

Overall Status Last Period	Overall Status This Period
Amber	Amber

Achievements and Milestones

Achievement/Milestone	Date
Annual Conversation	12 Sep 19
Project initiation workshop with Regional Growth Framework Team	18 Oct 19
IRES Board Reflection Day	22 Nov 19

Financials Summary

*Funding issued by Transport Scotland and SG Housing not included in this total

Total CRD grant £000	CRD grant drawdown to date £000	19-20 CRD Grant allocation	19-20 Grant drawdown
600,000	68,255	11.4%	£50.73m*
			£17.36m

Upcoming Milestones	Target Date	RAG
West Edinburgh Update to Joint Committee	Dec 19	Green
Transport Scotland Update to Joint Committee	Dec 19	Green
Home Demonstrator fund application outcome known	Q1 20	Yellow
Monitoring and Evaluation Framework complete	Mar 20	Yellow

Top 3 Risks (from PMO Risk Register)

Risk	Impact	Likelihood	Severity	Resolution Plan or Mitigating Action	Risk owner
Insufficient Resources from PMO and wider network (project leads)	5	2	10	<ul style="list-style-type: none"> Request for additional resources to be made to Executive Board when appropriate Progress reports, quarterly reporting and risk register to track progress towards deadlines and highlight potential delays to PMO before they arise. Use secondments and reallocate staff to City Region Deal activity when required. Re-assess capacity and skillsets regularly in line with changing requirements. 	Exec Board
There is no regional strategy/framework	3	3	9	<ul style="list-style-type: none"> Regional Growth Framework proposal has been approved by Joint Committee on 3 September. Resources for taking this forward have been identified by Directors Group. Regional Enterprise Council is being kept informed and will help to shape in Q1 20. 	Directors' Group
Monitoring and Evaluation Framework is not sufficiently defined	4	2	8	<ul style="list-style-type: none"> M&E framework is being carefully thought through and co-produced with Government. Logic models have been devised, and assumptions have been made clear. A timeline has been agreed to report fully to Joint Committee in March 2020. Work ongoing to ensure that indicators, and change control measures are appropriate. Update report and forward plan to be considered by Joint Committee in December 2019. 	Directors' Group

Overall Total			Project Name	2019 - 2020					Comments
Total Budget £000	CRD Grant Total £000	CRD Grant Claimed To Date £000		Grant Allocation £000	CRD Grant claimed (Q1-2) £000	Spend to date (Apr-Oct) £000	Forecast outturn £000	Forecast vs Allocation variance £000	
101,047	32,545	32,313	Bayes Centre	10,133	9,901	10,133	10,133	0	Forecast is based on profile as per full business case
22,469	22,469	463	National Robotarium	2,566	393	470	1,770	-796	
189,297	57,920	24,089	Edinburgh Futures Institute	13,770	5,227	6,661	13,770	0	
190,620	79,595	1,735	World Class Data Infrastructure	8,417	1,735	2,332	8,417	0	
84,610	49,205	0	Usher Institute	0	0	0	0	0	
42,596	17,366	0	Easter Bush	0	0	0	0	0	
30,000	10,900	0	Easter Bush Link Road - A701 & A702	0	0	0	0	0	
52,003	30,000	0	Food & Drink Innovation Hub	0	0	0	0	0	
49,425	35,000	0	Fife Industrial Innovation Investment	0	0	0	0	0	
29,050	15,000	0	Scottish Borders - Innovation Park	1,750	0	0	750	-1,000	
791,117	350,000	58,600	Total Research, development and innovation	36,636	17,256	19,596	34,840	-1,796	
25,000	25,000	103	Integrated Regional Employability & Skills	3,250	103	279	2,064	-1,186	
25,000	25,000	103	Total IRES	3,250	103	279	2,064	-1,186	
120,000	120,000	2,600	Sheriffhall Roundabout*	0	0	0	0	0	SG to fund up to £120m to support improvements to the A720 City Bypass for the grade separation of Sheriffhall Roundabout via Transport Scotland Consultants currently working on proposal for TAB
36,000	20,000	0	West Edinburgh Transport Appraisal	2,000	0	9	38	-1,962	
156,000	140,000	2,600	Total Transport	2,000	0	9	38	-1,962	
44,990	20,000	0	IMPACT/Dunard Concert Hall	8,839	0	1,004	1,004	-8,839	The Council has been served with a petition for judicial review of the decision to grant planning permission
44,990	20,000	0	Total Culture	8,839	0	1,004	1,004	-8,839	
263,000	15,000	6,952	Housing Company**	5,192	1,892	1,892	5,192	0	Separate grant letter from SG Separate letters from SG for individual proposals. The allocation figure is based on the financial plan
50,000	50,000	0	Housing Infrastructure Fund**	12,500	0	0	0	-12,500	
313,000	65,000	6,952	Total Housing	17,692	1,892	1,892	5,192	-12,500	
1,330,107	600,000	68,255	Total Programme	68,417	19,251	22,780	43,138	-26,283	Shortfall of utilising grant funding

