

Work Programme

Policy and Sustainability Committee

26 November 2019

	Title / description	Purpose/Reason	Routine / Executive	Lead officer	Directorate	Progress updates	Expected date
1	Annual Update on Council Transport Arms Length Companies	Annual Update	Executive	Gavin King	Chief Executive	Annual	February 2020
2	Tourism – Policy Statement	Quarterly Report	Executive		Place	Quarterly	November 2019 May 2020
3	Council Asbestos Policy	Annual Review	Routine	Susan Tannahill	Resources	Annual	May 2020
4	Council Fire Safety Policy	Annual Review	Routine	Susan Tannahill	Resources	Annual	November 2019
5	Gaelic Language Plan 2018-22	Monitoring Report	Executive	Eleanor Cunningham	Chief Executive	Annual	November 2019

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6	Edinburgh Biodiversity Action Plan 2019-21	Annual Update	Executive	Caroline Peacock/Susan Falconer	Place	Annual	February 2020
7	Welfare Reform	Quarterly Update	Routine	Sheila Haig	Resources	Quarterly	February 2020 May 2020 September 2020
8	Older People Joint Inspection Improvement Plan	Progress report	Executive	Marian Gray	Chief Officer, Edinburgh Health and Social Care Partnership	6 monthly	February 2020
9	Implementation of the Energy Management Policy and Energy Management System	Progress report	Executive	Paul Jones	Resources	Annual	August 2020
10	Policy Assurance Statement – Customer	Annual report	Executive	Katy Miller	Resources	Annual	August 2020

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11	Policy Assurance Statement – Strategy and Communications	Annual report	Executive	Gavin King	Chief Executive	Annual	August 2020
12	Policy Assurance Statement - Human Resources (HR)	Annual report	Executive	Katy Miller	Resources	Annual	October 2020
13	Policy Assurance Statement - Legal and Risk	Annual report	Executive	Nick Smith	Resources	Annual	October 2020
14	Contact Centre Performance	Update report	Executive	Nicola Harvey	Resources	Quarterly	January 2020
15	Chief Social Work Officer's Annual Report	Annual report	Executive	Jackie Irvine	Chief Executive	Annual	October 2020
16	Diversity and Inclusion Strategy	Annual update	Executive	Katy Miller	Resources	Annual	October 2020
17	Police Scotland Update	Annual plan	Executive	Gavin King	Chief Executive	Annual	October 2020

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18	Fire and Rescue Service	Annual plan	Executive	Gavin King	Chief Executive	Annual	November 2019

Policy and Sustainability Committee Upcoming Reports

Appendix 1

Report Title	Directorate	Lead Officer
FEBRUARY 2020		
Edinburgh Biodiversity Action Plan 2019-21 - Annual Update	Place	Caroline Peacock/ Susan Falconer
City Strategic Investment Fund	Place	David Cooper
Edinburgh Poverty Commission report	Chief Executive	Chris Adams
Council Welfare Accreditation	Resources/ Communities and Families	Sheila Haig/Nickey Brown
Council Fire Safety Policy	Resources	Susan Tannahill
Annual Update on Council Transport Arms Length Companies	Chief Executive	Gavin King
Film Charter and Principles	Place	Ewan Kennedy
Achieving Net Zero in the City of Edinburgh	Chief Executive/Place	Paula McLeay