues in the flooding team to determine how the Management Policies could best be used to support flood mitigation efforts where projects were being undertaken, and report this back to committee via the Business Bulletin within three cycles	Executive Director of Place  Lead officer: Steven Cuthill	16 May 2024		
32	05.10.23	<a href="#"><u>Third Party Cultural Grants - Strategic Partnerships Funding Programme Review</u></a>	1) Noting that the budget allocation had been standstill for several years, to request officers produce a short report ahead of the forthcoming budget setting to outline what Edinburgh Councils Third Party Cultural Grants revenue budget would be if it had	Executive Director of Place  Lead officer: Lindsay Robertson	February 2024	7 December 2023	<b>CLOSED</b>  This report is included on the agenda for Committee on 07.12.2023

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			increased in-line with inflation.				
			2) To agree this report should include a rough estimate of what impact such an increase would have on the scope and sustainability of the city's key cultural infrastructure and deliverability of the Councils Business Plan and Cultural Strategy.	Executive Director of Place  Lead officer: Lindsay Robertson	December 2023		<b><u>Recommended for closure</u></b>  This was covered in the report in December 2023
33	05.10.23	<a href="#">Motion by Councillor Heap - Negotiations with Large Events Organisers (Free and reduced access tickets)</a>	Officers include an update on this work at an appropriate juncture and an appropriate time, updating the Committee on all relevant aspects, including but not limited to:  a) Which events organisers and/or venues should be prioritised;	Executive Director of Place  Lead officer: Lindsay Robertson	On-going		



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			b) How tickets should be distributed				
34	05.10.23	<a href="#">Motion by Councillor Osler - Use of Council Sport Facilities</a>	<p>1) To ask for a report in three cycles, describing the use profile of those facilities by sports and leisure clubs and associations, including by location and weekday/weekend dates and timings.</p> <p>2) To understand that the Physical Activity and Sport Strategy is still to be agreed and part of that will be engagement and consultation with sports and leisure clubs. So further agrees that as part of the consultation sports and leisure clubs will be consulted upon as to how far their organisation contribute</p>	<p>Executive Director of Place</p> <p>Lead officer: Evelyn Kilmurry</p> <p>Executive Director of Place</p> <p>Lead officer: Evelyn Kilmurry</p>	<p>16 May 2024</p> <p>December 2024</p>		

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			to the attainment of the aims and objectives referred to above and that will be reported back to Committee as part of the Physical Activity and Sport Strategy report				
35	05.10.23	<a href="#">Motion by Councillor Mitchell - Stockbridge Clocks</a>	<ol style="list-style-type: none"> <li>1) To express regret that there are persisting issues with the (former) St Stephen's Church clock and the Stockbridge clock operating.</li> <li>2) To request that officials investigate a solution to preventing the clocks stopping.</li> <li>3) To therefore, agree that: <ol style="list-style-type: none"> <li>a) Should a solution be possible within existing budgets that</li> </ol> </li> </ol>	<p>Executive Director of Place</p> <p>Lead officer: Claire Miller</p>	29 February 2024		An update is provided in the Business Bulletin on 29.02.2024.

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			<p>this be actioned, and an update provided to Committee via the Business Bulletin within two cycles.</p> <p>b) Should a solution not be possible within existing budgets that a report outlining options and associated costs will return to Committee within two cycles</p>				

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36	05.10.23	<a href="#">Motion by Councillor Osler - Events Budgeting</a>	To instruct officers bring to Committee in two cycles a report outlining the criteria presently being used to determine funding proposals for the Events Budget, the extent to which they aligned to Council priorities including the Net Zero strategy and the Business Plans's three aims: Create good places to live and work; End Poverty in Edinburgh and Become a Net Zero city and any changes they would recommend	Executive Director of Place  Lead officer: David Waddell	29 February 2024		<b><u>Recommended for Closure</u></b>  A report is on the agenda on 29.02.2024
37	07.12.23	<a href="#">Business Bulletin</a>	1) <b>Park Lighting Improvements</b> – To provide updates to committee members on the progress of the project.	Executive Director of Place	16 May 2024		An update on the Park and Openspace Lighting Project is included in the Parks and Openspace Investment report on 29.02.2024

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			2) <b>Park Lighting Improvements</b> – To circulate to committee members a briefing note detailing the four park lighting projects will be completed by the end of the financial year	Executive Director of Place	16 May 2024		An update on the Park and Openspace Lighting Project is included in the Parks and Openspace Investment report on 29.02.2024
			3) <b>Reuse of Tennis Balls at Council Facilities</b> – To circulate via email to committee members the start date of this service.	Executive Director of Place	29 February 2024		
			4 <b>Carbon Management –Culture Funded Organisations</b> – Officers to provide information on what happens to data provided by funded	Executive Director of Place	29 February 2024		To be updated in advance of Committee