Note: Figures in red represent a forecast underspend against the Grant allocation

* Scottish Government funded. Transport Scotland taking forward scheme delivery. ** Funding issued by Scottish Government (Housing)

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Project Stages

Stage no.	Definition
1. Define	Business case being developed, and not yet approved by Thematic Board and Joint Committee.
2. Implement	Business case has been approved by Thematic Board and Joint Committee, and is being implemented. In a capital project, this may be construction; for skills projects this may be establishing a course or system.
3. Deliver	Project is in place and monitoring and evaluation is in framework to assess if it is achieving its objectives.
4. Legacy	Project has resulted in mainstreaming or improvements to business as usual (impact) that is generated beyond the funded period

Red, Amber, Green

T: Status against **timeline** set out in business case/implementation plan; **B:** Status against **budget** set out in financial plan

RAG Status	Definition - Timeline	Definition - Budget	Action Required
Green	In line with business case/implementation plan	In line with financial plan.	No management action required
Amber	Delay is considered acceptable by PMO.	Within acceptable range.	Management action is in place by senior management to address issues, and project is being closely monitored.
Red	Delay is significant.	Outwith acceptable range.	Immediate action is required by senior management and relevant Boards as appropriate to address issues. Issues must be highlighted to Government.

Inclusive Growth Score

Partnership Working Score

	Definition
1.	Project's links with inclusive growth framework are being developed.
2.	Project's links with inclusive growth framework have been identified and are in the process of being implemented.
3.	Project's links with inclusive growth framework are being delivered and monitoring and evaluation is in place to assess impact.

	Definition
1.	Links have been identified with projects in other themes/with regional partners outwith City Region Deal.
2.	Links are being developed with projects in different themes/with regional partners outwith City Region Deal.
3.	Links are being exploited between this project and other themes/with regional partners outwith City Region Deal.



Project	Stage	Last Milestone	Next Milestone	T	B	IG	PW	Comments
Bayes Centre	Deliver	Sep 18: Opening	N/A	G	G	2	2	
National Robotarium	Implement	Jul 19: Stage 2 Concept Designs signed off by Project Executive Board.	Dec 19: Appointment of National Robotarium CEO	G	G	1	1	
Edinburgh Futures Institute	Implement	Start on site	Sep 21: Complete construction	A	G	2	2	Slippage in 2019/20 spend due to complexity of enabling works package
Usher Institute	Define	Aug 18: Deal agreement	Sep 19: Approve FBC	G	G	1	2	
Easter Bush	Define	Aug 18: Deal agreement	Mar 20: FBC approved by Joint Committee (following TAB approval)	A	G	1	1	Transport elements including the Easter Bush Link Road – A701 & A702; Bush Loan junction and active travel corridor form part of the Easter Bush Business Case.
World Class Data Infrastructure	Implement	Start on site	Jul 20: Complete construction	G	G	2	2	

T: Timeline; B: Budget; IG: Inclusive Growth score; PW: Partnership Working score (see p.3 for definitions)



Page 5: Research, Development and Innovation Theme Projects in East Lothian, Fife and Scottish Borders

