

Rolling Actions Log

February 2020

No	Subject	Date	Action	Action Owner	Expected completion date	Comments
1	Edinburgh Alcohol and Drug Partnership Funding	26-01-18	That a briefing note be sent to Joint Board members setting out the broader challenges and information on approaches taken by the other Lothian IJBs and the impact of service review, redesign and efficiencies in each area of change.	Chief Officer, Edinburgh Health and Social Care Partnership	February 2020 December 2019 July 2019	A report on Seek, Keep and Treat funding was considered and approved by the EIJB in June 2019. A further report on Seek, Keep and Treat investment proposals for unallocated money from 2018/19 is on the agenda for the December EIJB meeting. The December report also includes examples of the approaches taken elsewhere in Scotland. A workshop on EADP

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						governance and relationship with EIJB is scheduled to take place on 11 December 2019. As a result of this workshop a briefing note will be produced for the February board.
2	IJB Risk Register	15-06-18	That the Chief Officer would circulate a briefing note to members on finance structures across the City of Edinburgh Council and NHS Lothian, and the interface between the respective groups.	Chief Officer, Edinburgh Health and Social Care Partnership	April 2020 December 2019 August 2019 November 2019	This briefing will be produced following agreement of terms of reference for the sub committees. Final TORs coming back to EIJB in February 2020. The TORs for C&CG and Futures are going to their Feb Committee, which is after the Feb IJB, therefore a report will come back to April Board for agreement.

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3	Evaluation of 2017/18 Winter Plan and Winter Plan 2018/19	28-09-18	<p>1) That a business case for the expansion of the Hospital at Home service would be presented to the Joint Board by the end of March 2020.</p> <p>2) That officers would circulate details of the flu vaccination programme to enable members to promote to citizens, colleagues and partner organisation.</p>	Chief Officer, Edinburgh Health and Social Care Partnership	April 2020 December 2019	<p>Recommended for closure</p> <p>A steering group is working to develop a new hospital at home service which takes account of the findings from the completed hospital at home study.</p> <p><u>June 2019</u></p> <p>There is currently no funding available for H@H expansion from June 2019.</p> <p>As part of the budget savings proposals H@H has been set a savings target of £500K. Dr Anita Logendra has started her H@H study - it will take 3 months.</p> <p>The H@H service has now been rolled out</p>

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						<p>across the city. A full review of the service will now be undertaken as part of the Transformation programme and will be reported back to the IJB in due course.</p> <p>2) Closed – circulated on 8 October 2018</p>
4	Impact of Audit Scotland Report Health and Social Care Integration on Edinburgh Integration Joint Board	08-02-19	To request that the Chief Officer report on actions being taken across all organisations in support of the recommendations in the Audit Scotland report in relation to the Edinburgh Integration Joint Board and request a further report on this to come to the Audit and Risk Committee in six months.	Chief Officer, Edinburgh Health and Social Care Partnership	February 2020 November 2019 August 2019	<p>This will be submitted to the Audit and Assurance Committee on 14 February 2020.</p> <p>Note: October 2019 IJB agreed to receive a single report, covering this action and Action 12 (Audit Scotland and MSG).</p> <p>Recommend for closure as on the</p>

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						agenda for the February Board.
5	Communications Action Plan for the EIJB	08-02-19	To agree to updates on this as it develops, at least annually.	Chief Officer, Edinburgh Health and Social Care Partnership	February 2020	Recommend for closure as on the agenda for the February Board.
6	Update on the Edinburgh Integration Joint Board Grants Review	29-03-19	<p>1) To agree to receive a report to a future meeting of the Joint Board on those projects which had been successful in securing grant funding.</p> <p>2) To agree that a report be brought back to a future meeting of the Joint Board on work being carried out to address how inequalities were being tackled across all services in the Partnership together assurance that the Board were meeting their legal obligations under the Equality Act 2010.</p>	Chief Officer, Edinburgh Health and Social Care Partnership	<p>May 2019</p> <p>December 2019</p>	<p>1) CLOSED – reported to the IJB on 24 May 2019.</p> <p>2) Recommended for closure – item considered at the December Board meeting. On Feb Board</p>
7	Primary Care Transformation Programme	24-05-19	1) To agree that a workshop would be arranged on the Primary Care Transformation Programme.	Chief Officer, Edinburgh Health and	February 2020	David White arranging a workshop on Primary Care. IJB members

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			2) To agree that the next report to the Joint Board would include more details on how the Programme was being delivered and its impact on stakeholders	Social Care Partnership	December 2019 October 2019	<p>asked (22 October 2019 meeting) that the date be provided when available. A development session is being organised for February to pick up the primary care transformation.</p> <p>A briefing note will be circulated on the Feb Board.</p> <p>Session on Transformation has been organised for 24 February 2020</p> <p>The Chief Officer and the EIJB Chair have agreed that the briefing note for Primary Care Transformation will be circulated to EIJB Members ahead of the Primary Care Development Session</p>

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						on the 24 February. A report will be provided to the EIJB in June 2020
8	Ministerial Strategic Group Update	24-05-19	To agree to the self-assessment and actions set out and to ask the Chief Officer to develop the action plan with partners for implementation and report on this before the end of March 2020	Chief Officer, Edinburgh Health and Social Care Partnership	February 2020 March 2020	Note: October 2019 IJB agreed to receive a single report, covering this action and Action 7 (Audit Scotland and MSG). Recommend for closure as on the agenda for the February Board.
9	Older People Joint Inspection Improvement Plan	24-05-19	To agree that the Improvement Programme would be brought back to the Joint Board following approval by NHS Lothian and the City of Edinburgh Council.	Chief Officer, Edinburgh Health and Social Care Partnership	December 2019 October 2019	Recommended for closure – item considered at the December 2019 Board meeting.
10	Evaluation of 2018/19 Winter Plan	21-06-19	To agree that a briefing note on the Day of Care Audit would be circulated.	Chief Officer, Edinburgh Health and	February 2020 November 2019	A briefing note will be circulated in February 2020.

