

# Minutes

## Planning Committee

2.00pm, Wednesday 29 January 2020

### Present

Councillors Gardiner (Convener), Booth, Child, Mary Campbell, Dixon (substituting for Councillor Gordon), Griffiths, Mitchell, Mowat, Munn, Osler and Rose.

### 1. Minutes

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#### Decision

To approve the minute of the Planning Committee of 2 October 2019 as a correct record.

### 2. Business Bulletin

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The Committee's Business Bulletin for 29 January 2020 was presented.

#### Decision

To note the Business Bulletin.

(Reference – Business Bulletin, submitted)

### 3. Supplementary Guidance – City Centre Shopping and Leisure

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Approval was sought for the adoption of the City Centre Shopping and Leisure Supplementary Guidance. The Guidance had been revised and finalised following consideration of comments received during the consultation exercise.

#### Decision

- 1) To approve the finalised City Centre Shopping and Leisure Supplementary Guidance for submission to the Scottish Ministers.
- 2) To confirm that, should Scottish Ministers direct no change or not respond within the statutory 28-day period, this Guidance would be adopted on the date of the Ministers' decision or expiry of the time for their consideration.

(References – Planning Committee 7 August 2019 (item 5); report by the Executive Director of Place, submitted.)

## 4. Edinburgh Design Guidance – 2<sup>nd</sup> Post-Approval Review

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Information was provided on the feedback and resulting changes from the second annual review of the approved Edinburgh Design Guidance.

The Guidance provided clarity for officers when interpreting the Local Development Plan policies, assisted elected members in the decision making process, helped applicants improve the quality of submissions and allowed communities to better understand planning considerations.

### Decision

- 1) To note the feedback received about the Edinburgh Design Guidance since the 1st post-approval review in October 2018.
- 2) To approve the updates detailed in Appendices 1 and 2 of the report by the Executive Director of Place which respond to the feedback received.
- 3) To note that consideration would be given to a more significant change to the Guidance in line with the emergence of City Plan 2030.
- 4) To agree that the Executive Director of Place would ensure that the numbers relating to cycle parking for all classes were accurate.
- 5) To agree that the Guidance for cycle parking for semi-detached and detached housing be reviewed to look at the possibility of providing cycle parking and to consider asking developers to provide on-street cycle parking in housing developments.
- 6) To ask the Executive Director of Place to look at cycling parking provision in other countries and to report back at the Workshop taking place later in the year.
- 7) To ask the Executive Director of Place to look at the size and usability of the Guidance Document to ensure that any changes requiring to be added could be incorporated and that this could be discussed further at the Workshop.

(References – Planning Committee 12 October 2017 (item 3); report by the Executive Director of Place, submitted)

## 5. Support for Build to Rent – referral from the Housing, Homelessness and Fair Work Committee

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The Housing, Homelessness and Fair Work Committee had referred a report on an agreed approach to delivery of affordable housing in Build to Rent developments to the Planning Committee for information.

### Decision

To note the report.

(Reference – referral from the Housing, Homelessness and Fair Work Committee 20 January 2020, submitted)

## 6. Changes to the Pre-Application Advice Service

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An update was provided on the refreshed pre-application advice service introduced by the Council on 1 July 2019. Delivery of the service was working well and a quality assurance regime was being put in place to continuously assess the quality of service being provided to customers.

### Decision

- 1) To note the update on the changes to the Council's pre-application advice service agreed on 15 May 2019 and implemented on 1 July 2019.
- 2) To agree that a follow-up report on the changes be brought back to the Planning Committee once sufficient data had been collected on performance.

(References – Planning Committee 15 May 2019 (item 5); report by the Executive Director of Place, submitted)

## 7. SESPlan Operating Budget 2020/2021

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The South East Scotland Strategic Development Plan (SESPlan) operating budget for 2020/2021 was presented as approved by the Joint Committee on 25 November 2019. The budget set out total expenditure of £84,000. A provision of £65,000 had also been retained should this be required for Regional Spatial Strategy consultancy work.

### Decision

- 1) To ratify the decision of the South East Scotland Strategic Development Plan (SESPlan) Joint Committee to approve the SESPlan Operating Budget 2020/2021 as set out in Appendix 1 of the report by the Executive Director of Place.
- 2) To note that contributions from member authorities for 2020/2021 would be nil.
- 3) To note that future operating budgets and contributions would be reviewed in relation to outcomes of the Scottish Government's work on National Planning Framework 4 and provisions for Regional Spatial Strategy working.

(References – SESPlan Joint Committee 25 November 2019; report by the Executive Director of Place, submitted)

## 8. Planning Improvement Plan – Progress Update

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Information was provided on the implementation of the Planning Service's Improvement Plan together with an update on progress against internal audit actions on developer contributions.

### Decision

To note the report.

(Reference – report by the Executive Director of Place, submitted)

## **9. Place Directorate – Internal Audit Action Update – referral from the Transport and Environment Committee**

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The Transport and Environment Committee had referred a report on outstanding or overdue internal audit actions relating to the remit of the Planning Committee for its consideration.

### **Decision**

- 1) To note the report.
- 2) To agree that Section 75 training would be given as part of the annual planning training and offered to all elected members.

(Reference – referral from the Transport and Environment Committee 5 December 2019, submitted)

## **10. Craigmillar Park Conservation Area Character Appraisal Review**

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On 22 August 2018, the Planning Committee had approved an updated programme of review of the existing conservation area character appraisals.

The revised Craigmillar Park Conservation Area Character Appraisal was presented for approval. The revised Appraisal had been the subject of consultation with the Craigmillar Park Association and the Grange and Prestonfield Community Council.

### **Decision**

To approve the revised Craigmillar Park Conservation Area Character Appraisal.

(References – Planning Committee 22 August 2018 (item 12); report by the Executive Director of Place, submitted)