

# Rolling Actions Log

## Housing, Homelessness and Fair Work Committee

20 January 2020

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
1	07.06.18	<a href="#">Marketing Edinburgh Service Level Agreement</a>	1) To approve a one-year SLA for Marketing Edinburgh to reflect the funding approved by the Committee in March and to note that officers would continue to develop an SLA with ME, taking account of the Five Year Strategy and the emerging Economy Strategy.	Executive Director of Place	March 2019	March 2019	<b>Closed on 6 June 2019</b> - Report submitted to Committee on 21 March 2019

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			2) To agree that Marketing Edinburgh would further develop the strategic objectives in the SLA, to ensure they were specific and measurable.		January 2019	January 2019	<b>Closed 21 March 2019</b> - An update on this was considered by the Housing and Economy Committee on 24 January 2019. (See also action 18 below)

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			<p>3) To develop a funding strategy to enable the continued transition from public funding towards greater private funding that is evidenced over the seven-year period reported in the Annual Review, targeting a reduction of £300,000 CEC Grant funding in the Five Year Strategy.</p> <p>4) To agree that significant focus would be placed on lower carbon tourism in the Five Year Strategy.</p>		October 2019	October 2019	<p><b>3) and 4)</b>  <b>Recommend for closure</b></p> <p>Report considered in October 2019 (B Agenda)</p> <p>(see also: Action 10 and 23)</p> <p>This was incorporated into the SLA for Marketing Edinburgh in 2018/19. In preparing the new business plan for Marketing Edinburgh, they will consider this.</p>

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			5) To note that a progress update would be prepared for the Housing and Economy Committee on 1 November 2018.		November 2018	November 2018	<b>Closed on 24 January 2019</b> Update was included in the Business Bulletin for this Committee on 1 November 2018
2	07.06.18	<a href="#">Rapid Access Accommodation with Support for Edinburgh's Rough Sleepers</a>	1) To agree to start a procurement process and return to Committee with a report outlining options for procuring an extended and improved Rapid Access Accommodation Service.  2) To focus on partnerships with Third Sector for delivery.	Executive Director for Communities & Families	January 2020		Procurement has now been completed and Rapid Access Accommodation is in place.  Details are provided on the Business Bulletin for October 2019.  A report will be provided in January on Rapid Access to Accommodation for Rough Sleepers.

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
3	30.08.18	<a href="#">Tenant and Customer Engagement</a>	To agree that the funding for the Edinburgh Tenants Federation (ETF) and the Neighbourhood Alliance (NA) will be extended to 31 March 2020 subject to performance improvement milestones in the revised Service Level Agreements (SLA) being met.	Executive Director of Place	March 2020		<p>Work on the Service Level Agreement (SLA) is progressing. Funding agreed until 31 March 2020 subject to performance improvement milestones in the revised SLA being met.</p> <p>An update on the SLA progress was included in the Business Bulletin on 21 March 2019.</p>

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4	01.11.18	Private Sector Leasing Scheme - Update	To request the Executive Director of Place to submit an update report to a future meeting of the Committee, the report to include information on pricing and the number of private landlords leaving the sector and the reasons for this.	Executive Director for Communities and Families	October 2019	October 2019	<b>Recommended for closure</b>  The report was considered on 31 October 2019 (B Agenda).  (see also: Action 22)
5	24.01.19	<a href="#">Empty Homes Update</a>	Agree to receive an annual update on empty homes to include progress with piloting the use of Compulsory Purchase Orders.	Executive Director of Place	January 2020		Update in the Business Bulletin for January 2020

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6	Council 14.03.19	Street Change Glasgow	<p>Council:</p> <ol style="list-style-type: none"> <li>Notes the report “Street Begging in Edinburgh” commissioned by Edinburgh Community Safety Partnership and published last week.</li> <li>Notes that the above report sets out 16 key recommendations in relation to street begging in Edinburgh.</li> <li>Notes Glasgow’s decision to adopt the Street Change scheme.</li> <li>Notes Street Change is a brand and platform that had been developed in Edinburgh but ceased operating last year.</li> </ol>	Executive Director for Communities and Families	October 2019	October 2019	<p><b>Recommended for Closure</b></p> <p><b><u>October 2019</u></b></p> <p>An update was provided on the Business Bulletin for the October committee.</p>

