

# Rolling Actions Log

## December 2019



No	Subject	Date	Action	Action Owner	Expected completion date	Comments
1	<a href="#">Edinburgh Alcohol and Drug Partnership Funding</a>	26-01-18	That a briefing note be sent to Joint Board members setting out the broader challenges and information on approaches taken by the other Lothian IJBs and the impact of service review, redesign and efficiencies in each area of change.	Chief Officer, Edinburgh Health and Social Care Partnership	December 2019 July 2019	A report on Seek, Keep and Treat funding was considered and approved by the EIJB in June 2019. A further report on Seek, Keep and Treat investment proposals for unallocated money from 2018/19 is on the agenda for the December EIJB

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						meeting. The December report also includes examples of the approaches taken elsewhere in Scotland. A workshop on EADP governance and relationship with EIJB is scheduled to take place on 11 December 2019. As a result of this workshop a briefing note will be produced for the February board.
2	<a href="#">Business Resilience Arrangements and Planning – Spring Update</a>	18-05-18	That an update report be submitted to the Joint Board by the end of 2018.	Chief Officer, Edinburgh Health and Social Care Partnership	November 2019 <del>August 2019</del>	<b>Recommended for closure</b> Report went to Audit and Assurance Committee on 8 November 2019.
3	<a href="#">IJB Risk Register</a>	15-06-18	That the Chief Officer would circulate a briefing note to members on finance structures across the	Chief Officer, Edinburgh Health and	February 2020	This briefing will be produced following agreement of terms of

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			City of Edinburgh Council and NHS Lothian, and the interface between the respective groups.	Social Care Partnership	December 2019 August 2019 November 2019	reference for the sub committees. Final TORs coming back to EIJB in February 2020.
4	<a href="#">Evaluation of 2017/18 Winter Plan and Winter Plan 2018/19</a>	28-09-18	1) That a business case for the expansion of the Hospital at Home service would be presented to the Joint Board by the end of March 2020.	Chief Officer, Edinburgh Health and Social Care Partnership	February 2020 December 2019	A steering group is working to develop a new hospital at home service which takes account of the findings from the completed hospital at home study.  <b>June 2019</b>  There is currently no funding available for H@H expansion from June 2019. As part of the budget savings proposals H@H has been set a savings target of £500K. Dr Anita Logandra has

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			2) That officers would circulate details of the flu vaccination programme to enable members to promote to citizens, colleagues and partner organisation.			started her H@H study - it will take 3 months. <b>2) Closed</b> – circulated on 8 October 2018
5	<a href="#">John's Campaign</a>	29-09-18	<p>To request an update report in 12 months' time on progress in carrying out the recommendations of the report:</p> <ol style="list-style-type: none"> <li>1) To agree that all hosted older peoples in bed services formally sign up to John's campaign.</li> <li>2) To agree that all local authority care homes sign up to John's campaign.</li> <li>3) To work in partnership with the independent sector and the voluntary sector to embed John's campaign across all older people's residential services within the Edinburgh.</li> <li>4) To support the launch of John's campaign in Edinburgh.</li> <li>5) To agree that the benefits of John's Campaign should be formally measured.</li> </ol>	Chief Officer, Edinburgh Health and Social Care Partnership	October 2019 <del>September 2019</del>	<b>Recommended for closure</b> Reported to the October 2019 meeting.

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6	<a href="#">Transitions for Young People with a disability from children's services to adult services Edinburgh Health and Social Care Partnership</a>	14-12-18	To request an update on progress of the 5 key action points in 12 months.	Chief Officer, Edinburgh Health and Social Care Partnership	January 2020 <del>December 2019</del>	<b>Recommend for closure</b>  This progress report is being referred to the Performance and Delivery Committee in January 2020. It is proposed that this action is closed on the rolling actions log and monitored through the Performance and Delivery Committee.  <del>This paper is being referred to the Performance and Delivery Committee</del>  <del>This item is expected for the December meeting of the IJB.</del>
7	<a href="#">Impact of Audit Scotland Report Health and Social</a>	08-02-19	To request that the Chief Officer report on actions being taken across all organisations in support of the recommendations in the Audit Scotland report in relation to the Edinburgh Integration Joint	Chief Officer, Edinburgh Health and	February 2020	This will be submitted to the Audit and Assurance Committee on 14 February 2020.