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				Social Care Partnership	October 2019	
11	Committee Terms of Reference and Good Governance Handbook	21-06-19	To agree that each committee would comment on the Terms of Reference at the end of the first cycle and this would be reported back to the Joint Board within two cycles.	Chief Officer, Edinburgh Health and Social Care Partnership	April 2020 December 2019 October 2019	TOR will come back to April Board for agreement.
12	Edinburgh's Joint Carers Strategy	20-08-19	To agree to develop a performance and evaluation framework around the Carers Strategy, which would be reported back to the Joint Board in two cycles.	Chief Officer, Edinburgh Health and Social Care Partnership	April 2020 December 2019 October 2019	A situation report on the performance and evaluation framework for the Carers' Strategy was presented to the P&D committee on 20 November 2019 and the SPG on 22 November 2019. Direction was given to provide more time to complete the framework. Carers Strategy Performance

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						Framework on the agenda for December Board
13	NHS Lothian Board Escalation	20-08-19	<ol style="list-style-type: none"> 1) To agree to report back in six months on progress being made, or earlier if significant matters arise. 2) To agree that the recovery plan and any financial changes would be reported to the Board within six months, as soon as it was available. 3) To agree that a briefing note would be circulated providing more detail on responsibilities for mental health interactions. 4) To agree that the notes of Integrated Care Forum meetings would be distributed to members of the Joint Board. 	Chief Officer, Edinburgh Health and Social Care Partnership	<p>February 2020</p> <p>September 2019</p> <p>August 2019</p>	<p>Recommend for closure as on the agenda for the February Board.</p> <p>3) CLOSED – circulated on 25 September 2019</p> <p>4) CLOSED – circulated on 26 August 2019</p>
14	Rolling Actions Log	22-10-19	Re. NHS Lothian Board Escalation Action (3) – To agree to circulate details of where responsibilities sit for the various mental health interactions.	Chief Officer, Edinburgh Health and Social Care Partnership	<p>February 2020</p> <p>November 2019</p>	A report was considered at the P&D committee on 20 November 2019. A briefing note will be circulated out of

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						committee in December. Recommend for closure as on the agenda for the February Board.
15	Financial Framework 2020-2023	22-10-19	<p>1) To agree that details relating to the financial planning assumption on hospital drugs growth would be provided as part of the presentation on prescribing at the next Development Session.</p> <p>2) To agree that a response would be sent to the Council's Head of Finance highlighting the Joint Board's concerns about the impact of any uplift provided by the</p>	Chief Officer, Edinburgh Health and Social Care Partnership	December 2019	<p>1) NHS Lothian is in the process of updating its financial planning assumptions. Consequently the specific issue about drugs growth will be covered along with other planning assumptions at the budget workshop on 10 December 2019.</p> <p>Recommended for closure as was discussed at development session</p>

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			Scottish Government to support health and social care not being passed on in full to the Joint Board.			on 10 December 2019. 2) CLOSED Letter sent on 25 October 2019.
16	Home First	22-10-19	1) To require a report on progress no later than April 2020. 2) To agree that timescales would be added to the Direction.	Chief Officer, Edinburgh Health and Social Care Partnership	April 2020	2) Timescales added to the direction
17	Finance Update	22-10-19	To agree that details of the financial dynamics of the set aside budget would be reported to the Performance and Delivery Committee	Chief Officer, Edinburgh Health and Social Care Partnership	January 2020	On the agenda for the January 2020 Performance and Delivery Committee. Should this not be pushed onto the P&D RAL however it is on the agenda for 31 January P&D Recommend for closure and add to the Performance and Delivery Committee.

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18	Chief Social Work Officer's Report 2018/19	22-10-19	To agree that the Chief Social Work Officer would provide a presentation at a future meeting.	Chief Social Work Officer	December 2019	Recommended for closure - presentation was given at the December meeting.
19	Adult Sensory Support	10-12-19	To agree that an update would be submitted in spring 2021.	Chief Officer, Edinburgh Health and Social Care Partnership	Spring 2021	
20	Winter Plan 2019/20	10-12-19	To agree that a briefing note would be circulated, providing details of similar plans for general practice	Chief Officer, Edinburgh Health and Social Care Partnership	January 2020 February 2020	Briefing note prepared, to be circulated to the EIJB in February 2020.
21	Equality Outcomes and Mainstreaming Report	10-12-19	To ask officers to investigate how best to ensure that the Public Sector Equality Duties were embedded, using Directions if appropriate.	Chief Officer, Edinburgh Health and Social Care Partnership	March 2020	Recommended for closure – Report will come back to SPG in March 2020. Suggest this is added to SPG RAL.