

Rolling Actions Log

Culture and Communities Committee

8 August 2024

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	11.12.18 (Education, Children and Families Committee)	Petition for Consideration - Edinburgh Central Library vs Virgin Hotel	To request that the annual report on the Lifelong Learning Plan scheduled for October 2019, includes within it, options for the Central Library, drawing on past and current studies and feasibility exercises and a clear vision for its role in the city's cultural landscape.	Executive Director of Place Lead Officer Evelyn Kilmurry	December 2025		
2	10.09.19	City Centre Hostile Vehicle Mitigation Measures Update Report	1) To note that a further update report will be prepared following return to normal working conditions to outline the findings from the working group and to provide details of the	Executive Director of Place Lead Officer Claire Miller	October 2024		An update on HVM was included in the Business Bulletin on 7 March 2023 .

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			<p>anticipated cost and how it will be funded.</p> <p>2) To agree to update Committee on City Centre Hostile Vehicle Mitigation (HVM), and possibilities that HVM assets which were located in Edinburgh, may need to be reallocated in line with national policing priorities.</p>				
3	26.04.22	Management Rules for Public Parks and Greenspace 2023-2033	<p>1) To agree that when the Council was developing management rules, to liaise with Legal Services to ensure clarity of regulations and that they complied with legislation and that signs reflecting the rules would be bespoke for individual parks.</p>	<p>Executive Director of Place</p> <p>Lead Officer Andy Williams</p>	October 2024		<p><u>Update August 2024</u></p> <p>A Business Bulletin update was provided in May 2024.</p>

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			<p>2) To agree to clarify which department or service was responsible for handling enforcement and complaints in the follow up report which would be presented to Culture and Communities or a successor committee.</p> <p>3) To agree to work with Active Travel regarding cycle infrastructure and to consider ways to deal with issues such as abandoned cycles.</p> <p>4) To agree that there would be public engagement and an update provided on the issue of barbeques.</p> <p>5) To agree to give consideration to the use of bollards to deter</p>				

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			<p>illegal parking at Saughton Park and to provide an update to committee.</p> <p>6) To agree to provide an update to Members on CCTV and security in parks.</p> <p>7) To agree to consider controls which would address noise and surface erosion associated with outdoor exercise classes.</p> <p>8) To agree to update Councillor Fullerton on the staffing at Saughton Park on 25.04.22.</p>				
4	16.08.22	Edinburgh Biodiversity Action Plan – Meadows and Bruntsfield Links	To request the Executive Director of Place to report in two cycles on the Edinburgh Biodiversity Action Plan focussing on the	Executive Director of Place Lead Officer	Date to be confirmed		<p><u>Update August 2024</u></p> <p>A new date for this briefing is still to be confirmed.</p>

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	29.02.24		<p>naturalisation of the Meadows and Bruntsfield Links and to invite the Friends of Meadows and Bruntsfield Links to make a presentation on the matter.</p> <p>To ask that a presentation be organised in respect of this item</p>	<p>Andy Williams</p> <p>Executive Director of Place</p>			<p><u>Update May 2024</u></p> <p>A briefing was scheduled for 29 April 2024 however this had to be cancelled. A new date will be arranged.</p> <p><u>Update February 2024</u></p> <p>This briefing is currently being arranged. This forms part of the Council's approach to Living Landscapes. Officers will continue to engage with the Friends of the Meadows and Bruntsfield Links and will organise for them to be involved in discussions with Committee at the appropriate time.</p>
5	13.10.22	<u>Terms and Conditions for Operating Events</u>	Provide a briefing note to members concerning the nature of rockfall from the	Executive Director of Place	October 2024		Briefing note was circulated on 10.08.2023.

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		<u>in Parks: West Princes Street Gardens and Ross Bandstand</u>	Castle and to liaise with Historic Environment Scotland about the impact of fireworks on rockfall and relay this information to members.	Lead Officer Gareth Barwell / Alison Coburn			Action to remain open as the issue is ongoing.
6	13.12.22	<u>Custom House – Recommendation for Development by the Scottish Historic Buildings Trust</u>	To note that Scottish Historic Buildings Trust welcomes the advice and input offered from the Council’s Museums and Galleries Service to jointly develop the heritage element of the project and that a report will be brought back to Committee in six months to fully define this element and the long-term partnership arrangements and community engagement.	Executive Director of Place Lead Officer Gillian Findlay	October 2024		Update – February 2024 A new Chief Executive of SHBT has been appointed and officers are engaging with the Board of Trustees to set up a meeting to discuss heritage elements. Previous updates: <u>05.10.2023</u> ; <u>05.12.2023</u>

