

Work Programme

Policy and Sustainability Committee

February 2020

	Title / description	Purpose/Reason	Routine / Executive	Lead officer	Directorate	Progress updates	Expected date
1	Annual Update on Council Transport Arms Length Companies	Annual Update	Executive	Gavin King	Chief Executive	Annual	February 2020
2	Tourism – Policy Statement	Quarterly Report	Executive	Paul Lawrence	Place	Quarterly	June 2020 August 2020
3	Council Asbestos Policy	Annual Review	Routine	Susan Tannahill	Resources	Annual	August 2020
4	Council Fire Safety Policy	Annual Review	Routine	Susan Tannahill	Resources	Annual	August 2020
5	Council Health and Safety Policy	Annual Review	Routine	Susan Tannahill	Resources	Annual	August 2020
6	Water Safety Policy	Annual Review	Routine	Susan Tannahill	Resources	Annual	August 2020

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7	Gaelic Language Plan 2018-22	Monitoring Report	Executive	Eleanor Cunningham	Chief Executive	Annual	November 2020
8	Edinburgh Biodiversity Action Plan 2019-21	Annual Update	Executive	Caroline Peacock/Susan Falconer	Place	Annual	February 2020
9	Welfare Reform	Quarterly Update	Routine	Sheila Haig	Resources	Quarterly	February 2020 June 2020 September 2020
10	Older People Joint Inspection Improvement Plan	Progress report	Executive	Marian Gray	Chief Officer, Edinburgh Health and Social Care Partnership	6 monthly	June 2020
11	Implementation of the Energy Management Policy and Energy Management System	Progress report	Executive	Paul Jones	Resources	Annual	August 2020
12	Policy Assurance Statement –	Annual report	Executive	Katy Miller	Resources	Annual	August 2020

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	Customer						
13	Policy Assurance Statement – Strategy and Communications	Annual report	Executive	Gavin King	Chief Executive	Annual	August 2020
14	Policy Assurance Statement - Human Resources (HR)	Annual report	Executive	Katy Miller	Resources	Annual	October 2020
15	Policy Assurance Statement - Legal and Risk	Annual report	Executive	Nick Smith	Resources	Annual	October 2020
16	Contact Centre Performance	Update report	Executive	Nicola Harvey	Resources	Quarterly	January 2020
17	Chief Social Work Officer's Annual Report	Annual report	Executive	Jackie Irvine	Chief Executive	Annual	October 2020
18	Diversity and Inclusion Strategy	Annual update	Executive	Katy Miller	Resources	Annual	October 2020
19	Police Scotland Update	Annual plan	Executive	Gavin King	Chief Executive	Annual	October 2020

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20	Fire and Rescue Service	Annual plan	Executive	Gavin King	Chief Executive	Annual	November 2020
21	Carbon Impact of the Council's International Travel	Annual report	Executive	Paula McLeay/Gavin King	Chief Executive	Annual	June 2020

Policy and Sustainability Committee Upcoming Reports

Appendix 1

Report Title	Directorate	Lead Officer
JUNE 2020		
Tourism – Policy Statement	Place	Jim Galloway
Older People Joint Inspection Improvement Plan	Chief Officer, Edinburgh Health and Social Care Partnership	Marian Gray
Welfare Reform	Resources	Sheila Haig
Carbon Impact of the Council's International Travel	Chief Executive	Paula McLeay/Gavin King
Council Fire Safety Policy	Resources	Susan Tannahill
Achieving Net Zero in the City of Edinburgh	Chief Executive/Place	Paula McLeay
Edinburgh Climate Commission and Council Engagement Update	Chief Executive	Paula McLeay
Contact Centre Performance Update - Jan - March 2020	Resources	Neil Jamieson
Sustainability Report	Chief Executive	Paula McLeay

City Region Deal	Chief Executive	Andy Nichol
Exploring options that would allow realigning Council recess periods so they fall within the local authority school calendar	Chief Executive	Gavin King
Climate Emergency Declaration	Place	Janice Pauwels
Outlining the governance and process around the £200,000 for IJB organisations.	Chief Executive	Gavin King
Good Food Nation Bill	Chief Executive	Paula McLeay
Wider Social Care Services	Chief Officer, Edinburgh Health and Social Care Partnership	Judith Proctor
Enterprise Resource Planning Update	Resources	Stephen Moir
Granton Waterfront Regeneration - Update	Place	Elaine Scott
Short Term Lets	Place	Andrew Mitchell
Firework Displays	Place	
Review of Member officer Protocol	Chief Executive	Jamie Macrae
Disciplinary Policy	Resources	Katy Miller

Small Business Supplier Procurement Report

Resources

Iain Strachan