

Lothian Valuation Joint Board

24 June 2024

Hybrid Meeting held in the Main Council Chamber, City Chambers, High Street, Edinburgh and virtually by Microsoft Teams

Present:

City of Edinburgh Council – Councillors Beal (Vice-Convener, in the Chair), Bruce, Caldwell, Dalgleish, Dixon, Fullerton, Glasgow, Jenkinson and Staniforth.

East Lothian Council – Councillor McFarlane

West Lothian Council – Councillor Adamson

1 Minute

Decision

To approve the minute of the Lothian Valuation Joint Board of 15 April 2024 as a correct record.

2 Interim Appointment of Assessor and Electoral Registration Officer

The current Assessor and ERO of the LVJB was due to retire in November 2024 and at its meeting on 15th April 2024 the Board agreed to appoint an interim Assessor and ERO for a period of 18 months. The interim role was advertised internally within the LVJB, and two applications were received. The recruitment panel comprising Councillors Boyle, Beal, Glasgow, and Russell interviewed both candidates on 29 May 2024.

Decision

- 1) To note the decision of the recruitment panel to appoint Rory Mackenzie as the interim Assessor and Electoral Registration Officer (ERO) for Lothian Valuation Joint Board.

Lothian Valuation Joint Board
24 June 2024

- 2) To note, as this appointment is only an interim appointment a recruitment panel will convene in the summer of 2025 with the aim of securing a permanent Assessor and ERO.

(Reference – report by the HR Manager, LVJB, submitted)

3 Chief Executive and Clerk

On 9 May 2024, The City of Edinburgh Council (the Council) appointed Paul Lawrence as Chief Executive. The report advised of arrangements for the Joint Board's Chief Executive and Clerk in light of changes to the senior management within the Council.

Decision

To appoint Paul Lawrence, the Council's Chief Executive Officer as the Chief Executive and Clerk.

(Reference – report by the Treasurer, submitted)

4 Assessor's Progress Report to the Lothian Valuation Joint Board

The current service delivery, priorities, risks and future direction of the board was summarised. This included Electoral Registration, Postal / Proxy Votes, Voter Authority Certificates, Canvass, Valuation Roll, Council Tax and Revaluation. The decision to call the 2024 General Election was noted in the report.

Decision

To note the contents of the report including the Internal Audit appended to report.

(Reference – report by the Assessor and Electoral Registration Officer, submitted)

5 Unaudited Annual Accounts 2023-24 and Treasury Management Report 2024-24

The unaudited Annual Accounts for the year ended 31st March 2024 were presented. The report also provided the annual Treasury Management report for 2023/24.

Decision

To note:

Lothian Valuation Joint Board
24 June 2024

- 1) The unaudited Annual Accounts for the year ended 31st March, 2024.
 - 2) The Audited Annual Accounts for 2023/24 will be presented to the Board on completion of the external audit.
 - 3) The annual Treasury Management report for 2023/24.
- (Reference – report by Treasurer, submitted)