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7	13.12.22	<u>Changes to Legislation on the Sale and Use of Fireworks in Scotland</u>	To note that a further report would be submitted in Autumn 2023 providing a more detailed update on the legislative changes and implications for the City of Edinburgh Council.	Executive Director of Place Lead Officer Tom Veitch/Simon Porteous	On-going		Previous update: <u>05.10.2023</u> . A further update will be provided when the implementation plan for legislative changes is published.
8	13.12.22	<u>Response to Motion by Councillor Osler - Trees</u>	1) To agree that an update be brought to Committee in two cycles on the progress and delivery of the approach set out in paragraphs 4.9 to 4.19 for tree management and maintenance and the approach set out in paragraphs 4.21 to 4.25 for engaging with residents and businesses and any future actions to be explored.	Executive Director of Place Lead Officer Steven Cuthill	By December 2024		Policies 48 and 49 in the Trees in the City Policies highlight the support that the Council will provide to residents and maintaining newly planted trees.

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			2) To recognise that an understanding of tree mortality rates was important to be able to identify problems with trees in the city and to identify solutions to those problems.	Executive Director of Place Lead Officer Steven Cuthill	By December 2024		
			3) To request a briefing note with further detail from officers about how this could be recorded in the future, what additional resources would be required for this (if any) and details of a proposed process for reporting against tree mortality in the city on a regular basis to ensure that this issue remained high on the Council's agenda.	Executive Director of Place Lead Officer Steven Cuthill	By December 2024		

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9	15.12.22 (Council)	Eurovision 2023 Bid – Motion by Councillor Biagi	Agree that officers should bring a scoping paper to the Culture and Communities Committee in three cycles which seeks to use the experience from other cities and sets out options on the necessary stakeholder engagement and possible funding models for delivering the kind of new arena which would be required to deliver major events.	Executive Director of Place Lead officer: David Cooper	3 October 2024		Previous updates: 10.08.2023; 05.10.2023
10	11.05.23	Third Party Cultural Grants Funding 2023-24	1) Briefing note to be circulated to members providing more information on targeted methods in place to develop fair work practices for artists employees and volunteers.	Executive Director of Place Lead Officer: David Waddell	29 February 2024		<u>Update February 2024</u> Committee agreed to keep this Action open until the presentation at part 5 had taken place Actions 1) – 3) Briefing took place on 06.02.2024.

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			<p>2) To request a presentation from one of the creative community hubs on how the funding was being utilised.</p> <p>3) Briefing note to be circulated to all councillors on how resources are being shared across the city.</p> <p>4) Officers to share video link with members.</p> <p>5) Officers to invite Dancebase to make a presentation to a future meeting.</p>		Autumn 2024		<p>4) Link provided on 07.02.2024.</p> <p>5) It is hoped to arrange this presentation in autumn 2024.</p>
11	11.05.23	<u>Response to Motion by Councillor Osler – Tree Protection in East and West</u>	1) A revised briefing note with full details to be circulated amongst committee and appended to the	Lead officer: David Waddell	August 2024		This information will be circulated to Committee as soon as possible

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		<u>Princes Street Gardens</u>	<p>Business Bulletin for the next meeting, which should include:</p> <ul style="list-style-type: none"> i) a copy of minutes and action points captured from the various site meetings held throughout October, November and December 2022, and full, specific details of which breaches were / were not addressed and why ii) a copy of the holding statement from Unique Assembly in November 2022 which details their promise to bring 				

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			<p>forward a complete Tree Protection Management Plan, confirmation of the date when this holding statement was published, confirmation of when the complete Tree Protection Management Plan was received by the Council, and a copy of this plan.</p> <p>iii) full details of planning enforcement action, including when notification of breaches of tree protection zones were first reported</p>				

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			and then investigated.				
			2) The Convener to write to Unique Assembly outlining the committee's position on the importance of tree protection, inviting them to address committee and discuss how the Council's requirements for tree protection can align with their corporate social responsibilities.	Convener Lead officer: Sabrina Commons/ David Waddell	Summer 2024		

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12	11.05.23	Lawn Tennis Association Investment in Parks Tennis Courts	A review after implementation to be undertaken within a calendar year to consider any possible non-intended barriers to use.	Executive Director of Place Lead officer: Graham Croucher Lead officer: Andy Williams	October 2024		
13	01.06.23 (Council)	Motion by Councillor McFarlane – International Overdose Awareness Day	<p>1) The Council Leader to work with COSLA leaders to ask that Scottish Government establish a national memorial.</p> <p>2) A report to the Culture and Communities Committee in two cycles on how the Council can establish a policy and process</p>	Council Leader Executive Director of Place Lead officer: Karl Chapman	On-going October 2024		A report on proposals to develop a policy on Monuments and Commemorations was approved by Committee on 10.08.2023. The final policy is expected to be