Project	Stage	Last Milestone	Next Milestone	T	B	IG	PW	Comments
Edinburgh Innovation Park (QMU Food and Drink Hub)	Define	Planning Permission released for the wider development including the EIP/Innovation Hub	<ul style="list-style-type: none"> Award the contract for the specialist advice for progression of FBC (Nov/Dec19) Land transfers for the EIP/Innovation Hub land complete (Nov 19) Determine the detailed planning application for the junction/ initiate the tendering process. (Nov 19) 	G	G	1	1	
Fife Industrial Innovation Investment (Fi3P)	Implement	Planning approval for first site	Planning permission for Project 2 (over due Q2 19/20)	G	G	1	2	<p>Mobilising resources into implementation phase. Discussions underway with University of Edinburgh to agree development opportunities based on the DDI programme impacts.</p> <p>Likely underspend on a project has been identified and options for reinvestment have been agreed by the Fife Council programme board. This change is within the agreed programme tolerances, no escalation or further action required.</p>
Central Borders Innovation Park	Implement	Design, procurement and construction of Phase 1 (ongoing)	Progressing with building design for Phase 2.	G	A	1	1	Finalisation of engagement with potential occupiers of buildings being procured under Phase 1.



Project	Stage	Last Milestone	Next Milestone	T	B	IG	PW	Comments
IRES Programme	Implement	Progress Monitoring & Evaluation Frameworks in place at programme and project level (June 19)	Programme evaluation to inform 2020 Annual Conversation	A	G	2	2	<ul style="list-style-type: none"> RES activity and progress monitoring template operational IRES Board next meets on 11 February 2020 when Steve Grimmond will take over the chair from Angela Leitch IRES Reflection Day on 22 Nov was well attended (c. 60 participants) with a good representation from across the partners. Feedback forms judged the event as very good and very useful by participants. Event write-up will be considered by the IRES board at its next meeting and will help inform the development of the programme.
Integrated knowledge systems	Implement	Grant Agreement and Project Implementation Plan agreed	Updated implementation plan to be presented to next Delivery Advisory Group (Nov 2019)	A	G	2	2	<ul style="list-style-type: none"> Grant Agreement and Project Implementation Plan agreed. Multi-agency IKS Development Advisory Group and project team established. Terms of Reference, project plan and forward meeting schedule agreed and discussions with MIS developers ongoing to inform system specification.
Labour market analysis and evaluation	Implement	Grant Agreement and Project Implementation Plan agreed	Health and Social Care primary research to start Nov 2019.	A	G	2	2	<ul style="list-style-type: none"> Grant Agreement and Project Implementation Plan agreed and LMA&E group met twice in 2019-20. New member of staff appointed 2.5 days per week to help progress development and Labour Market seminar successfully held on 8th October attracted good range of partner involvement.
Integrated employer engagement	Implement	Grant Agreement and Project Implementation Plan agreed	New staff team in place early Jan 2020	A	G	2	2	<ul style="list-style-type: none"> Grant Agreement and Project Implementation Plan have been agreed. The Project Manager started on 1 October and is currently further developing the Project delivery plan. The other project posts (inc. Community Benefits Officer) have been advertised with a view to getting the team up to full strength by the start of 2020.

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Project	Stage	Last Milestone	Next Milestone	T	B	IG	PW	Comments
Intensive family support	Implement	Project staff appointed and activities operational	Revised Implementation Proposal to be considered by IRES Board (Feb 2020)	A	A	2	2	<ul style="list-style-type: none"> Capital City Partnership (CCP) provision of lead management and project development staffing with SLA being developed. Ongoing uncertainty of ESF funding is continuing to impact on service planning so it is now the intention to proceed using CRD funds only, with the plan to secure ESF or other sources of leverage at a later date. Co-production and engagement activity with LA partners ongoing regarding similar delivery in their local areas and positioning of new service.
Housing and Construction Infrastructure (HCI) Skills Gateway	Implement	Project staff appointed and activities operational	Year 1 Summary evaluation	A	G	2	2	<ul style="list-style-type: none"> Project staff appointed and activities operational. Equality & Diversity lead appointed jointly across DDI and HCI. 4 Delivery Group meetings have taken place and new partnerships formed with SELECT (Electrical) for future jobs increase in sector. Commencement of first projects underway including new pilot project review for bricklaying course.
Data-Driven Innovation (DDI) Skills Gateway	Implement	Project staff appointed and activities operational	Year 1 Summary Evaluation	A	G	2	2	<ul style="list-style-type: none"> Project staff appointed and activities operational. Equality & Diversity lead appointed jointly across DDI and HCI. Data Education in Schools project progressing developments on four fronts including, Curriculum mapping for Data Science, National Progression Award in Data Science, Professional Development and the establishment of Knowledge Sharing Schools. New staff appointments for Data Education in Colleges, Data Education in Universities and Data training for Work initiatives.
Workforce mobility (Concessionary travel)	Implement	Grant Agreement and Project Implementation Plan agreed	Project Manager Appointment (Feb 2020)	A	G	2	2	<ul style="list-style-type: none"> Project Implementation Plan agreed and inaugural of Project Delivery Group was held on 30 September with good representation from partners and positive discussions on the next steps required to get the project fully up and running. Project Manager job description finalised and progressing through job evaluation with Scottish Borders Council. SESTRAN involved and Project Lead to update TAB on recent progress.

