

The City of Edinburgh Council

10.00am, Thursday 19 December 2024

Citywide Road Coordination – Revised Charging Structure – referral from the Transport and Environment Committee

Executive/routine

Wards

Council Commitments

1. For Decision/Action

- 1.1 The Transport and Environment Committee has referred a report on the Citywide Road Coordination – Revised Charging Structure, to the City of Edinburgh Council for approval of the fees and charges for Road Occupations and Roads Events from 1 January 2025.

Dr Deborah Smart

Executive Director of Corporate Services

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Referral Report

Citywide Road Coordination – Revised Charging Structure

2. Terms of Referral

- 2.1 On 18 November 2024 the Transport and Environment Committee considered a report by the Interim Executive Director of Place on the Citywide Road Coordination – Revised Charging Structure.
- 2.2 The report set out an updated charging structure for road occupation permits and associated traffic orders following a review which had been undertaken to ensure that the public road space could be more effectively managed for the benefit of all road users.
- 2.3 For clarification in respect of filming in the city, the Events - Temporary Traffic Management Order in Appendix 1 should state the charge for a small event is 'up to £2,500. The Council's [Code of Practice for Filming in Edinburgh](#) provides more information on film production processes, timescales and charges.
- 2.4 **Motion**
- 1) To agree the recommended charging structure, as noted in Appendix 1 to the report by the Interim Executive Director of Place (with examples shown in Appendix 2 to the report).
 - 2) To agree that the implementation date would be for Road Occupation and Roads Events applications received from 1 January 2025.
 - 3) To refer the report to the Council for approval of the fees and charges for Road Occupations and Roads Events from 1 January 2025.
- moved by Councillor Jenkinson, seconded by Councillor Watt

Amendment

- 1) To agree the recommended charging structure, as noted in Appendix 1 to the report by the Interim Executive Director of Place (with examples shown in Appendix 2 to the report) with the exception that the 'failure to notify' surcharges detailed in Appendix 1 shall be set at 100%.
- 2) Committee further agrees that officers will look into the feasibility of increasing the rate of the 'failure to notify' surcharge by increments over the

period of non-consented road occupation – e.g. 100% surcharge for week 1, 200% for week 2

- 3) To agree that the implementation date would be for Road Occupation and Roads Events applications received from 1 January 2025.
 - 4) To refer the report to the Council for approval of the fees and charges for Road Occupations and Roads Events from 1 January 2025.
- moved by Councillor Aston, seconded by Councillor Hyslop

In accordance with Standing Order 22.13, the amendment was adjusted and accepted as an amendment to the motion.

Decision

To approve the following adjusted motion by Councillor Jenkinson:

- 1) To agree the recommended charging structure, as noted in Appendix 1 to the report by the Interim Executive Director of Place (with examples shown in Appendix 2 to the report) with the exception that the ‘failure to notify’ surcharges detailed in Appendix 1, officers investigate the feasibility of setting at 100%.’
- 2) To further agree that officers would look into the feasibility of increasing the rate of the ‘failure to notify’ surcharge by increments over the period of non-consented road occupation – e.g. 100% surcharge for week 1, 200% for week 2
- 3) To agree that the implementation date would be for Road Occupation and Roads Events applications received from 1 January 2025.
- 4) To refer the report to the Council for approval of the fees and charges for Road Occupations and Roads Events from 1 January 2025.

3. Background Reading/ External References

- 3.1 Minute of the Transport and Environment Committee of 18 November 2024
- 3.2 [Webcast: Transport and Environment Committee of 18 November 2024](#)

4. Appendices

Appendix – Report by the Interim Executive Director of Place