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			for formal memorials or places of remembrance. A memorial for those who have lost their lives through an overdose being the first to be considered under this policy.				presented to Policy and Sustainability Committee in August 2024. Officers have made an enquiry to SFAAD (Scottish Families Affected by Alcohol and Drugs) for an initial discussion and to inform a response.
14	01.06.23 (Council)	<u>Motion by Councillor Osler – Bowling Greens</u>	<p>1) A report will go to Culture and Communities within two cycles looking into what uses could be provided at these venues including them remaining as Bowling Greens with publicly accessible toilet provision, rest points and water access.</p> <p>2) In addition, the report should consider</p>	Executive Director of Place Lead officer: Andy Williams	August 2024		An update on Bowling Greens is included on the agenda for Committee on 08.08.2024 Previous Updates: <u>16.05.2024</u> ; <u>29.02.2024</u>

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			<p>community projects to repurpose the bowling greens into community growing areas.</p> <p>3) Briefing note requested on other council owned bowling greens at risk of potential closure.</p>				
15	10.08.23	Response to Motion by Councillor Heap - Concessionary Tickets Schemes for Cultural Events	<p>1) To agree to a further update to Committee within one year on any progress made on paragraph 4) (Paragraph 4 - To agree to further exploration of box office-related local benefit options via Council hosted and/or owned events and activities going forward).</p> <p>2) To agree that officers produce and advertise a</p>	Executive Director of Place Lead officer: David Waddell	October 2024		

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			webpage which signposted to sources of free and reduced cost access to cultural events in the city and to agree to report back to the Committee should this not prove possible				
16	10.08.23	Edinburgh's Winter Festivals – Update on Procurement	To request a report prior to commencement of the Prime Contractor procurement (or within one cycle thereafter), on mechanisms managing persistent and/or serious non-performance against KPIs, to include development of a remedial plan at the time, supported by termination rights if not duly delivered and available resources	Executive Director of Place Lead officer: David Waddell	August 2024		<u>Recommended for Closure</u> A report is on the agenda for this meeting

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17	10.08.23	Motion by Councillor Parker - Grass Cutting Standards	<p>1) To request a report to Culture and Communities Committee in 3 cycles to:</p> <p>a) update Committee on the progress of the Living Landscapes initiative against the strategic objectives, measures of success and work programme outlined in the report to Transport and Environment Committee in June 2014 which decided to adopt the initiative.</p> <p>b) explore how the Council could expand the number</p>	<p>Executive Director of Place</p> <p>Lead officer: Andy Williams</p>	October 2024		A Business Bulletin update is provided on 29.02.2024

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			<p>of Living Landscape areas across the city (including across variable environments, not just in naturalised grassland areas);</p> <p>c) explore how the Council could review grass cutting standards across its estate, looking at recategorizing areas to be kept to different maintenance standards – for example, designating recreation areas which had a more intense grass cutting schedule vs “wilder” areas such as greenways / road verges which</p>				

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			<p>had a more relaxed cutting regime.</p> <p>2) To agree that this report would also include consideration of necessary workforce changes and budgetary implications to deliver this, a timeline for implementation and details about how this work could tie in with other Council work / strategies such as the Nature Network, Biodiversity Action Plan, Thriving Greenspace Strategy, 2030 Climate Strategy and Edinburgh Adapts plan.</p>				
18	28.09.23 (Council)	By Councillor Jones – More Public Toilets for Portobello	1) A note to be included in the Business Bulletin for December committee on the cost of providing temporary washing	Executive Direct of Place	September 2024		<p><u>Update August 2024</u></p> <p>Committee agreed to keep this action open at its meeting held in May</p>

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			<p>facilities within the vicinity of the promenade.</p> <p>2) A report to be submitted to committee within two cycles on the current condition of the two permanent toilet facilities in the Portobello/ Craigmillar ward, at Bath Street and Pipe Lane and on the feasibility and cost of building new public toilet and shower facilities located in a central position on the promenade or close to the beach</p>	Lead officer: Andy Williams	16 May 2024		<p>2024 as initial question not yet answered in full.</p> <p>Action 2 – a report was presented to Committee on 16.05.2024.</p>

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19	05.10.22	Trees in the City – Tree Management Policies	To request officers work with colleagues in the flooding team to determine how the Management Policies could best be used to support flood mitigation efforts where projects were being undertaken, and report this back to committee via the Business Bulletin within three cycles	Executive Director of Place Lead officer: Steven Cuthill	By March 2025		<u>Update August 2024</u> An update was provided in the Business Bulletin submitted to Committee in May 2024. Further updates to be provided as projects and initiatives develop.
20	05.10.23	Motion by Councillor Heap - Negotiations with Large Events Organisers (Free and reduced access tickets)	Officers include an update on this work at an appropriate juncture and an appropriate time, updating the Committee on all relevant aspects, including but not limited to: a) Which events organisers and/or	Executive Director of Place Lead officer: David Waddell	On-going		