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	<a href="#">Care Integration on Edinburgh Integration Joint Board</a>		Board and request a further report on this to come to the Audit and Risk Committee in six months.	Social Care Partnership	<del>November 2019</del> August 2019	Note: October 2019 IJB agreed to receive a single report, covering this action and Action 12 (Audit Scotland and MSG).
8	<a href="#">Communications Action Plan for the EIJB</a>	08-02-19	To agree to updates on this as it develops, at least annually.	Chief Officer, Edinburgh Health and Social Care Partnership	February 2020	
9	<a href="#">Minute of Strategic Planning Group of 30 November 2018</a>	29-03-19	To note that the Chief Officer would provide a presentation on prescribing to a future meeting of the Joint Board.	Chief Officer, Edinburgh Health and Social Care Partnership	November 2019 <del>August 2019</del>	<b>Recommended for closure</b>  Picked up at the Development Session on 19 November 2019.  It is proposed that this forms part of the development session on budgeting in November.

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10	<a href="#">Update on the Edinburgh Integration Joint Board Grants Review</a>	29-03-19	<p>1) To agree to receive a report to a future meeting of the Joint Board on those projects which had been successful in securing grant funding.</p> <p>2) To agree that a report be brought back to a future meeting of the Joint Board on work being carried out to address how inequalities were being tackled across all services in the Partnership together assurance that the Board were meeting their legal obligations under the Equality Act 2010.</p>	Chief Officer, Edinburgh Health and Social Care Partnership	<p>May 2019</p> <p>December 2019</p>	<p>1) <b>CLOSED</b> – reported to the IJB on 24 May 2019.</p> <p>2) This item is on the agenda for the December Board.</p>
11	<a href="#">Primary Care Transformation Programme</a>	24-05-19	<p>1) To agree that a workshop would be arranged on the Primary Care Transformation Programme.</p> <p>2) To agree that the next report to the Joint Board would include more details on how the Programme was being delivered and its impact on stakeholders</p>	Chief Officer, Edinburgh Health and Social Care Partnership	<p>February 2020</p> <p><del>December 2019</del></p> <p><del>October 2019</del></p>	David White arranging a workshop on Primary Care. IJB members asked (22 October 2019 meeting) that the date be provided when available. A development session is being organised for February to pick up the

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						primary care transformation.
12	<a href="#">Ministerial Strategic Group Update</a>	24-05-19	To agree to the self-assessment and actions set out and to ask the Chief Officer to develop the action plan with partners for implementation and report on this before the end of March 2020	Chief Officer, Edinburgh Health and Social Care Partnership	February 2020 <del>March 2020</del>	Note: October 2019 IJB agreed to receive a single report, covering this action and Action 7 (Audit Scotland and MSG).
13	<a href="#">Older People Joint Inspection Improvement Plan</a>	24-05-19	To agree that the Improvement Programme would be brought back to the Joint Board following approval by NHS Lothian and the City of Edinburgh Council.	Chief Officer, Edinburgh Health and Social Care Partnership	December 2019 <del>October 2019</del>	Item on the agenda for December Board
14	<a href="#">Evaluation of 2018/19 Winter Plan</a>	21-06-19	To agree that a briefing note on the Day of Care Audit would be circulated.	Chief Officer, Edinburgh Health and Social Care Partnership	November 2019 <del>October 2019</del>	
15	<a href="#">Committee Terms of Reference and Good</a>	21-06-19	To agree that each committee would comment on the Terms of Reference at the end of the first cycle and this would be reported back to the Joint Board within two cycles.	Chief Officer, Edinburgh Health and Social Care Partnership	December 2019 <del>October 2019</del>	Item on the agenda for December Board