			<p>5. Agrees that officers should report to H&amp;E within three cycles on whether the scheme could be reinstated using a partnership model based on a multi-agency response, gauge the appetite from partners to reinstate the scheme, and assess the role it could play in our wider homelessness strategy. This should include consideration of the Rapid Rehousing Transition Plan, the 16 key recommendations from Shelter's report 'Street Begging in Edinburgh' and draw on examples of initiatives elsewhere in the UK where appropriate.</p>				
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7	21.03.19	EICC - Presentation by Marshall Dallas, Chief Executive and Les Florence, Finance and Administration, EICC	To note that an update report was scheduled to be brought to Committee in two cycles (August 2019).	Executive Director of Place	October 2019	October 2019	<b>Recommend for closure</b> Report considered in October 2019.

8	06.06.19	<a href="#">Edinburgh Economy Strategy – Annual Progress Report</a>	<ol style="list-style-type: none"> <li>1) Calls for research and analysis on the current economy and the economic challenges for Edinburgh as a result of this target.</li> <li>2) Agrees that this research and analysis will inform a review of the Edinburgh Economy Strategy in order to develop an outcome based strategy for Edinburgh to meet these commitments, taking into account jobs that will emerge from the need to meet the net zero carbon target, sectoral analysis of carbon footprint and the support, collaboration and leadership that the council will need to provide to move us towards a more sustainable economy.</li> </ol>	Executive Director of Place	Policy and Sustainability Committee June 2020		<p><b>Transferred from the Housing and Economy Committee to the Policy and Sustainability Committee</b></p>
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			3) agrees that the recruitment of members of the Economic Advisory Panel should be undertaken as proposed in the report, but that the final membership of the panel should be subject to approval by the Housing and Economy Committee within one cycle.	Executive Director of Place	August 2019	August 2019	3) <b>Closed</b> Considered by Committee on 29 August 2019.
9	06.06.19	<a href="#">Mixed Tenure Improvement Strategy Update</a>	To agree to receive an update report in January 2020.	Executive Director of Place	January 2020		Update in the Business Bulletin for January 2020

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10	06.06.19	<a href="#">Marketing Edinburgh Update</a>	<p>1) Note that a progress update will be included in the August Business Bulletin</p> <p>2) Notes that a detailed implementation plan for the future of Marketing Edinburgh being presented to the Committee on 31 October to ensure plans are firmly in place in advance of 1 April 2020.</p>	Executive Director of Place	<p>August 2019</p> <p>October 2019</p>	<p>August 2019</p> <p>October 2019</p>	<p>1) <b>Closed</b> Included in the Business Bulletin on 29 August 2019</p> <p>2) <b>Recommended for closure</b> Considered on 31 October 2019.</p>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
11	06.06.19	<a href="#">Town Centre Fund – Allocations Report</a>	<p>1) Agrees that progress updates are provided in the Business Bulletins from 31 October 2019 and a report be brought back at the first Committee after the end of the financial year setting out project progress and outcomes as appropriate.</p> <p>2) Calls for a town centre investment strategic statement to enable future decision making.</p>	Executive Director of Place	<p>June 2020</p> <p>January 2020</p>		<p>Item included in the Business Bulletin for August 2019 and updates will be provided at each cycle. Further report will go to Committee in April 2020.</p> <p>Report on the agenda for January 2020.</p>