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			venues should be prioritised; b) How tickets should be distributed				
21	05.10.23	Motion by Councillor Osler - Use of Council Sport Facilities	1) To ask for a report in three cycles, describing the use profile of those facilities by sports and leisure clubs and associations, including by location and weekday/weekend dates and timings.	Executive Director of Place Lead officer: Evelyn Kilmurry	16 May 2024		Closed A report is on the agenda for this meeting

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			2) To understand that the Physical Activity and Sport Strategy is still to be agreed and part of that will be engagement and consultation with sports and leisure clubs. So further agrees that as part of the consultation sports and leisure clubs will be consulted upon as to how far their organisation contribute to the attainment of the aims and objectives referred to above and that will be reported back to Committee as part of the Physical Activity and Sport Strategy report	Executive Director of Place Lead officer: Evelyn Kilmurry	December 2024		<u>Update August 2024</u> An update was provided in the Business Bulletin submitted to Committee in May 2024 and, following public consultation and feedback reviewed, a draft strategy will be prepared for Committee.

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22	07.12.23	Business Bulletin	1) Park Lighting Improvements – To provide updates to committee members on the progress of the project.	Executive Director of Place	October 2024		<p>Closed</p> <p><u>Update May 2024</u></p> <p>An update is provided in the Business Bulletin</p> <p>An update on the Park and Openspace Lighting Project is included in the Parks and Openspace Investment report on 29.02.2024</p>
			2) Park Lighting Improvements – To circulate to committee members a briefing note detailing the four park lighting projects will be completed by the end of the financial year	Executive Director of Place	16 May 2024		<p>Closed</p> <p>An update on the Park and Openspace Lighting Project is included in the Parks and Openspace Investment report on 29.02.2024</p>

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			3) Reuse of Tennis Balls at Council Facilities – To circulate via email to committee members the start date of this service.	Executive Director of Place	29 February 2024		<u>Recommended for closure</u> This information has been circulated
			4) Carbon Management – Culture Funded Organisations – Officers to provide information on what happens to data provided by funded organisations after it is gathered	Executive Director of Place Lead officer: David Waddell	29 February 2024		This action is currently being followed up and will be updated prior to Committee in October 2024
23	07.12.23	Culture and Wellbeing: Revenue Budget Monitoring	To circulate to committee members a briefing note in relation to the additional property costs at Saltire Court once negotiations with the landlord were complete	Executive Director of Place Lead officer: Alison Coburn	Autumn 2024		Discussions on this are on-going

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24	07.12.23	Future Libraries	<p>1) To agree to receive a future report following completion of the engagement and consultation processes, which would include any specific proposals for change and the new libraries strategy for approval.</p> <p>2) To note that Blackhall Library remained closed due to the RAAC issues facing the building and ask for an update report in advance of this strategy being considered to Culture and Communities on options for the library's future.</p>	<p>Executive Director of Place</p> <p>Lead officer: Evelyn Kilmurry</p>	<p>February 2025</p> <p>February 2025</p>		<p>An update was presented to Committee in May 2024 and referred to the Council on 29 August 2024.</p>

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25	07.12 24	Motion by Councillor Walker- Fireworks	To request a report on the cost and logistics of reinstating Council hosted firework displays and implementing a firework control zone in time for November 2024	Executive Director of Place Lead officer: Simon Porteous	October 2024		
26	07.12 24	Motion by Councillor Heap – Free Little Libraries	<p>1) To agree officers will make contact with ETL with a view to understanding what assistance the Council could provide to promote ETLs roll out of Free Little Libraries across the City.</p> <p>2) To provide a Business Bulletin update on progress of above in 3 cycles</p>	Executive Director of Place Lead officer: Evelyn Kilmurry	August 2024 August 2024		<p><u>Recommended for closure</u></p> <p>An update on this action is provided in the Business Bulletin on 08.08.2024.</p>

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27	07.12 24	Motion by Councillor Osler – Right to Grow	<p>1) To agree to a report in three cycles looking into the possibility of whether Edinburgh could also adopt “a right to grow” policy on Council-owned land that is deemed suitable for cultivation, and for a Business Bulletin update in two cycles on Allotment and Food Growing Provision”</p> <p>2) For the report to cover the possible benefits in terms of (1) Promoting low and no carbon food chains and tackling climate change. (2) Addressing food poverty.</p>	<p>Executive Director of Place</p> <p>Lead officer: Andy Williams</p>	<p>Summer 2025</p> <p>Summer 2025</p>		<p>An update report on existing growing initiatives and support available for food growing initiatives is included on the agenda for Committee on 08.08.2024.</p>