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A720 (Sheriffhall)	Define	Preferred option identified is a grade separated junction arrangement	Transport Scotland is currently taking forward the development and assessment of the preferred option with the view to publishing draft Orders later this year (2019) for formal comment.	G	G	1	1	<p>Transport Scotland will attend the Joint Committee meeting on 6th December to provide an update on Sheriffhall.</p> <p>Transport Scotland are on track to publish draft orders by the end of 2019 in line with current commitment.</p>
West Edinburgh	Define	The development of a high-level West Edinburgh Transport Appraisal Project Delivery Plan is underway, and was reported to the Transport Appraisal Board (TAB) on 26 August.	By Q1 2020, greater clarity about the timeframe and process for further refining the long-list of proposals will emerge.	A	A	1	2	<p>£36m of funding identified (£20m from SG to support public transport infrastructure improvements) and £16m from City of Edinburgh Council plus contributions from the private sector and developers (TBC). In total, the WETA package amounts to £108m (inc. optimism bias) to take forward cycling, public transport and road measures.</p> <p>During the first quarter of 2019 CEC has been developing a model to further prioritise the measures set out in the 2016 report with an emphasis on public transport and active travel prioritisation.</p> <p>The reasons for this focus reflect:</p> <ol style="list-style-type: none"> 1. The Scottish Government's contribution, as set out in the City Region Deal document, is to support public transport infrastructure improvements contained within WETA; and 2. CEC has identified that its contribution should focus both on public transport infrastructure improvements and active travel to deliver against a range of strategic and policy objectives.

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Dunard Centre	Implement	Appointment of the Contractor, selected through the procurement process, to deliver the Pre Construction Services	Commence the demolition of the existing annex building	R	R	2	2	On 30 July Nuveen (Edinburgh St James) submitted a petition for judicial review on the City of Edinburgh Council Planning Committee decision to grant planning permission for Dunard Centre. There is a risk to delivery timescales.

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Affordable housing	Deliver & Define	Report approved at JC on 3 Sep August	Scope opportunities & identify resources to progress workstream.	A	A	1	2	<ul style="list-style-type: none"> Recent figures have revealed that between 2015/16 and 2018/19 regional partners have delivered over 10,000 completions with housing grant spend increasing from £70m to £130m over the same period.
Strategic sites	Implement & Define	Report approved at JC on 3 Sep August	Scope opportunities & identify resources to progress workstream.	A	A	1	1	<ul style="list-style-type: none"> Business cases for sites are at different stages of development. Opportunity to develop a strong, ambitious regional vision across the seven sites.
Innovation & skills	Define	Report approved at JC on 3 Sep August	Scope opportunities & identify resources to progress workstream.	A	A	1	2	<ul style="list-style-type: none"> Opportunity explore potential bid to the UK Government Industrial Strategy Challenge Fund - the transforming construction programme will be open to collaborative research & development and demonstrator project applications from 5 August 2019.
Infrastructure, funding and land assembly	Define	Report approved at JC on 3 Sep August	Dedicated 26 Nov Board to agree scope and progress workstream	A	A	1	1	<ul style="list-style-type: none"> Opportunity to work strategically to understand capacity and constraints; share strategic plans and identify opportunities for strategic alignment and investment.
Housing company	Deliver	First homes completed in Clermiston.	Homes under construction across various sites.	G	G	1	2	<ul style="list-style-type: none"> The City of Edinburgh Council and Scottish Futures Trust will continue to share learning and financial models with partners, to explore regional delivery models.

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