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	<a href="#">Governance Handbook</a>					
16	<a href="#">Edinburgh's Joint Carers Strategy</a>	20-08-19	To agree to develop a performance and evaluation framework around the Carers Strategy, which would be reported back to the Joint Board in two cycles.	Chief Officer, Edinburgh Health and Social Care Partnership	February 2020 <del>December 2019</del> <del>October 2019</del>	A situation report on the performance and evaluation framework for the Carers' Strategy was presented to the P&D committee on 20 November 2019 and the SPG on 22 November 2019. Direction was given to provide more time to complete the framework.  <del>Carers Strategy Performance Framework on the agenda for December Board</del>
17	<a href="#">Performance Report</a>	20-08-19	1) To agree that a progress report on delayed discharges would be reported to the Joint Board at the October 2019 meeting.	Chief Officer, Edinburgh Health and	October 2019	<b>Recommended for closure</b>

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			2) To remit the Performance and Delivery Committee to look at delayed discharges, progress and investment at its first meeting.	Social Care Partnership		Reviewed by the Performance and Delivery Committee on 20 November 2019.
18	<a href="#">NHS Lothian Board Escalation</a>	20-08-19	<p>1) To agree to report back in six months on progress being made, or earlier if significant matters arise.</p> <p>2) To agree that the recovery plan and any financial changes would be reported to the Board within six months, as soon as it was available.</p> <p>3) To agree that a briefing note would be circulated providing more detail on responsibilities for mental health interactions.</p> <p>4) To agree that the notes of Integrated Care Forum meetings would be distributed to members of the Joint Board.</p>	Chief Officer, Edinburgh Health and Social Care Partnership	<p>February 2020</p> <p>September 2019</p> <p>August 2019</p>	<p><b>3) CLOSED</b> – circulated on 25 September 2019</p> <p><b>4) CLOSED</b> – circulated on 26 August 2019</p>
19	<a href="#">Rolling Actions Log</a>	22-10-19	Re. <a href="#">NHS Lothian Board Escalation</a> Action (3) – To agree to circulate details of where responsibilities sit for the various mental health interactions.	Chief Officer, Edinburgh Health and Social Care Partnership	<p>December 2019</p> <p>November 2019</p>	A report was considered at the P&D committee on 20 November 2019. A briefing note will be circulated out of committee in

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20	<a href="#">Financial Framework 2020-2023</a>	22-10-19	<p>1) To agree that details relating to the financial planning assumption on hospital drugs growth would be provided as part of the presentation on prescribing at the next Development Session.</p> <p>2) To agree that a response would be sent to the Council's Head of Finance highlighting the Joint Board's concerns about the impact of any uplift provided by the Scottish Government to support health and social care not being passed on in full to the Joint Board.</p>	Chief Officer, Edinburgh Health and Social Care Partnership	December 2019	<p>1) NHS Lothian is in the process of updating its financial planning assumptions. Consequently the specific issue about drugs growth will be covered along with other planning assumptions at the budget workshop on 10 December 2019.</p> <p>2) <b>Recommended for closure</b> Letter sent on 25 October 2019.</p>
21	<a href="#">Home First</a>	22-10-19	<p>1) To require a report on progress no later than April 2020.</p>	Chief Officer, Edinburgh	February 2020	

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			2) To agree that timescales would be added to the Direction.	Health and Social Care Partnership		2) Timescales added to the direction
22	<a href="#">Finance Update</a>	22-10-19	To agree that details of the financial dynamics of the set aside budget would be reported to the Performance and Delivery Committee	Chief Officer, Edinburgh Health and Social Care Partnership	January 2020	On the agenda for the January 2020 Performance and Delivery Committee.
23	<a href="#">Chief Social Work Officer's Report 2018/19</a>	22-10-19	To agree that the Chief Social Work Officer would provide a presentation at a future meeting.	Chief Social Work Officer	December 2019	Presentation scheduled for December meeting