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			3) To request a short written briefing on available land and costs for development or expansion of CEC allotment service sites to political groups in advance of the budget setting process.	Executive Director of Place	23.02.2024		Closed Action 3 – it was not possible to provide this information in advance of the budget setting process for 2023/24.
28	07.12 24	Motion by Councillor Thornley – Neighbourhood Networks	To request a report, within three cycles, providing an evaluation of the current situation of our Neighbourhood Networks and Community Grants Funding, including a judgement of the success of the current model,	Executive Director of Place Lead officer: Andrew Field	December 2024		Summaries of the evaluation of Neighbourhood Networks and Community Grants Funding are included on the agenda for Committee on 08.08.2024. A further report on Community

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			suggestions for how community engagement could be improved, barriers to that engagement removed, processes simplified to improve accessibility and how participatory budgeting can be preserved and enhanced				Planning which links to the next steps for Neighbourhood Networks is planned for Policy and Sustainability Committee in October 2024 and an update will be provided to Culture and Communities Committee in December 2024.
29	07.12 24	Motion by Councillor Staniforth – Ending the Use of Fossil-Fuel Powered Leaf Blowers	<p>Requests a report to culture and communities within 2 cycles detailing options for:</p> <p>a) The council ending its own use of fossil-fuel powered leaf blowers.</p> <p>b) The council ensuring its contractors do not use fossil-fuel powered leaf blowers.</p> <p>c) Investigates the feasibility of switching to electric leaf blowers.</p>	<p>Executive Director of Place</p> <p>Lead officer: Scott Millar</p>	20.06.2024		<p><u>Recommended for Closure</u></p> <p><u>Update August 2024</u></p> <p>A report was considered by the Transport and Environment Committee at its meeting held on 20 June 2024</p> <p><u>Update May 2024</u></p> <p>A report is being submitted to the</p>

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			d) The council banning or regulating the use of fossil-fuel leaf blowers within the city of Edinburgh				Transport and Environment Committee
30	29.02.24	Events Budgeting	<p>1) To note that a further report would be presented to Committee with a new Events Strategy in Autumn 2024.</p> <p>a) The strategy should additionally seek alignment with the aims and outcomes of the forthcoming Physical Activity and Sports Strategy, a draft of which was expected in Autumn 2024.</p> <p>b) The strategy should seek a greater spread of supported</p>	<p>Executive Director of Place</p> <p>Lead officer: David Waddell</p>	February 2025		

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			<p>cultural and sports events taking place outwith the City Centre Ward 11.</p> <p>c) The strategy should seek ways of supporting / bringing cultural and sports events to areas of high SIMD 1 to 41.</p> <p>2) Officers should consider including in the Events Strategy:</p> <p>a) How the city's funding and hosting of events should take into account the impact of events on the climate and nature;</p> <p>b) The appropriate balance between</p>				

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			<p>larger national and international events, and local events;</p> <p>c) How the strategy could support local events organisers and other relevant businesses and social enterprises, reducing reliance on large, national and international corporate events organisers and keeping economic benefit within the city as much as possible.</p>				
31	29.02.24	Motion by Councillor McFarlane - Edinburgh Deaf Festival	To agree that Council Officers should seek to build our partnership and relationship with the festival, and should explore ways (financial or otherwise) in which we could support it's	Executive Director of Place Lead officer: David Waddell	August 2024		<p><u>Recommended for closure</u></p> <p>An update on this is included in the Business Bulletin on 08.08.2024</p>

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			sustainable development in the years to come with committee being updated on significant developments in future business bulletin updates.				
32	29.02.24	By Councillor Thornley - Safety of the Off-Street Path Network	<p>To request a report in two cycles outlining:</p> <p>a) which parts of the off-street path network were currently lit, and to what standard, and which parts were not lit.</p> <p>b) what options were available beyond lighting to improve the safety of the off-street path network, such as CCTV or cutting back overgrown foliage to improve sightlines.</p>	<p>Executive Director of Place</p> <p>Lead officer: Andy Williams</p>	8 August 2024		<p><u>Recommended for closure</u></p> <p>A report is included on the agenda for Committee on 08.08.2024.</p>

