



# Minutes

## IJB Performance and Delivery Committee

**10.00am, Monday 16 September 2019**

Green Group Room, City Chambers, Edinburgh

**Present:**

Councillor Main (Chair), Colin Beck, Councillor Doggart and Helen FitzGerald.

**Officers:** Philip Brown, Tony Duncan, Jamie Macrae and Moira Pringle.

**Apologies:** Mike Ash and Richard Williams.

### 1. Terms of Reference

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The Terms of Reference for the Committee were discussed. There were some issues with the draft Terms agreed by the Joint Board, which would need to be reviewed before being submitted for final approval.

The Committee discussed whether the Terms of Reference should include the Directions Tracker.

**Decision**

- 1) To note the verbal update.
- 2) To agree that the Directions Tracker and Terms of Reference should remain separate.
- 3) To agree to discuss the Terms of Reference in more detail at the next meeting.

## 2. Decisions of the Edinburgh Integration Joint Board – 20 August 2019

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The decisions of the Edinburgh Integration Joint Board of 20 August 2019 were submitted.

The Committee discussed Directions linked to the Strategic Plan. These had not yet been agreed, but the draft set was due to be considered at the Strategic Planning Group, followed by the Joint Board in October. The Directions Tracker would be submitted to the Performance and Delivery Committee for scrutiny.

### **Decision**

To note the update and agree that the Directions Tracker would be included on the agenda for future meetings.

(Reference – Decisions of the Edinburgh Integration Joint Board – 20 August 2019, submitted.)

## 3. Decisions of the Edinburgh Integration Joint Board – 3 September 2019

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The decisions of the Edinburgh Integration Joint Board of 3 September 2019 were submitted.

### **Decision**

To note the update.

(Reference – Decisions of the Edinburgh Integration Joint Board – 3 September 2019, submitted.)

## 4. Work Programme

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A Committee Work Programme was submitted. The expectation was that the Work Programme would evolve, and items could be added as and when required (with consideration given to whether the items of business fell within the committee's remit).

### **Decision**

- 1) To agree to add the following items to the Work Programme:
  - Carers Strategy (next meeting)
  - A progress report on the Grants Programme (by June 2020), including an update on welfare funding and a recommendation that the Joint Board receive an update.
  - An update on funding for drug and alcohol/mental health services, including governance details.

2) To otherwise note the Work Programme.

(Reference – Work Programme, submitted.)

## 5. Training and Development of Members

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There was a discussion about training and development for members of the committee. Members discussed what the role of the committee was in relation to risk, the expectation being that the committee would highlight risks to the Joint Board, which would then instruct the Audit and Assurance Committee to scrutinise.

### Decision

To note the verbal update.

## 6. Schedule of Dates

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A schedule of meeting dates was submitted.

### Decision

To note the proposed dates and agree that diary invites would be circulated as soon as possible.

(Reference – Schedule of Dates, submitted.)

## 7. Programme of Visits

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Members were asked to consider a programme of visits for the committee. The intention was that members would visit groups/places and this would be in relation to an item of business on the agenda/work programme. Members agreed that this would be helpful for individual members, rather than the full committee. Committee would agree which members would attend.

### Decision

To note the verbal update.

## 8. Finance Update

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An update was provided on the in-year financial position, including progress towards a balanced financial plan for 2019/20.

### Decision

- 1) To note the report and how it aligned to future reporting requirements.
- 2) To note the financial position for delegated services for the first 5 months of the year.
- 3) To note the forecast financial position for the year and the option which would be presented to the IJB to achieve a balanced plan for 2019/20.

- 4) To agree that a glossary of terms (e.g. “hosted services”) would be included with future committee papers.
- 5) To agree that Council and NHS finance teams would be invited to future meetings.
- 6) To agree that the next meeting would consider the impact of savings (e.g. the closure of Gylemuir, transport efficiencies).

(Reference – report by the Chief Finance Officer, submitted.)

## 9. Performance Report

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The Joint Board’s Performance Report for August 2019 was submitted and discussed alongside a tabled report on the style of graphs. Members stated that they wished to see a trend analysis and a scorecard system.

### **Decision**

To note the update and to agree that the item would be considered at the next meeting (earlier on the agenda).

(Reference – report by the Chief Finance Officer, submitted; report by Philip Brown, tabled.)

## 10. Psychological Therapies Additional Investment

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An update was provided on additional investment to enable recruitment to Psychological Therapies. A report had been drafted but was not yet complete.

### **Decision**

To note the verbal update and to agree that the report would be circulated when completed.

## 11. Date of next meeting

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### **Decision**

To note that the date of the next meeting was 20 November 2019.