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12	06.06.19	Motion by the Green Group – Wellbeing Measures for Economic Success	Calls on officers to identify ways in which wellbeing measures can be incorporated into and strengthen the economic aims of this Council, and to make recommendations to the relevant executive committee(s).	Executive Director of Place	June 2020		
13	29.08.19	<a href="#">Housing Revenue Account Budget Strategy 2020/21</a>	Agrees that a report on housing sustainability will be brought to committee within two cycles, with consideration of how targets for carbon payback periods could be included in future reporting	Executive Director of Place	January 2020		On the agenda for January 2020.
14	29.08.19	<a href="#">Strategic Approach to Private Rented Sector</a>	Agrees to receive a report within two committee cycles on development of a broad policy framework to support Build to Rent (BTR).	Executive Director of Place	January 2020		On the agenda for January 2020.

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15	29.08.19	<a href="#">Edinburgh Living: Progress Update</a>	Agrees to receive a report in two Committee cycles on the strategy for procuring new homes on private sector land.	Executive Director of Place	March 2020		
16	29.08.19	<a href="#">Internal Audit – Homelessness Services</a>	<p>1) To agree that a briefing note would be circulated to members on the progress of management actions taken before the next committee meeting.</p> <p>2) To agree that a report would come back on the wider issues related to the internal audit.</p>	Executive Director for Communities and Families	<p>October 2019</p> <p>March 2020</p>	<p>October 2019</p>	<p>1) <b>Recommended for closure</b></p> <p>Briefing note circulated on 30 October 2019.</p> <p>2) A full report will be provided in March 2020 which details the wider issues, complexities and progress to date against the recommendations.</p>

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
17	13.09.19	Deputation Original Edinburgh (in relation to Item 7.1 Original Edinburgh – Old Town Business Improvement District; Proposal and Ballot)	To agree to a briefing between members and the deputation to discuss business proposals and the CEC's role in the BID.	Executive Director of Place	October 2019	October 2019	<b>Recommended for closure</b>  Briefing took place on 22 October 2019.
18	13.09.19	<a href="#">Original Edinburgh – Old Town Business Improvement District; Proposal and Ballot</a>	1) To agree to communicate with the BID on the need for a baseline of public sector services.  2) To agree that the Convener would meet with Police Scotland to discuss the baseline of public services.	Executive Director of Place  Convener	April 2020  October 2019	October 2019	1) The services agreement cannot take place formally until the BID is established (earliest 1 April 2020).  2) <b>Recommend for closure</b> – Meeting took place on 29 October 2019.

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
19	31.10.19	<a href="#">Review of Scottish Government funded 'No One Left Behind' Employability Provision</a>	To receive a report regarding the recommendations for award of small grants funding at the next Housing, Homelessness and Fair Work Committee on 20 January 2020.	Executive Director of Place	20 January 2020		On the agenda for January 2020.
20	31.10.19	<a href="#">Place Directorate – Financial Monitoring 2019/20 – Month Five Position</a>	To agree that the list of Place Development Efficiencies, as part of the approved savings, would be circulated.	Executive Director of Place	November 2019		<b>Recommended for closure</b> This information was circulated on 14 November 2019.

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
21	31.10.19	<a href="#">Edinburgh International Conference Centre Annual Update</a>	1) To agree that a draft Service Level Agreement (SLA) be prepared and reported in two committee cycles. 2) To request that officers ask the Board for details of how they planned to reduce their carbon footprint. 3) To include in the SLA that audit actions be responded to within recommended timescales of the auditor.	March 2020  November 2019  November 2019			2 & 3) EICC have been advised of these requirements. Update to follow.
22	31.10.19	Private Sector Leasing Scheme – Update (B agenda)	To agree to circulate to members the information requested.	Executive Director for Communities and Families	January 2020		Update in Business Bulletin on 20 January 2020

No	Date	Report Title	Action	Action Owner	Expected completion date	Actual completion date	Comments
23	31.10.19	Marketing Edinburgh Update (B agenda)	To note that an update report on the activities outlined would be prepared for Committee on 20 January 2020.	Executive Director of Place	20 January 2020		On the agenda for January 2020.