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			c) How any additional monies allocated for the 2024/25 budget for the purpose of improving the safety of the off-street path network could be best spent.“				
33	21.03.24 (Council)	By Councillor Osler - Right to Grow – Support	<p><i>(1) To note in December 2023 the Culture and Communities Committee agreed to investigate looking into the possibility of whether Edinburgh could adopt “a right to grow” policy on Council-owned land that was deemed suitable for cultivation.</i></p> <p><i>2) Notes that a report was due to come back to Committee later in the summer.)</i></p> <p>To agree that in the report due to come back to Culture</p>	<p>Executive Director of Place</p> <p>Lead officer: Andy Williams</p>	August 2024		<p><u>Recommended for closure</u></p> <p>This report is on the agenda for Committee on 08.08.2024</p>

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			and Communities Committee (mentioned in point 2) to include what support is already available (outside of allotment provision) and what more could be provided to allow residents to grow food including but not limited to community growing.				
34	21.03.24 (Council)	By Councillor Day - Princes Street Gardens Development Fund	<p><i>(Terms of the Motion:</i></p> <p><i>“Council,</i></p> <p><i>Calls for the establishment of a voluntary levy on all major Princes Street Gardens events.</i></p> <p><i>Envisages this levy could be used to create a Development Fund which would help maintain and upgrade the Gardens.</i></p> <p><i>Understands productions such as the Fly Festival,</i></p>	<p>Executive Director of Place</p> <p>Lead officer: Karl Chapman</p>	October 2024		This will be incorporated into the report on funding raised from events in parks which is being prepared for Committee in October 2024.

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			<p><i>have already expressed an interest in voluntary levies that will maintain facilities and venues such as Princes Street Gardens.</i></p> <p><i>Notes that terms and conditions for operating events in West Princes Street Gardens and the Ross Bandstand were agreed by Culture & Communities Committee in October 2022 limiting the number of major events per annum.</i></p> <p><i>Notes that Finance & Resources has already considered a report in January this year on cost recovery from commercial events and referred that to the Culture & Communities</i></p>				

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			<p><i>Committee for consideration at their meeting in May.</i></p> <p><i>Notes that the above report showed only 6% of events are classed as major, while 70% are small.</i></p> <p><i>Notes that a report on the future of West Princes Street Gardens/Ross Bandstand for Events is scheduled to come before Culture & Communities Committee in May this year)</i></p> <p>To request a report to the Culture and Communities Committee in two cycles to investigate how best such a levy would be administered ensuring the report was fully</p>				

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			aligned with the other reports mentioned above				
35	16.05.24	Business Bulletin	To provide members with information on the long-term plans for the cycling project.	Executive Director of Place Lead officer: Mel Coutts	27 May 2024		<u>Recommended for closure</u> This information was circulated on 27 May 2024
36	16.05.24	Summer Festivals Scorecard 2023	<ol style="list-style-type: none"> 1) Agrees that the proposals of the Sustainability Working Group are reported to the Committee 2) To provide members with data on the decreasing numbers of Edinburgh residents attending festivals. 3) To provide members with more detail on how the information on lessons learned and the future plan was 	Executive Director of Place Lead officer: Claire Miller	August 2024		An update on this is expected by the end of August 2024

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			<p>collected and from whom.</p> <p>4) To provide members with further information on the provision of signposting for coach parking sites.</p> <p>5) To provide members with more detailed information on the impact on the festivals following the reduction in Scottish Government funding for emergency services.</p> <p>6) To advise members on “red flag” weekends where there may be pressures on the infrastructure and public transport as and when they arise.</p>				

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p>7) To provide members with information on which targets detailed in the action plan are not on track.</p> <p>8) To circulate the progress on the Action Plan to members.</p> <p>9) Requests that the Net Zero and end poverty indicators are reviewed with a view to expansion in time for the next edition of the scorecard.</p> <p>10) To report the proposals of the Sustainability Working Group are reported to the Committee</p>				
37	16.05.24	Events in Public Spaces – Revised Charging Model	1) Requests a further report outlining the possibility of providing a	Executive Director of Place	October 2024		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p>proportional park hire reduced rate for Council-supported and Community/Charity/Civic/Ceremonial (with and without commercial activities) in non-premier parks who may wish to use a smaller geographical area than the whole park for the event.</p> <p>2) Agrees to receive a further report (in two cycles) detailing what the ring-fenced funding gathered from the parks ticket levy could be spent on.</p> <p>3) Officers to consider a surcharge for large commercial events and report back to committee for approval with addition funds</p>	Lead officer: Claire Miller			