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			organisations after it is gathered				
38	07.12.23	<a href="#">Culture and Wellbeing: Revenue Budget Monitoring</a>	To circulate to committee members a briefing note in relation to the additional property costs at Saltire Court once negotiations with the landlord were complete	Executive Director of Place	29 February 2024		To be updated in advance of Committee
39	07.12.23	<a href="#">Future Libraries</a>	<p>1) To agree to receive a future report following completion of the engagement and consultation processes, which would include any specific proposals for change and the new libraries strategy for approval.</p> <p>2) To note that Blackhall Library remained closed due to the RAAC issues facing the building and ask</p>	Executive Director of Place	October 2024		
				Executive Director of Place	October 2024		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			for an update report in advance of this strategy being considered to Culture and Communities on options for the library's future.				
40	07.12 24	<a href="#">New Collections Centre and Museums and Galleries</a>	1) To request that officers bring a report to Culture and Communities Committee exploring the proposal of setting a % of income from temporary exhibitions that could be ringfenced and automatically transferred into the Special Exhibitions Fund with additional deposits made subject to the wider Place Directorate budget financial performance	Executive Director of Place	October 2024		<p><b>Action 1 – Recommended for closure</b></p> <p>The Special Exhibitions Fund was established around 1988, following the successful staging of a number of 'Blockbuster' exhibitions at the City Art Centre. These large exhibitions raise the profile of the Centre, both with an Edinburgh audience and nationally. The Fund was established as larger exhibitions often incur significant costs and require to be funded through a combination of entrance fees, sponsorship and fundraising. Larger</p>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p>to aid and protect venue sustainability.</p> <p>2) To request a business bulletin update detailing progress made to utilise Creative Scotland funding to revamp the Museums and Galleries website – specifically to better facilitate digital</p>	Executive Director of Place	December 2024		<p>exhibitions are planned to be cost neutral, with the potential to generate income for the Museums and Galleries Service.</p> <p>Since 1988, practice has been for a surplus from exhibitions to be allocated to the Special Exhibitions Fund, to assist with the financing of future major exhibitions brought to the City.</p> <p>Any surplus from temporary exhibitions staged in 2023/24 will be allocated to the Special Exhibitions Fund in line with previous practice, with a report provided to a future Culture and Communities Committee on the performance of Museums and Galleries exhibitions”.</p> <p>Action 2 - A Business Bulletin update is provided on 29.02.2024</p>



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			<p>fundraising via a prominent 'Donate' button, and further efforts to make it simpler to join Edinburgh's 'Friends of' membership scheme.</p> <p>3) To agree that restoring and reopening the popular Nelson Monument should be prioritised and therefore requests a further business bulletin to C&amp;C in February 2024 updating on progress to date in achieving this.</p>	Executive Director of Place	29 February 2024		<p><b><u>Action 3)</u></b> <b><u>Recommended for closure</u></b></p> <p>This is included in the Business Bulletin for Committee on 29.02.2024</p>
41	07.12 24	<a href="#">Motion by Councillor Walker-Fireworks</a>	To request a report on the cost and logistics of reinstating Council hosted firework displays and implementing a firework	Executive Director of Place	October 2024		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			control zone in time for November 2024				
42	07.12 24	<a href="#">Motion by Councillor Heap – Free Little Libraries</a>	<p>1) To agree officers will make contact with ETL with a view to understanding what assistance the Council could provide to promote ETLs roll out of Free Little Libraries across the City.</p> <p>2) To provide a Business Bulletin update on progress of above in 3 cycles</p>	<p>Executive Director of Place</p> <p>Executive Director of Place</p>	<p>August 2024</p> <p>August 2024</p>		
43	07.12 24	<a href="#">Motion by Councillor Osler – Right to Grow</a>	1) To agree to a report in three cycles looking into the possibility of whether Edinburgh could also adopt “a right to grow” policy on Council-owned land	Executive Director of Place	August 2024		Action 3 – it was not possible to provide this information in advance of the budget setting process for 2023/24.

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p>that is deemed suitable for cultivation, and for a Business Bulletin update in two cycles on Allotment and Food Growing Provision”</p> <p>2) For the report to cover the possible benefits in terms of (1) Promoting low and no carbon food chains and tackling climate change. (2) Addressing food poverty.</p> <p>3) To request a short written briefing on available land and costs for development or expansion of CEC allotment service sites to political groups in advance of the budget setting process.</p>	<p>Executive Director of Place</p> <p>Executive Director of Place</p>	<p>August 2024</p> <p>23.02.2024</p>		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
44	07.12 24	<a href="#">Motion by Councillor Thornley – Neighbourhood Networks</a>	To request a report, within three cycles, providing an evaluation of the current situation of our Neighbourhood Networks and Community Grants Funding, including a judgement of the success of the current model, suggestions for how community engagement could be improved, barriers to that engagement removed, processes simplified to improve accessibility and how participatory budgeting can be preserved and enhanced	Executive Director of Place	August 2024		
45	07.12 24	<a href="#">Motion by Councillor Staniforth – Ending the Use of Fossil-Fuel Powered Leaf Blowers</a>	Requests a report to culture and communities within 2 cycles detailing options for: a) The council ending its own use of fossil-fuel powered leaf blowers.	Executive Director of Place	16 May 2024		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<ul style="list-style-type: none"> <li>b) The council ensuring its contractors do not use fossil-fuel powered leaf blowers.</li> <li>c) Investigates the feasibility of switching to electric leaf blowers.</li> <li>d) The council banning or regulating the use of fossil-fuel leaf blowers within the city of Edinburgh</li> </ul>				