


# Business bulletin

## Governance, Risk and Best Value Committee

**10.00am, Tuesday, 18 February 2020**

Dean of Guild Courtroom, City Chambers, High Street, Edinburgh

# Governance, Risk and Best Value Committee

Convener:	Members:	Contact:
<p>Councillor Joanna Mowat</p> 	<p>Councillor Joanna Mowat (Convener) Councillor Eleanor Bird Councillor Jim Campbell Councillor Maureen Child Councillor Phil Doggart Councillor Gillian Gloyer Councillor Melanie Main Councillor Rob Munn Councillor Gordon Munro Councillor Alex Staniforth Councillor Norman Work</p>	<p><a href="#">Lesley Birrell</a> Committee Officer 0131 529 4240</p> <p><a href="#">Martin Scott</a> Assistant Committee Officer 0131 529 4237</p>

Recent news	Background
<p><b>Assurance Schedules</b></p> <p>The Council requires that Executive Directors complete certificates of assurance that looks at the effectiveness of the controls within their directorate. An example of a control is the Council's process for checking that our staff have the right to work in the UK. Assurance schedules are an integral component of the Council's scrutiny of its governance and outline whether the controls are being implemented within the directorate. These assurance schedules then support the writing of the Council's Annual Governance Statement which is a part of the annual accounts.</p> <p>Each directorate's assurance schedule is considered by the Governance, Risk and Best Value Committee as part of their scrutiny of the Council's governance. Assurance schedules are not though currently routinely referred to the relevant executive committee (for example the Communities and Families directorate schedule does not automatically go to the Education, Children and Families Committee).</p>	<p>Contact:</p> <p><a href="#">Gavin King</a></p> <p>Democracy, Governance and Resilience Senior Manager</p> <p>0131 529 4239</p>

Consideration of the governance of the Council and how directorates contribute to this is within the remit of the Governance, Risk and Best Value Committee. Each assurance schedule may though include actions that executive committees would want to scrutinise. As there is not always an easily definable committee for each directorate, (Place for instance could be considered by a number of executive committees) and there is already a significant workload for each executive committee; it is proposed that directors discuss the schedules with the relevant conveners and vice-conveners and are referred on when felt necessary. The Governance, Risk and Best Value Committee may also determine a referral to an executive committee should take place if there are actions necessary to be addressed.

Governance Risk and Best Value Committee agreed, at its meeting of 4 June 2019, that the Convener would write to the Convener of the Corporate Policy and Strategy Committee recommending that they write to the UK Government requesting assistance to mitigate the impact of welfare reform, and that details, including any responses, would be provided in the Committee's Business Bulletin.

The Convener of the Governance Risk and Best Value Committee wrote to the Convener of the Policy and Sustainability Committee on 24 October 2019.

The Convenor of the Policy and Sustainability Committee then wrote to the Secretary of State for Work and Pensions in the UK on 6 February 2020.

To date, no response from the Secretary of State for Work and Pensions in the UK has been received.

Contact:

[Robert Pollock](#), Service and Policy Adviser to Governance Risk and Best Value Committee

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Governance Risk and Best Value Committee agreed, at its meeting of 4 June 2019, that the Convener would write to the Convener of the Finance and Resources Committee to recommend that they write to the Scottish Government conveying the Committee's concerns at the lack of government funding, and that details, including any responses, would be provided in the Committee's Business Bulletin.

The Convenor of Finance and Resources Committee formally responded to the Convenor of GRBV on 7 February

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2020. The Convenor of Finance and Resources provided copies of relevant correspondence as requested.

Action 6 (2) is therefore recommended for closure at the Governance Risk and Best Value Committee on 18 February 2020.

Governance Risk and Best Value Committee agreed, at its meeting of 2 December 2019, that the Convenor would write to the Convenor of Policy and Sustainability Committee requesting information on what is set out in that Committee's work plan to fulfil its duties in terms of scrutiny of those services delegated to the Integration Joint Board including scrutiny of internal controls, performance, quality and compliance with the law.

The Convenor of the Policy and Sustainability Committee formally responded to the Convenor of Governance Risk and Best Value 6 February 2020 outlining his response relating to IJB scrutiny.

Action 16 is therefore recommended for closure at the Governance Risk and Best Value Committee on 18 February 2020.

Contact:

[Robert Pollock](#) Service and Policy Adviser to Governance Risk and Best Value Committee  
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### **Marketing Edinburgh**

An update on Marketing Edinburgh was presented to Housing, Homelessness and Fair Work Committee on [20 January 2020](#) for noting.

### **Forthcoming activities:**

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