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			<p>raised provided to the Community Grants Scheme, with the exception of Princes Street Gardens</p> <p>4) Officers to investigate harmonising charges for events held on all parts of the Meadows, down to the lowest rate currently charged.</p>				
38	16.05.24	Community Centre Strategy	1) To receive a further report in two cycles, concerning the development of the Community Centre Strategy once the meetings with management committees and discussions around individual programmes of work highlighted in	<p>Executive Director of Place</p> <p>Lead officer: Andrew Field</p>	October 2024		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p>5.1 of the report have taken place.</p> <p>2) Council officers will undertake further engagement with community centre management committees on the principles of the strategy to ensure that communities can shape the policies that will affect them.</p> <p>3) Council officers will begin engagement with community centre management committees on individual lease renewal as this report does not set out a definitive or consistent approach and recognises the</p>				

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			urgency with which this must be undertaken.				
39	16.05.24	Use of West Princes Street Gardens and the Ross Bandstand	<ol style="list-style-type: none"> 1) To provide a further report to culture and communities detailing the activity that has taken place in 2023/4 and that is scheduled for 2024/5 including identifying potential barriers restricting community and cultural use of this nature. 2) Agrees to a public consultation of proposals as set out in paragraph 4.13 for consideration of 2025 onwards. 3) Requests officers look at what the options are to get best use of the building, with ideas, including but not limited 	<p>Executive Director of Place</p> <p>Lead officer: Karl Chapman</p>	By December 2024		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			to, providing access to a historic building and information on the gardens.				
40	16.05.24	Edinburgh 900 Update	<p>1) To ensure that councillors should have sight of the tender specification once drafted for the outdoor projections and that in reflecting Edinburgh's 900 year history due attention must be made to portray the cities full diverse history including our city's role in colonialism and slavery.</p> <p>2) Regrets that councillors were not informed of the outcome of the National Lottery Heritage Funding Bid in December 2023 and</p>	<p>Executive Director of Place</p> <p>Lead officer: Joan Parr/Kevin Wilbraham</p>	October 2024		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p>requests detail to be provided to Culture and Communities members on discussions that happened between council officers and Elected Members prior to the budget setting process that led to £500k being allocated for Edinburgh 900.</p> <p>3) Agrees that updates on Edinburgh 900 are included in the business bulletin until the end of Edinburgh 900</p>				
41	16.05.24	Park Lighting Project Update	To provide an additional update report to committee's December meeting, including on the state of agreed funding for park lighting projects, that groups may consider that in	<p>Executive Director of Place</p> <p>Lead officer: Andy Williams</p>	December 2024		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			developing their budget proposals.				
42	16.05.24	Temporary Toilet Facilities in Parks	Requests an update be sent to ward members and the community council before the end of the month detailing progress to date on securing units and information about planned generator use, opening hours, cleaning arrangements and signage.	Executive Director of Place Lead officer: Andy Williams	May 2024		<u>Recommended for closure</u> This information was circulated at the end of May 2024
43	16.05.24	Use of Council Sports Facilities	Agrees to an update in a year's time to take into account new profile information.	Executive Director of Place	May 2025		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
44	16.05.24	Motion by Councillor Walker – Dogs in Cemeteries	Officers to update Committee in one cycle on compliance and enforcement of the current rules.	Executive Director of Place	August 2024		<u>Recommended for closure</u> An update is included in the Business Bulletin for Committee on 08.08.2024
45	16.05.24	Motions by Councillor Osler and Councillor Heap – WASPS Patriothall Studios	<p>1) Agrees that officers should seek to meet with the Management Board, or senior representatives, of WASPS, to understand the circumstances surrounding reported rent increases, with a view to understanding what further steps should be taken to ensure continued viable and equitable use of artist spaces in Patriothall.</p> <p>2) Agrees to receive a briefing on the above to</p>	Executive Director of Place	August 2024		<u>Recommended for closure</u> An update is included in the Business Bulletin for Committee on 08.08.2024 and a briefing note was circulated to Committee.

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p>the members of the Culture and Communities Committee and Inverleith Ward members, to include consideration of appropriate next steps to address ongoing concerns.</p> <p>3) Officers contact WASPS and the resident artists to ascertain an overview of the current issues at the studios.</p> <p>4) A report to the next Culture and Communities Committee summarising the current issues and highlighting any potential relevance for the Council</p>				

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46	16.05.24	Motion by Councillor Heap – Firework Control Zones	<ol style="list-style-type: none"> 1) Officers to gather evidence for a city-wide and individual zones. 2) The Council's FCZ webpage and other public-facing communications make it clearer that a city-wide FCZ can be requested and explains how to do this. 3) Proposals are presented to it in time for implementation in November, covering <ol style="list-style-type: none"> a. The City of Edinburgh Council area b. Any other area(s) suggested by residents through the 	<p>Executive Director of Place</p> <p>Lead officer: Simon Porteous</p>	August 2024		A report is to be presented to Committee at a special meeting in August.

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p style="text-align: center;">Community Request Process</p> <p>4) It will make the final decision on the proposed FCZ(s) to be implemented.</p> <p>5) It should be presented with the draft guidance that will be used by officers making decisions on FCZ applications.</p> <p>6) It should be consulted on how the £25,000 per FCZ to be provided by the Scottish Government should be spent.</p> <p>7) The Convenor and Leader write a joint letter to the Scottish Government asking for</p>				

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			part 2 of the Act to be commenced as soon as possible and asking the Scottish Government to provide an indicative timescale for this				
47	16.05.24	Motion by Councillor McKenzie – Pansy Walk	<p>1) That the necessary resources are provided to ensure that strategic tree planting takes place early in the next planting season.</p> <p>2) That a report is brought to the next Culture and Communities Committee with further options for preventing parking on Pansy Walk, and with options to improve the public realm on Pansy Walk more broadly, including, but not limited to:</p>	Executive Director of Place	By December 2024		A Business Bulletin update is provided on 08.08.2024. A report will be presented to Committee as soon as possible.

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p>a. Including Pansy Walk in Temporary Traffic Regulation Orders for events taking place at Tynecastle Park and Murrayfield Stadium.</p> <p>b. Including the above issues in discussions around a future lease for Balgreen Croquet and Bowling Club, with a view to limiting vehicular access to the Club.</p> <p>c. Working with Balgreen Primary School to reduce vehicular access to Pansy Walk during school drop-off and collection times.</p> <p>d. Working with contractors using the compound space that runs parallel to Pansy Walk to improve the public</p>				

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p>realm at the entrance to that site.</p> <p>e. The introduction of bollards to prevent cars from entering the full length of Pansy Walk.</p> <p>f. The introduction of bollards to protect the grass verges.</p> <p>g. Options for future investment in Pansy Walk.</p> <p>3) Requests officers engage with Sighthill/Gorgie ward members to provide an update on plans to improve the noted issues on Pansy Walk, with future updates to be brought to the appropriate</p>				

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p>committee should that be necessary.</p> <p>4) Seeks reassurance that this engagement will take place, and agrees to receive a business bulletin update on progress in resolving noted issues within the remit of Culture & Communities committee within one cycle.</p>				
48	16.05.24	Motions by Councillor Heap and Councillor McFarlane - Summerall	1) Requests that the City of Edinburgh Council opens a dialogue with the current owner and management of Summerhall to ascertain what support the city council can offer that would help secure the sustainability and future of Summerhall	Executive Director of Place	August 2024		<p><u>Recommended for closure</u></p> <p>An update is provided in the Business Bulletin for Committee on 08.08.2024. The Convener and Leader of the Council met with the owners also.</p>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			<p>and its vibrant programme of events, community projects, visual arts and exhibitions with an update brought to the August Culture and Communities Committee.</p> <p>2) Asks the Convener and Leader to meet urgently with the owners of the building to explore how they can ensure Summerhall continues to provide outstanding culture and events space, and homes to businesses. Asks that a nominee from other political groups are invited to attend the meeting</p>				

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49	21.03.24 (Council)	By the Lord Provost - Commemorating the Legacy of Saroj Lal	Council supports the proposal to mark Saroj Lal's legacy with a permanent memorial in the city, and requests that a report be brought forward to the Culture and Communities Committee within two cycles considering options for the site of a statue, preferably in the Southside area, fully-funded through private fundraising, both to commemorate the life and legacy of Saroj Lal and to inspire future generations.	Executive Director of Place Lead officer: Karl Chapman	October 2024		
50	27.06.24 (Special Council)	Review of Scheme for Community Councils and their Boundaries	Agrees that a report will be provided to the Culture and Communities committee within three cycles outlining progress and challenges encountered on the Next Steps of this report, in	Executive Director of Corporate Services Head of Democracy, Governance	December 2024		

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			particular the workstreams outlined at 5.7 and 5.9.	and Resilience			
51	27.06.24 (Council)	By Councillor Thornley - Salvesen Community Football Club	<p>1) That an update on progress of this work will be provided in the Business Bulletin of next meeting of the Culture and Communities Committee</p> <p>2) Report to the next meeting of the culture and Communities committee with an update on progress of the Edinburgh Leisure Pitch Strategy Review, how it might be adopted</p>	<p>Executive Director of Place</p> <p>Lead officer: Graham Croucher</p> <p>Executive Director of Place</p> <p>Lead officer: Graham Croucher</p>	<p>August 2024</p> <p>August 2024</p>		<p><u>Recommended for closure</u></p> <p>Business Bulletin updates are provided on Salvesen Community Football Club and the Pitches Strategy Development in August 2024.</p>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
			as a City Strategy, and whether any suitable pitches could be identified as a Salvensen Community Football Club “home ground”.				